

# TODMORDEN TOWN COUNCIL

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9<sup>th</sup> January 2020

**YOU ARE HEREBY SUMMONED** to attend a meeting of the **General Purposes Committee** which will be held in the Cockroft Suite, Todmorden Town Hall, Bridge Street, Todmorden on **Wednesday 15th January at 7.30pm**

*C R Hill*

Colin Hill  
Town Clerk

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## COMMITTEE MEMBERSHIP

M Carrigan (Chair)  
P Ripley  
R Coleman-Taylor  
A Hollis

S Martin (Vice-Chair)  
L Levick  
The Revd. G Kent  
M Taylor

M Holmstedt  
T Roberts  
D Skelton  
M Doyle

**12 Committee members and Town Mayor (Ex-Officio)**

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## AGENDA

### 1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

### 2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

### 3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

**4. Minutes**

To approve the draft minutes of the General Purposes committee meeting held on 9th October 2019 (previously circulated)

**5. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960**

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

**6. Financial update**

To receive an updated summary of the Council's financial position and detail by budget heading.

**7. Reserves Policy and Investment Strategy**

To receive a draft Reserves Policy and Investment Strategy and to consider recommending to Full Council for adoption.

**8. Budget for 2020/21 and three-year forecast**

To receive a report recommending to Full Council budgets for 2020/21 and the related level of Precept to be charged for 2020/21

**9. Blue Plaques**

To receive an update and to seek agreement to final design.

**10. Register of Outstanding Items**

To receive an update on outstanding items for action.

**11. Correspondence**

To receive and consider any items of correspondence for consideration

**12. Payments**

To receive a schedule of payments to be made by Internet Banking that are in excess of the approved Scheme of Delegation for the Town Clerk to make, that require approval in accordance with the Financial Regulations.

**13. Governance Requirements Outstanding**

To advise Members of items that are required to be completed before the visit by Internal Audit and or financial year end.

**14. Any items for discussion for a future agenda**

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

**15. Date of the next committee meeting**

To note the date of the next committee meeting scheduled for Wednesday 12<sup>th</sup> February 2020 at 7.30pm, Todmorden Town Hall.