

TODMORDEN TOWN COUNCIL

Town Clerk's Office,
Todmorden Community College,
Burnley Road, Todmorden OL14 7BX
01706 548135

townclerk@todmorden-tc.gov.uk
www.todmorden-tc.gov.uk



25th July 2019

YOU ARE HEREBY SUMMONED to attend a meeting of the **Amenities Committee** which will be held in the, Cockcroft Room Todmorden Town Hall, Bridge Street, Todmorden on **Wednesday 31st July 2019 at 5:45pm**

C R Hill

Colin Hill
Town Clerk

COMMITTEE MEMBERSHIP

D Skelton (Chair)
Vacant
M Carrigan
A H Greenwood

C J Williams (Vice-Chair)
A Hollis
M Holmstedt
L Needham

C Potter
P Ripley
M Taylor
P Taylor

12 Committee members and Town Mayor (Ex-Officio)

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is hereby given that members of the public may make representations, answer questions and give evidence at a meeting in respect of the business on the agenda, with agreement of the Council or committee (ideally notified in advance to the clerk).
 - Any member of the public shall not speak for more than five minutes, unless the time period is extended by resolution of the Council or committee.
 - A question asked by a member of the public question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
-

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

4. Minutes

To approve the draft minutes of the Amenities committee meeting held on the 6th June 2019

5. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

6. Grant Applications

To consider and approve the grant applications enclosed:

Applicant	Amount Requested
Community Rights Of Way Service	£443.50
Todmorden Interfaith Chaplains	£220.00
Todmorden Riverside Improvement Group	£376.91

Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.

7. Grant Applications (Town Hall Hire Refund)

To approve the Town Hall hire refund grant applications enclosed:

Todmorden Photographic Society	£564.60
--------------------------------	---------

8. Grant Feedback Forms

To receive the grant feedback forms inclusive of any audit expenditure receipts. The committee may request to recover any underspent grant funds previously authorized or may approve use of underspends to be allocated to another project.

Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend
Northern Powerhouse Boxing Academy	£1500		£1500	Nil
Pushing up Daisies		£300	£300	Nil
Todmorden Choral Society	£670.33		£670.33	Nil
Confirmation of amount spent omitted from previous feedback form submitted in May 2018				
Fielden Centre Association	£2000		£2000	Nil

9. Correspondence

To receive and consider any items of correspondence:

10. Tree Safety Inspections

10.1 To advise Members that contact has now been made with Calderdale Council to progress inspections.

10.2 To advise Members that the development of a Tree Safety Inspection Policy has not yet been progressed and will be picked up by the Town Clerk as part of a review of priorities currently under way. It is recommended to carry forward this item to the next meeting.

11. Review of the Grant Application Forms

To advise Members that a review/update of the Grant award process has not yet been carried out and will be picked up by the Town Clerk as part of a review of priorities currently under way. It is recommended to carry forward this item to the next meeting.

12. Boundary Signs

To consider photographs provided by Councillor Corrigan and to formulate actions to be taken.

13. Cheques

To receive the schedule of cheque payments that require signing in accordance with the Financial Regulations.

14. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

15. Date of the next committee meeting

To note the date of the next committee meeting scheduled for Wednesday 4th September 2019 at 7.30pm, Todmorden Town Hall.