

TODMORDEN TOWN COUNCIL

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21st May 2020

YOU ARE HEREBY SUMMONED to attend a meeting of the **Emergency Committee** which will be held via virtual link owing to the Covid19 restrictions on public meetings on **Wednesday 3rd June at 7.30pm**

C R Hill

Colin Hill
Town Clerk

In view of Covid 19 restrictions on public gatherings no public are invited to this meeting, but it is intended to be able to invite through virtual meeting means soon.

In the meantime any Member of the Public wishing to ask a question on an agenda item, receive copies of reports from the Agenda or raise any other matter, they may do so by email to townclerk@todmorden-tc.gov.uk and this will be raised under "Correspondence Received".

All email enquiries should be received by the Town Clerk no later than Friday 29th May 2020
Please check our website www.todmorden-tc.gov.uk for any updated Agenda items.

EMERGENCY COMMITTEE MEMBERS

Councillors:- D Skelton, C Potter, The Revd. G Kent, R Coleman-Taylor, L Levick

Emergency Committee 5 Members
Late substitutions **accepted** without notice to be given

AGENDA

A minute's silence will be observed following the passing of Simon Ormerod who held the office of Mayor of Todmorden in 1998/1999.

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

In view of Covid 19 restrictions on public gatherings no public are invited to this meeting, but it is anticipated that at the next meeting of the Emergency Committee, subject to IT capability, the public will be invited to attend a virtual meeting on line.

4. Minutes

To approve the draft minutes of the Town Council Committee meeting held on 6th May 2020 (previously circulated)

To note that all other Committee minutes usually brought to Full Council, will be brought to a future meeting when Covid 19 restrictions are lifted.

5. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

In view of Covid 19 restrictions on public gatherings no public are invited to this meeting

6. Schedule of payments

To receive a schedule of 16 payments made totalling £8797.42 as of 28th May 2020

7. Financial Summary as 28th May 2020

To receive a financial summary and detailed income and expenditure as of 28^h May 2020

- 7 Information update
- 7a Financial Summary
- 7b Commitments
- 7c Budgets by Detail Code

8. Earmarked Reserves

To receive a summary of Earmarked Reserves following recent approval.

9. Policy Development

To receive an update.

10. Policy Adoption

To receive reports recommending several Policies for approval and adoption.

10a

- Complaints Policy and Procedure
- Freedom of Information
- Freedom of Information- Vexatious Requests
- Media
- Recording of Meetings
- Rules for Public meeting (face to face)
- Rules for Public meeting (remote/virtual)
- Social Media /Web Site

10b Health and Safety

11. Web Site

To receive an update.

12. Grant Requests

To consider any requests for grant assistance received – applications received after the summons has been issued will be circulated prior to the meeting and an updated Summons placed on the Web Site.

Ref	Applicant	Amount Requested	Purpose
12a	Friends of Centre Vale Park	£678.50	Production of booklet
12b	CROWS	Up to £1000	ROW and footpaths work – commitment to fund up to £1000 of work 2020/21
12c	Todmorden Book Festival	£3,000	On-line delivery of Annual Book Festival
12d	Handmade Parade	Variance to grant purpose- now for crafted windows lighting displays £3k already awarded £1k paid, £2k pending.	

13. Information leaflet and skip initiative

To receive an update.

14. Neighbourhood Plan

To receive an update.

15. Grant Payback

To receive an update.

16. Citizenship Awards

To consider given Covid 19 restrictions whether to determine awards for 2019/20 Municipal Year

17. Comments on Planning Applications

To submit comments on the planning applications received from Calderdale Council.

Item	Application No.	Address	Purpose
17a	20/20066/TPO	3 Stansfield Hall Stansfield Hall Road Todmorden Calderdale OL14 8BQ	<u>Prune Trees (Tree Preservation Order)</u>
17b	20/00459/LBC	Barn at Higher Longfield Farm Rough Side Lane Todmorden Calderdale	<u>Conversion of existing barn into 2 dwellings (Listed Building Consent)</u>
17c	20/00292/FUL	Barn at Higher Longfield Farm Rough Side Lane Todmorden Calderdale	<u>Conversion of existing barn into 2 dwellings (Listed Building Consent)</u>
17d	19/00648/FUL	Langfield House 38 Kilnhurst Road Todmorden West Yorkshire OL14 6AX	Two detached dwellings
17e	20/20318/FUL	Land West Of Hollins Mill Rochdale Road Todmorden Calderdale	<u>Change of use B1A office to Sui Generis for indoor dog play area</u>
17f	20/20319/LBC	Land West of Hollins Mill Rochdale Road Todmorden Calderdale	Alterations to interior layout to include new doorway, and stud walling. Repair to existing wall and new fence (Listed Building Consent)
17g	20/00322/LBC	30 Ramsden Wood Road Walsden Todmorden Calderdale OL14 7UD	<u>Paint window frames and front door "studio green No 93 by Farrow & Ball"</u>
17h	20/00297/FUL	Building North Of Water Treatment Works Greenhills Lane Todmorden Calderdale	Change of use of former single storey agricultural barn into 2bed dwelling including raising the ridge and eaves by 1.3m to enable additional floor to be inserted

N.B Applications received after the summons has been issued will be circulated prior to the meeting and an updated Summons placed on the Web Site and Town Hall notice board.

18. Other Planning Issues for Consideration

To receive any other planning issues or correspondence for consideration.

19. Rights of Way/Development Issues

To receive an update on any current issues.

20. Outside bodies

To agree a protocol for communication with Outside Bodies where there is Town Council representation.

21. Walsden Library

To consider a request for Town Council support from Walsden Neighbourhood Watch Community Group for alternative use of the Walsden Library site following demolition of the library building.

22. Correspondence Received

To receive and consider any items of correspondence and or updates for consideration.

22a Enquiry from Market Hall for support in rent dispute

23a Enquiry from resident expressing concerns re local development land levels and potential impact on localised flooding.

23. Future meetings and how managed.

To keep under consideration the format and need of future meetings.

21.Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

➤ Town Hall relocation

➤ Wheels Park

➤ Christmas Lights

22.Date of the next committee meeting

To note the date of the next Meeting of the Emergency Committee be scheduled for 1st July 2020.