

TODMORDEN TOWN COUNCIL

Town Clerk's Office,
Todmorden Community College,
Burnley Road, Todmorden OL14 7BX
01706 548135

townclerk@todmorden-tc.gov.uk
www.todmorden-tc.gov.uk



29th August 2019

YOU ARE HEREBY SUMMONED to attend a meeting of the **Amenities Committee** which will be held in the, Cockcroft Room Todmorden Town Hall, Bridge Street, Todmorden on **Wednesday 4th September at 7:30pm**

C R Hill

Colin Hill
Town Clerk

COMMITTEE MEMBERSHIP

D Skelton (Chair)
M Carrigan
M Doyle
A H Greenwood

J Williams (Vice-Chair)
A Hollis
M Holmstedt
L Needham

C Potter
P Ripley
M Taylor
P Taylor

12 Committee members and Town Mayor (Ex-Officio)

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is hereby given that members of the public may make representations, answer questions and give evidence at a meeting in respect of the business on the agenda, with agreement of the Council or committee (ideally notified in advance to the clerk).
 - Any member of the public shall not speak for more than five minutes, unless the time period is extended by resolution of the Council or committee.
 - A question asked by a member of the public shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
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AGENDA

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

4. Minutes

To approve the draft minutes of the Amenities committee meeting held on the 31st July 2019

5. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

6. Grant Applications

To consider and approve the grant applications enclosed:

Applicant	Amount Requested
Age Concern Todmorden Reg Charity 1145993	£6,854 over two years
Project funding to raise profile of Age Concern Todmorden and to improve effectiveness and sustainability in Community. Project two years from September. Total project cost £8,854. Other Funders £1000 – Hillyard Trust £1000 – Charles and Elsie Sykes Foundation To support unique Drop In service once per week Secure staff time to improve high street presence Distribute information Build sustainable links	

Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.

7. Grant Applications (Town Hall Hire Refund)

To approve the Town Hall hire refund grant applications enclosed:

None received

8. Grant Feedback Forms

To receive the grant feedback forms inclusive of any audit expenditure receipts. The committee may request to recover any underspent grant funds previously authorized or may approve use of underspends to be allocated to another project.

Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend
8.1 Todmorden Folk Festival	£2,250	N/A	£2,250	Nil
Grant awarded Jan 2019 Grant enabled free access to all of children's and family activities on the Saturday and Free Tiny Dancers disco on the Sunday. Childrens event attended by over 250 Saturday and 50 Sunday including large number of refugee families visiting Todmorden that day. Street Collections raised £584 with volunteer time involved 520 hours. Total event cost £19,419 - net event £776				
8.2 Todmorden Folk Festival	Nil	£476.64	£476.64	Nil
Award date November 2018 Event May 2019 Attendees 200. Money raised £424.				
8.3 Todmorden Carnival	£4,300	Nil	£4,300	Nil
Awarded Dec 2018 Total Expenditure on event £11,304.24				
8.4 Todmorden Town Twinning Association	£950	Nil	£950	Nil
Grant awarded March 2019 Grant used to celebrate 40th anniversary and used for anniversary buffet, gifts and dinner Volunteer time estimated 50 plus hours.				

9. Lobb Mill

To consider increasing picnic area

10. Xmas lights

To consider arrangements for 2019

11. Correspondence

To receive and consider any items of correspondenc

12. Cheques

To receive the schedule of cheque payments that require signing in accordance with the Financial Regulations.

13. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

14. Date of the next committee meeting

To note the date of the next committee meeting scheduled for Wednesday 16th October 2019 at 7.30pm, Todmorden Town Hall.