

TODMORDEN TOWN COUNCIL

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30th May 2019

YOU ARE HEREBY SUMMONED to attend a meeting of the **Amenities Committee** which will be held in the Council Chamber, Todmorden Town Hall, Bridge Street, Todmorden on **Thursday 06th June 2019 at 7.30pm**

S. Kauser

Ms Safia Kauser
Locum Town Clerk

COMMITTEE MEMBERSHIP

D Skelton (Chair)
C Baker
M Carrigan
A H Greenwood

C J Williams (Vice-Chair)
A Hollis
M Holmstedt
L Needham

C Potter
P Ripley
M Taylor
P Taylor

12 Committee members and Town Mayor (Ex-Officio)

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is hereby given that members of the public may make representations, answer questions and give evidence at a meeting in respect of the business on the agenda, with agreement of the Council or committee (ideally notified in advance to the clerk).
 - Any member of the public shall not speak for more than five minutes, unless the time period is extended by resolution of the Council or committee.
 - A question asked by a member of the public shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
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AGENDA

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

4. Minutes

4.1 To approve the draft minutes of the Amenities committee meeting held on the 27 March 2019

4.2 To approve the draft minutes of the Amenities committee meeting held on the 18 May 2019

5. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

6. Grant Applications

To consider and approve the grant applications enclosed:

Applicant	Amount Requested
Calderdale Friends of Dorothy	£1,500
Cockroft House	£90.00 admin fee
Haptonstall Exhibitions Charity	£1,000
In the Park Productions	£3,208
Richard Naylor Charity	£1,000
Todmorden Book Festival Ltd	£3,000

Note: The Committee has the power to approve grant applications up to a maximum amount of £5,000. Any grants exceeding this threshold must be recommended to Full Council for approval.

7. Grant Applications (Town Hall Hire Refund)

To approve the town hall hire refund grant applications enclosed:

Todmorden Orchestra	£732.04
Todmorden Choral Society	£670.33

8. Grant Feedback Forms

To receive the grant feedback forms inclusive of any audit expenditure receipts. The committee may request to recover any underspent grant funds previously authorized or may approve use of underspends to be allocated to another project.

Community Rights of Way	
Cornholme and Portsmouth Library	£775.19 underspend
Friends of Overgate-Todmorden	

9. Correspondence

To receive and consider any items of correspondence:

- Letters from residents relating to grit bin issues
- Bandstand in Centre Vale park

10. Tree Safety Inspections

10.1 To consider options (inclusive of any costs) for the tree inspections to be carried out across the Town Council's four sites. It is recommended that a tree inspection is carried out after major weather incidents or every three years as required.

10.2 To consider the development of a Tree Safety Inspection Policy.

11. Review of the Grant Application Forms

To make recommendations to the General Purposes committee to review and update the grant application forms, inclusive of the grant award criteria feedback forms and the grant award process. The committee may wish to consider two grant funding schemes with a maximum grant threshold for each scheme.

12. Boundary Signs

12.1 To receive an update on the county boundary signs (Friends of Real Lancashire) and consider the costs for the erection of one boundary sign and an upgrade of an existing sign.

12.2 To consider new Town Council boundary signs for the three entrances into the Todmorden

13. Cheques

To receive the schedule of cheque payments that require signing in accordance with the Financial Regulations.

14. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

15. Date of the next committee meeting

To note the date of the next committee meeting scheduled for Thursday 25th July 2019 at 7.30pm, Todmorden Town Hall.