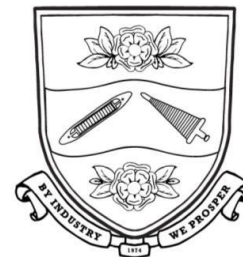


TODMORDEN TOWN COUNCIL

Town Clerk's Office,
Todmorden Community College,
Burnley Road, Todmorden OL14 7BX
01706 548135

townclerk@todmorden-tc.gov.uk
www.todmorden-tc.gov.uk



2nd October 2019

YOU ARE HEREBY SUMMONED to attend a meeting of the **Climate Emergency Committee** which will be held in the Cockroft Suite, Todmorden Town Hall, Bridge Street, Todmorden on **Wednesday 9th October 2019 at 6 pm**

C R Hill

Colin Hill
Town Clerk

COMMITTEE MEMBERSHIP

Cllr. The Revd G Kent , Cllr R Coleman-Taylor A Hollis,
T Roberts, J Williams, M Taylor.

Substitute Members for meeting in absence of Cllrs R Coleman – Taylor and M Taylor are Cllrs L Levick and M Holmstedt

6 Committee members and Town Mayor (Ex-Officio)

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is hereby given that members of the public may make representations, answer questions and give evidence at a meeting in respect of the business on the agenda, with agreement of the Council or committee (ideally notified in advance to the clerk).
- Any member of the public shall not speak for more than five minutes, unless the time period is extended by resolution of the Council or committee.
- A question asked by a member of the public question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.

AGENDA

1. Appointment of Chairman

To receive nominations for the position of Chairman

2. Appointment of Vice Chairman

To receive nominations for the position of Vice Chairman

3. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

4. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

5. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

6. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

7. Terms of Reference

To confirm the Terms of Reference passed at Full Council are still relevant to the work of this Committee.

8. Scoping of Programme of work and frequency of meetings for this committee

To consider what activities and areas of work this committee wishes to address.

9. Membership Committee

To consider inviting outside person/bodies to be part of the committee as co-opted Members.

10. Frequency of Meetings and Structure

To consider the frequency of meetings and future structure for delivery of tasked items. membership of co-opted Members to the group and the frequency of meetings to be held.

11. Budget Provision

To consider the need for a budget to be provided for this committee

12. Report to Full Council

To agree the content of the report to be made back to Full Council on 6th November 2019.

13. Correspondence

To receive and consider any items of correspondence for consideration:

14. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

15. Date of the next committee meeting

To decide the date of the next committee meeting