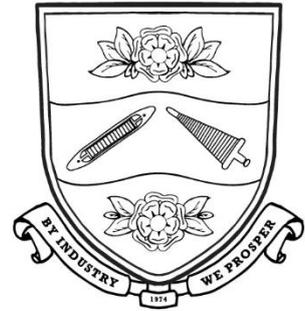


## TODMORDEN TOWN COUNCIL

Town Clerk's Office,  
Todmorden Community College,  
Burnley Road, Todmorden OL14 7BX  
01706 548135

townclerk@todmorden-tc.gov.uk  
www.todmorden-tc.gov.uk



### MINUTES OF THE AMENITIES COMMITTEE MEETING

Held in the Cockcroft Room, Todmorden Town Hall, Bridge Street, Todmorden, on  
Wednesday 16th October at 7:30pm

**Councillors Present:** D Skelton [Chair], K White (Ex officio) M Holmstedt, C Potter, L Needham, M Carrigan M Taylor, P Ripley, A H Greenwood

**Absent Councillors:** Cllrs J Williams, M Doyle, P Taylor

**Observing Councillors None :**

**Officers:** Colin Hill – Town Clerk/RFO (minute taker)

**Members of the Public:** 2 members of the public

2019(A) 051	<i>The Chair agreed an additional Item to be considered regarding Centre Vale Parks Bowling Green to be discussed after Item 13.</i>
2019(A) 052	<p><b><u>ITEM 1 APOLOGIES FOR ABSENCE</u></b></p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting</p> <p><i>Apologies received from Cllrs J Williams, M Doyle, P Taylor and for reasons of holiday, family emergency and work commitments</i></p> <p>Members agreed to receive their apologies and reasons</p> <p><i>Proposed by Cllr M Carrigan and Seconded by Cllr C Potter</i> <span style="float: right;"><i>Unanimous</i></span></p> <p><b>RESOLVED:-</b></p> <p><i>That the apologies and reasons for absence, namely holidays, family emergency and illness be received from Cllrs J Williams, M Doyle, P Taylor be approved.</i></p>
2019 (A) 053	<p><b><u>ITEM 2 DECLARATIONS OF INTERESTS</u></b></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>None received.</i></p>
2019 (A) 054	<b><u>ITEM 3 PUBLIC PARTICIPATION</u></b>

Signed Chair: .....

Dated: .....

	<p>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. Note: No resolutions can be under public participation.</p> <p><i>A member of the public wished to request to speak later when Item 13 was to be heard.</i></p> <p><i>The Chair refused such request and welcomed any comment only at this stage of the meeting.</i></p>						
2019(A) 055	<p><b><u>ITEM 4 Minutes</u></b></p> <p><b>To approve the minutes of the Amenities Committee meeting held on the 4<sup>th</sup> September 2019</b></p> <p><i>Proposed by Cllr. M Holmstedt and Seconded by Cllr M Taylor - Unanimous</i></p> <p><b>RESOLVED:-</b></p> <p><i>That the minutes of the Amenities committee meeting held on the 4th September 2019 be approved as a true record of proceedings and signed by the Chair.</i></p>						
2019 (A) 056	<p><b><u>ITEM 5 EXCLUSION OF PRESS AND PUBLIC - PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960</u></b></p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><i>Proposed Cllr M Holmstedt and seconded by Cllr K White Unanimous</i></p> <p><b>RESOLVED:-</b></p> <p><i>That the agenda items for the meeting do not require the exclusion of the press and public and that they be allowed to remain for the duration of the meeting.</i></p>						
2019 (A) 057	<p><b><u>ITEM 6 GRANT APPLICATIONS</u></b></p> <p>To consider and approve the grant applications enclosed:</p> <p><i>None received</i></p>						
2019 (A) 058	<p><b><u>ITEM 7 - GRANT APPLICATIONS (TOWN HALL HIRE REFUND)</u></b></p> <table border="1" data-bbox="461 1601 1374 1825"> <thead> <tr> <th>Applicant</th> <th>Amount Requested</th> </tr> </thead> <tbody> <tr> <td>Todmorden Folk Festival</td> <td>£475.64</td> </tr> <tr> <td colspan="2">Grassroots weekend event, local volunteers, historic venue and public space. Morris Dancing, Live music , workshops, craft fairs all helping to promote Todmorden. Future commitment for May 2020</td> </tr> </tbody> </table> <p><i>Proposed Cllr C Potter and Seconded by Cllr K White Unanimous</i></p> <p><b>RESOLVED:-</b></p> <p><i>That an award of £475.64 be made to Todmorden Folk Festival in respect of Town Hall Hire fee in respect of the event to be held in May 2020.</i></p>	Applicant	Amount Requested	Todmorden Folk Festival	£475.64	Grassroots weekend event, local volunteers, historic venue and public space. Morris Dancing, Live music , workshops, craft fairs all helping to promote Todmorden. Future commitment for May 2020	
Applicant	Amount Requested						
Todmorden Folk Festival	£475.64						
Grassroots weekend event, local volunteers, historic venue and public space. Morris Dancing, Live music , workshops, craft fairs all helping to promote Todmorden. Future commitment for May 2020							

Signed Chair: .....

Dated: .....

2019 (A) 059	<p><b><u>ITEM 8 - GRANT FEEDBACK FORMS</u></b></p> <p>None received</p>
2019(A) 060	<p><b><i>ITEM 9 - Register of Previous Grants and update on Grants Policy</i></b></p> <p>To receive information on the last three year's grant applications as part of background information for when considering a future Grant Policy, and to update Members on progress in formulating such Policy</p> <p><i>The Town Clerk presented a register of grants awarded in the last three years in order to provide an overview of awards made including the number of repeat awards. He advised that this was still work in progress as historical records are still being searched and completed in full, including feedback analysis.</i></p> <p><i>Cllr M Carrigan suggested that at some future stage we should be more proactive in letting the public know about our breadth of support, a view supported by all Members.</i></p> <p><i>Cllr D Skelton advised Members that following recent discussions a Draft Discretionary Grants Policy was now ready to be considered and the Town Clerk handed a copy to all Members present for them to take away and review ahead of the next meeting. If any Members wished to make comment ahead of the next meeting, they should feed them back to the Town Clerk for consideration.</i></p>
2019(A) 061	<p><b>ITEM 10. Xmas lights</b></p> <p>To receive an update and start to consider future Xmas light provision</p> <p><i>The Town Clerk presented an update report for Members consideration</i></p> <p><i>Cllr D Skelton read a letter out from a member of the public congratulating Todmorden Town Council on the displays currently being put up and suggested that any future replacement or additional schemes should involve local children in their design, as had been done in the past.</i></p> <p><i>In noting the report presented raised issues regarding the current condition and need for replacement at some future stage, Cllr M Taylor suggested an Earmarked Reserve should be created and added to each year in order to provide for future replacement and added to.</i></p> <p><i>Members were keen within any consideration for future provision to be including Eastwood and Portsmouth in terms of new lighting displays to be included.</i></p> <p><i>Members supported the Town Clerks recommendation to investigate further options and bring forward a further report in the new year to include different funding options to be considered.</i></p>
2019(A) 062	<p><b>ITEM 11. Wheels Park Update</b></p> <p>To receive an update and to consider future action.</p> <p><i>The Town Clerk presented an update report for Members consideration</i></p> <p><i>Members discussed this long outstanding project at some length and the majority agreed that it was a scheme worthwhile progressing and supported the Town Clerks recommendation to re-establish a baseline of whether previous agreements reached with Calderdale Council are still in place given the long period of time that has elapsed.</i></p> <p><i>Members also recognised the need to carry our research to establish that there is still an identified user need for such a facility and suggested that we should involve local schools in this project.</i></p> <p><i>Proposed Cllr D Skelton and seconded by Cllr C Potter for 8 abstention 1</i></p>

Signed Chair: .....

Dated: .....

	<p><b>RESOLVED:-</b></p> <p><i>That the Town Clerk be authorised to reopen negotiations with Calderdale Council and to resume contact with Groundworks and the Environment Agency and following such discussions to bring back a further report to the Amenities Committee for future consideration.</i></p>
2019(A) 063	<p><b>ITEM 12 Walsden Library</b></p> <p>To consider any alternative proposals that may have arisen following discussion at Full Council</p> <p><i>The Town Clerk updated them on the interest expressed by Calderdale Council to investigate the potential cost of enabling the Bowling Pavilion to become accessibility compliant and the potential willingness to accommodate a library operation if feasible.</i></p> <p><i>Members agreed for the Town Clerk to continue to coordinate a visit to enable Calderdale Council to consider the practical requirements and cost considerations of improving accessibility and to write a generic letter seeking their continued willingness to consider options for a Walsden library provision in whatever guise is deliverable.</i></p>
2019(A) 064	<p><b>ITEM 13 Banners Promoting Todmorden</b></p> <p>To receive a request for financial assistance from the Centre Vale Park Runs group.</p> <p><i>Cllr D Skelton outlined to Members that the weekly run in the park was now attracting upwards of 150 participants, including many from out of town, and that the informal group organising this run had requested financial help towards a promotional banner that they would put up and take down for each event they hold.</i></p> <p><i>Member recognised that this was not a formally constituted group and therefore could not apply for grant funding, but wished to support this healthy initiative and agreed that Todmorden Town Council should purchase the banner itself and lend to the group to use as they see fit.</i></p> <p><i>Proposed Cllr A Greenwood and Seconded by Cllr M Carrigan                      Unanimous</i></p> <p><b>RESOLVED:-</b></p> <p><i>That a banner be purchased within a budget of £100 to help promote this run whilst also acknowledging the assistance of Todmorden Town Council and that such banner be handed over to the group to help promote their weekly runs.</i></p>
2019(A) 065	<p><b>ITEM 14 – Centre Vale Park Bowling Club</b></p> <p><i>Cllr M Taylor advised Members that Calderdale Council had substantially increased the cost of using the Bowling Green in previous years and that a further increase was imminent that may put this membership and this facility in danger of being lost to the community.</i></p> <p><i>Members agreed that further information was needed.</i></p> <p><i>Proposed Cllr A Greenwood and Seconded by Cllr M Taylor                      Unanimous</i></p> <p><b>RESOLVED:-</b> <i>That the bowling club be invited to address the Town Council on this issue at the next amenities meeting and that the Town Clerk to raise the necessity for this increase by Calderdale Council against the background against apparently reducing maintenance.</i></p>

Signed Chair: .....

Dated: .....

2019 (A) 066	<p><b><u>ITEM 15 Correspondence</u></b>          To receive any items of correspondence</p> <p><i>None received other than the letter mentioned under Item 10.</i></p>
2019 (A) 067	<p><b><u>ITEM 16 Cheques</u></b>          To receive the schedule of cheque payments that require signing in accordance with the Financial Regulations.</p> <p>None were presented for signature</p>
2019 (A)050	<p><b><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></b></p> <ul style="list-style-type: none"> <li>• Draft Grants Policy</li> <li>• Supporting Grants Documentation</li> <li>• Site visit – Lobb Mill</li> </ul>
2019 (A) 51	<p><b><u>DATE OF THE NEXT COMMITTEE MEETING</u></b>          The date of the next committee meeting was noted – Wednesday 27<sup>th</sup> November 2019 at 7.30pm, Todmorden Town Hall.</p> <p>There being no further business, the Chair closed the meeting at 8.35 pm</p>

Signed Chair: .....

Dated: .....