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YORKSHIRE INTERNAL AUDIT SERVICES

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To the Clerk /RFO of Todmorden Town Council,
Town Clerks Office,
Todmorden Community College,
Burnley Road,
Todmorden.OL14 7BX

7th July 2019

Dear Town Clerk,

To the Mayor and Members of Todmorden Town Council
Internal Audit of Accounts for the Financial Year ending 31 March 2019,
Final Visit.

I am pleased to inform you that the internal audit of Todmorden Town Council is now complete and that there are no significant issues to report.

Cash Book / Bank Account Reconciliation Statement

I checked the statement for the 31st March 2019 and can confirm that the Town Councils' balance at that time was £178,001.

Annual Governance and Accountability Return [AGAR] 2018/2019

I checked Section 2 of the return and supporting documents, found them to be in order and ready for submission to the External Auditor.

Internal controls

Further to my interim report dated 14th November 2018, I confirm I have carried out appropriate tests and checks on the accounts and internal controls selected from our YIAS Internal Audit Plan and found them to be satisfactory.

Internal Audit

I regret to inform you that due to the advancing years of both Partners, taken together with staffing difficulties YIAS is scaling down its activities and sadly therefore our long association with Todmorden Town Council has to come to an end. I feel this early advice should enable the Town Council reasonable time in which to secure the services of another internal auditor for the 2019/2020 financial year.

Yours sincerely,

[REDACTED]
[REDACTED]
[REDACTED]

pf K Stephenson

PARTNERS :- K C Stephenson
R F Entwistle

Tel:- [REDACTED]
Tel:- [REDACTED]