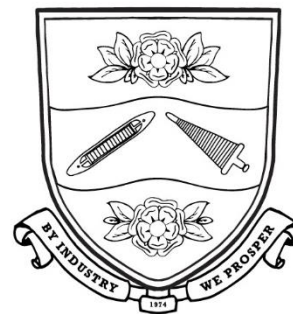


## TODMORDEN TOWN COUNCIL

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### MINUTES OF THE DEVELOPMENT COMMITTEE MEETING Held in the Cockcroft Room, Todmorden Town Hall, Bridge Street, Todmorden, on Wednesday 8<sup>th</sup> January 2020 at 7:30 pm

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<b>Councillors Present:</b>	Cllrs C Potter [Chair], R Coleman-Taylor, T Roberts, J Williams, S Martin, and P Taylor
<b>Absent Councillors:</b>	Cllrs A Greenwood and The Revd G Kent on holiday, K White engaged in mayoral activities, L Levick with work commitments, A Hollis with a previous engagement and L Needham who was unwell.
<b>Observing Councillors:</b>	
<b>Officers:</b>	Susan Miles – Assistant Town Clerk (Minute taker)
<b>Members of the Public:</b>	1 member of the public (Christian Jackson) attended

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2020(D)001	<p><b><u>Item 1 Apologies for Absence</u></b></p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting</p> <p><i>Proposed by Cllr Potter and Seconded by Cllr Roberts Unanimous</i></p> <p><b>RESOLVED:-</b> <i>That the apologies and reasons for absence be noted, namely Cllrs A Greenwood and the Revd G Kent were on holiday, K White was engaged on mayoral activities, L Levick on work commitments, A Hollis on a previous engagement and L Needham be received and accepted.</i></p>
2020(D)002	<p><b><u>Item 2 Declarations of Interest</u></b></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</p> <p><i>None declared</i></p>

Signed Chair: .....

Dated: 5. 2..2020.....

2020(D)003	<p><b><u>Item 3 Public Participation</u></b></p> <p>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.</p> <p>Note: No resolutions can be under public participation.</p> <p>Mr Jackson raised the issue of street cleaning and reported that Calder St has a significant amount of broken glass in the road gutters and the bins are overflowing. Also, the alleyway and bench near the public toilets on Bramsche Square and the bench on Butterworth St outside Cryer's Newsagents are strewn with litter. He commented that the standard of cleaning has gone down since the Todmorden streetcleaner retired two years ago. Instead of sweeping up and removing the rubbish the cleaners use litter picks to remove only larger pieces of litter. He mentioned that he had not seen the shared streetsweeper shared with Hebden Bridge and the graffiti on the Millennium shop.</p> <p>Councillors agreed that litter, particularly glass and other dangerous objects is a health and safety issue.</p> <p>Everyone agreed that if the area is messy it will encourage people to disrespect the area by dropping more rubbish.</p> <p>The Assistant Clerk agreed to raise the cleaning issues with Calderdale Council and confirmed that residents can report litter problems directly to Calderdale or through the Town Council Office. The Assistant Clerk will also enquire about the specification used by Calderdale to assess the quality of cleaning. The Assistant Clerk will raise the issue of broken glass on Calder St with the local nightclub the issue of graffiti with the Community Warden, Jay Campbell/Daisy.</p> <p>Although the amount of litter in the well at the Town Hall seems to have improved the condition of the railings and the doors at the Town Hall was raised. It was mentioned that there is a scheme of work for the Town Hall which includes these items, but this had been delayed.</p> <p>Mr Jackson also raised the issue of the raised slab outside the indoor market.</p> <p>The Assistant Clerk agreed to raise this issue with the relevant authority.</p> <p>The issue of vandalism during the weekend at the bus station was raised.</p> <p>Cllr Potter asked for a question be raised with the police about what support they offer to prevent vandalism when they present to the Full Council on 29<sup>th</sup> January 2020.</p>
2020(D)004	<p><b><u>Item 4 Minutes</u></b></p> <p>To approve the minutes of the Development Committee meeting held on the 4<sup>th</sup> December 2019 (previously circulated).</p> <p><i>Proposed by Cllr Potter and Seconded by Cllr Williams                      Unanimous</i></p> <p><b>RESOLVED:-</b>  <i>That the draft minutes of the Development committee meeting held on the 4<sup>th</sup> December 2019 be approved as a true record of proceedings and signed by the Chair.</i></p>

2020(D)005	<p><b><u>Item 5 Exclusion of Press and Public – Public Bodies (Admission to Meetings Act 1960)</u></b></p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><i>Proposed by Cllr Potter and Seconded by Cllr Williams Unanimous</i></p> <p><b>RESOLVED:-</b>  <i>That the agenda items for the meeting do not require the exclusion of the press and public and that they be allowed to remain for the duration of the meeting.</i></p>										
2020(D)006	<p><b><u>ITEM 6 Housing Needs Assessment</u></b></p> <p>To provide a verbal update on progress made in obtaining this grant.</p> <p>The Assistant Town Clerk advised that we have not yet received agreement for this work to be carried out, but the Town Clerk continues to chase.</p>										
2020(D)007	<p><b><u>Item 7 Correspondence</u></b></p> <p>To receive an update on previous items of correspondence considered and agree any further actions required</p> <p style="padding-left: 40px;">a) To receive email from Highways about the dangerous bend near Centre Vale Baptist Church.</p> <p>The letter from Highways was accepted. It was noted that the community police would be contacted about enforcement of the speed limit and the Enforcement Team would investigate and rectify the issue of the sightlines being obscured by overgrown greenery.</p>										
2020(D)008	<p><b><u>Item 8 Correspondence received in respect of planning applications previously considered</u></b></p> <p><i>None received</i></p>										
2020(D)009	<p><b><u>Item 9 Comments on Planning Applications</u></b></p> <p>To submit comments on the planning applications received from Calderdale Council  Comments as detailed below were Agreed by Members En Bloc</p> <p><i>Proposed by Cllr and Seconded by Cllr Unanimous</i></p> <p><b>RESOLVED:-</b> <u>That the consultees responses as detailed below be submitted to Calderdale Council En Bloc</u></p> <table border="1" data-bbox="359 1697 1520 2069"> <thead> <tr> <th>Item no</th> <th>Application Number</th> <th>Address</th> <th>Purpose</th> <th>Response</th> </tr> </thead> <tbody> <tr> <td>9a</td> <td>19/001402/FUL</td> <td>Part Units 1 to 2 and Part 4 Gauxholme Industrial Estate, Bacup Road, Todmorden, Calderdale, OL14 7PW</td> <td>To erect single detached house to replace two semi-detached houses (amendment to planning</td> <td>We support subject to the garage and parking space being completed before the house is occupied.</td> </tr> </tbody> </table>	Item no	Application Number	Address	Purpose	Response	9a	19/001402/FUL	Part Units 1 to 2 and Part 4 Gauxholme Industrial Estate, Bacup Road, Todmorden, Calderdale, OL14 7PW	To erect single detached house to replace two semi-detached houses (amendment to planning	We support subject to the garage and parking space being completed before the house is occupied.
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Signed Chair: .....

Dated: 5. 2..2020.....

			permission 15/01079/FUL	
<b>9b</b>	19/01436/OUT	Land North of East Lee Lane adjacent to Railway Bridge, HALIFAX Road, Todmorden, Calderdale	Residential development of up to 5 dwellings (outline)	Supported
<b>9c</b>	19/01484/LBC	Dean Royd Farm, Deanroyd Road, Walsden, Todmorden, Calderdale, OL14 6TT	Remove the existing dilapidated lime wash from the external surfaces of the building and to repoint the walls with NHL lime mortar (Listed Building Consent)	Supported

2020(D)010

**Item 10 Other planning issues for consideration**

To consider if there are other planning issues for consideration.

*None received*

2020(D)011

**Item 11. Todmorden Street Cleaning**

To receive a verbal update regarding about cigarette bin provision and chewing gum removal.

The Assistant Town Clerk reported that two new bins with capacity for cigarette butts were installed around the Town Hall before Christmas replacing the existing ones. Calderdale do not offer a service for chewing gum removal as this requires specialist equipment which is not available within the Council. However, they could recommend companies that could do this specialist work which removes the chewing gum and washes the pavement to remove the stains left by the gum. However, the cost would need to be borne by Todmorden Town Council although a contribution towards this may be available from Calderdale.

Comments were made by some that that money could be spent on the removal of the existing chewing gum, but that people would drop gum again the very same day of the cleaning and it would build up again.

The Assistant Town Clerk also reported that a meeting had taken place with West Yorkshire Combined Authority (WYCA), Cllr White and the Assistant Town Clerk. The cleaning of the bus station is the responsibility of WYCA and the work is subcontracted. The bins are emptied, and litter picked on a Monday, Wednesday and Friday around 6am. A fuller clean takes place on a Wednesday where the glass on the bus shelters is cleaned. Unfortunately, during the busiest time of the week from Friday to Sunday there is no cleaning and so rubbish accumulates over the weekend. The cleaning company does not operate at the weekend.

Signed Chair: .....

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	<p>Another issue is the overflowing Biffa bin. This is provided by First Group to collect the rubbish from the drivers rest room. This is cleaned by someone contracted by First Group. This is an issue as there are rats in the culvert behind the bus station.</p> <p>The Assistant Town Clerk is planning to write to First Group to request that the Biffa bin is locked after each use and to WYCA to ask for a weekend clean of the bus station to be provided.</p> <p>It was mentioned that Cllr White could raise the issue of litter and chewing gum with the schools when he visits them.</p> <p>The Assistant Clerk will report this to Cllr White.</p>
2020(D)012	<p><b><u>Item 12 Lidl Site Run Off Flooding Issue and Security Issue</u></b> To receive a verbal update regarding any progress made.</p> <p><b>a. Security</b> Still no response from Lidl. Another letter sent to Lidl 11 December 2019 concerning security issues. Steven Lee was copied into this letter.</p> <p><b>b. Flooding</b> A request has been sent to Steven Lee for an update on the expected Section 19 report (due December 2019) and following our letter of 11 December 2019.</p>
2020(D)013	<p><b><u>Item 13 Update about Aldi build</u></b> To receive a written update on this development.</p> <p>It was reported that it is expected that work will begin on the building in October 2020 with opening March 2021.</p>
2020(D)014	<p><b><u>Item 14 Update about the Community College</u></b> To receive a verbal update on the proposed community asset transfer.</p> <p>The written update was received and noted.</p>
2020(D)015	<p><b><u>Item 15 Green Spaces/Local Heritage Sites</u></b> To finalise the list of green spaces and local heritage sites for inclusion in the Neighbourhood Plan.</p> <p>It was noted that only one response had been received about green spaces.</p> <p>The Assistant Town Clerk will email all councillors about this and set a deadline for responses and contact Civic Pride for their input. It was suggested that the building opposite B&amp;M be added to the list of heritage sites.</p>
Assistant Town Clerk	<p><b><u>Item 16 Outstanding Issues Register</u></b> To review register of outstanding issues.</p> <p><i>An updated register of outstanding issues was presented and noted by Members</i></p> <p>It was commented by some members that the Moorlands Policy is a useful document and could be linked to upland management/flooding issues. It was also mentioned that there are many damaged drains on the moorland and that the Moorland Policy should help with 'slowing the flow'.</p>

Signed Chair: .....

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	<p>Allotments were discussed and it was mentioned that Calderdale has expressed willingness to consider a move of the two Todmorden sites that Calderdale manage to the responsibility of Todmorden Town Council. It was mentioned by some members that they were not interested in taking over the current sites but rather encouraging the development of additional sites in Todmorden.</p> <p>The Assistant Town Clerk mentioned that it was planned to take the issue of allotments to the Amenities Committee this month. (note added after meeting – this issue will be brought to the Development Committee and not the Amenities Committee)</p> <p>The Assistant Clerk will in future increase the font size as the register is currently produced in too small a print for some. Also, the Assistant Clerk will send members of the Committee a copy of the Moorlands policy.</p>
2020(D)017	<p><b><u>Item 17 Footpaths and Obstructions</u></b> To consider any issues surrounding footpaths and obstructions.</p> <p><i>See item 3.</i></p>
2020(D)018	<p><b><u>Item 18 Late Running and Cancellations of Northern Railway Service</u></b> Discussion about the quality of service.</p> <p>It was noted that the Transport Secretary, Grant Shapps, has advised Northern Rail in the last week that the process is being started to have their franchise removed.</p> <p><i>Proposed by Cllr Potter and Seconded by Cllr Williams Unanimous</i></p> <p><b>RESOLVED:-</b> <b>The Town Clerk will write to the Transport Secretary to thank him for starting the withdrawal process but requesting that this be expedited as residents are really struggling with the quality of service.</b></p>
2020(D)019	<p><b><u>Item 19 Closure of Todmorden Branch of TSB</u></b> To discuss the closure of the TSB Bank in 2020.</p> <p>This was regretted by members. It was noted that the remaining banking facilities in the town are the Halifax Bank and the Post Office.</p>
2020(D)020	<p><b><u>Neighbourhood Plan Development Orders</u></b> To consider whether a future presentation/discussion should take place on this matter.</p> <p>This was reviewed and it was noted that there is potential with these powers, but resource capacity is a serious concern for members.</p> <p>It was suggested that this item be put on the agenda for the next Neighbourhood Plan Sub-Committee and that a meeting be scheduled ASAP. It was suggested that 26<sup>th</sup> February 2020 at 6pm be considered.</p> <p>The Assistant Town Clerk to organise this and let members know.</p>

Signed Chair: .....

Dated: 5. 2..2020.....

2020(D)021	<p><b><u>Item 21 Any items for discussion for a future agenda</u></b>          To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>Items to be included are:</p> <ul style="list-style-type: none"> <li>• Housing Needs Assessment</li> <li>• Todmorden Street Cleaning</li> <li>• Lidl</li> <li>• Moorlands Policy</li> <li>• Allotments</li> </ul>
2020(D)022	<p><b><u>Item 21 Date of the Next Committee Meeting</u></b>          The date of the next committee meeting was noted – Wednesday February 5th, 2020 at 7.30pm, Todmorden Town Hall.</p> <p><i>There being no further business, the Chair closed the meeting at 8.45pm.</i></p>

Signed Chair: .....

Dated: 5. 2..2020.....