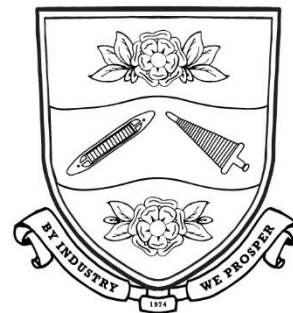


# TODMORDEN TOWN COUNCIL

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## MINUTES OF A MEETING OF TODMORDEN TOWN COUNCIL Held in the Council Chamber, Todmorden Town Hall, Bridge Street, Todmorden, on Wednesday 16<sup>th</sup> December at 7:30pm

**Councillors Present:** Cllrs K White [Town Mayor] R Coleman-Taylor [Town Deputy Mayor],  
M Doyle, M Holmstedt, A Greenwood, S Martin, C Potter,  
T Roberts, D Skelton, P Taylor, P Ripley, L Levick, L Needham,  
M Taylor, J Williams.

**Absent Councillors:** Cllrs the Revd G Kent, M Carrigan, A Hollis

**Officers:** Colin Hill – Town Clerk and Responsible Financial Officer (Minute Taker)

**Members of the Public:** Two Members of public present –

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| 2019 (TC)<br>119 | <p><b><u>ITEM 1 - APOLOGIES FOR ABSENCE</u></b><br/>To receive apologies for absence and consider any reasons given to the Clerk prior to the meeting</p> <p>Proposed by Cllr R Coleman-Taylor and Seconded by Cllr D Skelton    Unanimous</p> <p><b>RESOLVED:</b> That the apologies and reasons for absence received from Cllrs The Revd G Kent and M Carrigan, namely attendance at a family commitment and holiday appointment, be formally received and reasons accepted.</p>   |
| 2019 (TC)<br>120 | <p><b><u>ITEM 2 - DECLARATIONS OF INTERESTS</u></b><br/>Members are reminded of the legal requirements concerning the declaration of interests. A Member must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</p> <p><i>None declared</i></p> |
| 2019 (TC)<br>121 | <p><b><u>ITEM 3 - PUBLIC PARTICIPATION</u></b><br/>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>The Mayor sought agreement from Council that items on the Agenda will be heard in this part of the meeting and that if any members of the public have items of concern to be raised that are not on the Agenda they will be heard as the last but one item on the Agenda</p>   |

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|               | <p>Proposed by Cllr K White and Seconded by Cllr R Coleman-Taylor</p> <p><b>RESOLVED:-</b>That the public may ask questions on non- agenda items at the penultimate item on the agenda.</p>   |
| 2019 (TC) 122 | <p><b><u>ITEM 4 - MINUTES</u></b><br/>To approve the draft minutes of the Town Council meeting held on the 6<sup>th</sup> November 2019</p> <p>Proposed by Cllr D Skelton and Seconded by Cllr J Williams Unanimous</p> <p><b>RESOLVED:</b> That the minutes of the Town Council meeting held on the 6<sup>th</sup> November 2019 be approved as a true record and be signed by the Chair.</p>  |
| 2019 (TC) 123 | <p><b><u>ITEM 5 - EXCLUSION OF PRESS AND PUBLIC - PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960</u></b><br/>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p>Proposed by Cllr M Taylor and Seconded by Cllr L Needham Unanimous</p> <p><b>RESOLVED:</b> That the press and public be allowed to remain for the duration of the meeting.</p>   |
| 2019(TC) 124  | <p><b><u>ITEM 6 - COMMITTEE MINUTES</u></b><br/>To confirm the receipt of approved committee minutes previously circulated and to receive them <b>En Bloc</b></p> <p>6a)Development Committee 23<sup>rd</sup> October 2019<br/>6b) Development Committee 13<sup>th</sup> November 2019<br/>6c) Amenities Committee 16<sup>th</sup> October 2019<br/>6d) Climate Emergency Committee 9<sup>th</sup> October 2019</p> <p>Amends required for DC 13<sup>th</sup> Nov Cllr M Holmstedt not Committee Member but Member in attendance.</p> <p>Cllr A Greenwood reported that the Lidl pond site seemed to be more secure.</p> <p>Proposed by Cllr C Potter and Seconded by Cllr J Williams unanimous</p> <p><b>RESOLVED:</b> To confirm receipt of the above Committee Minutes previously circulated en bloc .</p> |
| 2019(TC) 125  | <p><b><u>ITEM 7 - Budget update</u></b><br/>To receive a report updating Members on the financial position of the Council.</p> <p>Members were presented with an updated Financial Summary indicating a projected year end general reserves figure of £87,846 after reinstating earmarking of reserve for Station Lift Access and noted its contents.</p> <p>Proposed by Cllr M Carrigan and Seconded by Cllr J Williams- unanimous</p> <p><b>RESOLVED:</b> To confirm receipt of the above report</p>  |

|  | <p>Members were presented with a virement request that increases the overall council budget by £5k and reduce the year end estimate to circa £83k.</p> <p>Proposed by Cllr M Taylor and Seconded by Cllr D Skelton                               unanimous</p> <p><b>RESOLVED:</b> To receive the update and agree that the Council's budget be increased overall by £5000 and that the Town Clerk be authorised to process virements as proposed.</p>  |                  |                         |                                |                         |  |  |                  |                         |                            |                           |  |  |                  |                         |                                 |                           |   |  |                  |                         |                            |                        |  |  |
|--|---|------------------|-------------------------|--------------------------------|-------------------------|--|--|------------------|-------------------------|----------------------------|---------------------------|--|--|------------------|-------------------------|---------------------------------|---------------------------|---|--|------------------|-------------------------|----------------------------|------------------------|--|--|
| 2019(TC)<br>126  | <p><b>ITEM 8 – Representation on Town and Parish Liaison Group</b><br/>To consider representation on this Liaison Body</p> <p>The Town Clerk raised the fact that in addition to Members, a number of Town Clerks also attend this group and asked whether the Town Council wished him to also attend.</p> <p>Proposed by Cllr D Skelton and Seconded by Cllr C Potter                               unanimous</p> <p><b>RESOLVED:</b> That the Town Clerk attend the Town and Parish Liaison Group</p>   |                  |                         |                                |                         |  |  |                  |                         |                            |                           |  |  |                  |                         |                                 |                           |   |  |                  |                         |                            |                        |  |  |
| 2019 (TC)<br>127   | <p><b>ITEM 9 - GRANTS</b><br/>To inform Full Council of the Grants recently awarded by the Amenities Committee</p> <p>Members noted the grants made by the Amenities Committee as detailed below</p> <table border="1"> <thead> <tr> <th><b>Applicant</b></th> <th><b>Amount Requested</b></th> </tr> </thead> <tbody> <tr> <td><b>Todmorden Folk Festival</b></td> <td>£2,250 - awarded £2,250</td> </tr> <tr> <td colspan="2">Provision of Folk Festival activities with focus on children and families with free for Todmorden residents during Festival. 6<sup>th</sup> year of event.<br/>Grant supports the children's activities only</td> </tr> <tr> <th><b>Applicant</b></th> <th><b>Amount Requested</b></th> </tr> <tr> <td><b>Todmorden Orchestra</b></td> <td>£732.04 – awarded £732.04</td> </tr> <tr> <td colspan="2">Town Hall Hire - Series of 8 orchestral concerts</td> </tr> <tr> <th><b>Applicant</b></th> <th><b>Amount Requested</b></th> </tr> <tr> <td><b>Todmorden Choral Society</b></td> <td>£670.33 – awarded £670.33</td> </tr> <tr> <td colspan="2">Town Hall Hire - Choral Society Concert</td> </tr> <tr> <th><b>Applicant</b></th> <th><b>Amount Requested</b></th> </tr> <tr> <td>Todmorden Charity Carnival</td> <td>£6,300 – awarded £3000</td> </tr> <tr> <td colspan="2">Grant requested to meet delivery costs associated with Marshalling &amp; Road Safety, Fire safety, portaloos, etc.</td> </tr> </tbody> </table> | <b>Applicant</b> | <b>Amount Requested</b> | <b>Todmorden Folk Festival</b> | £2,250 - awarded £2,250 | Provision of Folk Festival activities with focus on children and families with free for Todmorden residents during Festival. 6 <sup>th</sup> year of event.<br>Grant supports the children's activities only |  | <b>Applicant</b> | <b>Amount Requested</b> | <b>Todmorden Orchestra</b> | £732.04 – awarded £732.04 | Town Hall Hire - Series of 8 orchestral concerts |  | <b>Applicant</b> | <b>Amount Requested</b> | <b>Todmorden Choral Society</b> | £670.33 – awarded £670.33 | Town Hall Hire - Choral Society Concert |  | <b>Applicant</b> | <b>Amount Requested</b> | Todmorden Charity Carnival | £6,300 – awarded £3000 | Grant requested to meet delivery costs associated with Marshalling & Road Safety, Fire safety, portaloos, etc. |  |
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| 2019(TC)<br>128  | <p><b>ITEM 10 Christmas Lights Switch on event</b><br/>To receive any feedback from Members regarding the 2019 event and considerations for 2020</p> <p>The Mayor provided good feedback from around the Town and that consideration should be given to an increased budget for the 2020/21 event.</p>  |                  |                         |                                |                         |  |  |                  |                         |                            |                           |  |  |                  |                         |                                 |                           |   |  |                  |                         |                            |                        |  |  |

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| <p>2019(TC)<br/>129</p>  | <p><b>ITEM 11 Todmorden Station Lift Access</b><br/>To receive a report updating Members of progress towards delivery of this project and to reconsider establishing an Earmarked Reserve of £25,000.</p> <p>Members noted the progress being made on this important project for Todmorden and agreed that the Earmarked Reserve of £25k be reinstated towards the capital contribution</p> <p>Proposed by Cllr D Skelton and Seconded by Cllr K White unanimous</p> <p><b>RESOLVED:</b> That an Earmarked Reserve of £25k be reinstated in respect of the Station, Lift Access Project.</p> <p>During this conversation the improvement in more rail journeys availability was contracted to the deplorable position regarding the cancellation of the 589 bus route (replaced by 592) related issues that many Members are being frequently contacted about.</p> <p>The following issues we reported back:-</p> <ul style="list-style-type: none"> <li>➤ Services continue to run late</li> <li>➤ Timetable not yet updated in shelters – a Metro responsibility- passengers no idea when next bus due</li> <li>➤ Need to talk to other bus providers if First Route up for sale</li> <li>➤ Affecting employment opportunity for those wishing to get to interviews</li> <li>➤ People having to change jobs because cannot get to work on time</li> <li>➤ Children getting detention for late arrival</li> <li>➤ Children forced to catch much earlier bus and arriving at school gates half an hour before school opens- potential safeguarding issue.</li> <li>➤ Peak buses running full and passenger left / missed at other stops down the line</li> <li>➤ Concession use not being recorded</li> <li>➤ Increase in use of cars having to be used.</li> </ul> <p>Actions required from Town Clerk :-</p> <ul style="list-style-type: none"> <li>○ Continue pressure on first Group</li> <li>○ Raise level of contact to Giles Fearnley First Group</li> <li>○ Update Robin Tuddenham Calderdale Council/Cllr Susan Press on what actions we have taken at Todmorden to seek to influence improvement.</li> <li>○ Contact Metro to seek urgent timetable updates.</li> <li>○ Chase Burnley Council for their response/actions</li> <li>○ Chase Manchester Mayors Office for response</li> <li>○ Seek Charter Walk shopping centre support from Burnley re potential drop of in visitor numbers from Rochdale /Todmorden side</li> <li>○ Seek support from Burnley Chamber of Trade</li> <li>○ Set up meeting with Burnley Bus Company/Transdev</li> <li>○ Write to newly elected MPs on immediate issue but also future Public Transport Policy</li> </ul> <p>Proposed by Cllr D Skelton and Seconded by Cllr K White unanimous</p> <p><b>RESOLVED:</b> That Todmorden Town Council continue in its efforts to seek to influence improvement and for the Town Clerk to chase and correspond where appropriate.</p> |
| <p>2019 (TC)<br/>130</p> | <p><b>12 Correspondence</b><br/>a) To receive a letter from Calderdale Council re Walsden Library</p>   |

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|                         | <p>Members noted the correspondence received and that the Town Clerk will continue to follow this up in terms of potential Bowling Pavilion use following Calderdale CAFM visit to assess improved access requirements.</p> <p>b) To receive a letter from Grantscape seeking applications for funding for Community Benefit</p> <p>Members noted the correspondence received</p> <p>Actions required:-</p> <ul style="list-style-type: none"> <li>○ Councillor representation on the Reaps Moss Community Benefit Fund and Crook Hill Wind Farm Fund Group be checked in that no invite or contact has been made.</li> <li>○ If Leaflets available to be sent to Cornholme Old Library</li> <li>○ Previous Todmorden Town Council Grant Applicants to be advised of these funding opportunities.</li> <li>○ Explore Crook Hill Wind Farm Fund – Shade and Walsden – also delivered through Grantscape</li> <li>○ Explore Community Foundation for Calderdale and invite them to subsequent meeting to outline what assistance they may be able to give.</li> </ul> |
| <p>2019<br/>(TC)131</p> | <p><b><u>ITEM 13 Payments</u></b></p> <p>To receive the schedule of payments that require signing in accordance with the Financial Regulations.<br/>Nineteen cheques and other payments were presented for signature to the value of £11,083.82</p> <p>Proposed by Cllr. D Skelton and Seconded by Cllr K White Unanimous</p> <p><b>RESOLVED:</b> That nineteen cheques and other payment be signed in accordance with Council procedures and the schedule of payments totalling £11,083.82 be duly signed .</p>  |
| <p>2019<br/>(TC)131</p> | <p><b><u>ITEM 14 - ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></b></p> <p>To notify the clerk of any matters for inclusion on the agenda of the next meeting</p> <ul style="list-style-type: none"> <li>• PCSCO presentation</li> <li>• Health Centre Presentation</li> <li>• Budget 2020/21</li> </ul>  |
| <p>2019(TC)132</p>      | <p><b><u>ITEM 15 – PUBLIC PARTICIPATION – NON- AGENDA ITEMS</u></b></p> <p>Nikki Stocks addressed the meeting to seek support for the Town Council to write to the Clinical; Commissioning Group to support a request for an Upper Calder Valley Minor Injuries Unit to be placed at Todmorden within the existing Health Centre.</p> <p>Proposed by Cllr K White and Seconded by Cllr R Coleman - Taylor Unanimous</p> <p><b>RESOLVED:</b> That the Town Clerk write a letter of support for this initiative to the CCG</p>  |
| <p>2019<br/>(TC)133</p> | <p><b><u>ITEM 16 - DATE OF THE NEXT COMMITTEE MEETING</u></b></p> <p>The date of the next meeting of the Council is due to be held on Wednesday 29th January 2020 at 7:30pm in the Council Chambers, Todmorden Town Hall, Todmorden.</p> <p>There being no further business, the Mayor closed the meeting at 8.30 pm</p>  |