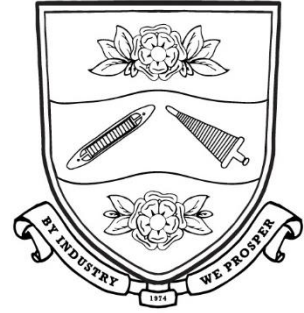


# TODMORDEN TOWN COUNCIL

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## MINUTES OF A MEETING OF TODMORDEN TOWN COUNCIL Held in the Council Chamber, Todmorden Town Hall, Bridge Street, Todmorden, on Wednesday 6<sup>th</sup> November at 7:30pm

**Councillors Present:** Cllrs K White [Town Mayor] R Coleman-Taylor [Town Deputy Mayor], C Carrigan, M Doyle, M Holmstedt, A Greenwood, Revd G Kent, S Martin, C Potter, T Roberts, D Skelton, P Taylor, P Ripley, A Hollis, L Levick, L Needham, M Taylor, J Williams.

**Absent Councillors:**

**Officers:** Colin Hill – Town Clerk and Responsible Financial Officer (Minute Taker)

**Members of the Public:** One Members of public present – Douglas Wilson

2019 (TC) 104	<p><b><u>ITEM 1 - APOLOGIES FOR ABSENCE</u></b> To receive apologies for absence and consider any reasons given to the Clerk prior to the meeting</p> <p><i>Proposed by Cllr K White and Seconded by Cllr M Carrigan Unanimous</i></p> <p><b><i>RESOLVED:</i></b> <i>That the apologies and reasons for absence received from Cllr. P Taylor, namely attendance at a hospital appointment, be formally received and reasons accepted.</i></p>
2019 (TC) 105	<p><b><u>ITEM 2 - DECLARATIONS OF INTERESTS</u></b> Members are reminded of the legal requirements concerning the declaration of interests. A Member must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</p> <p><i>None declared</i></p>
2019 (TC) 106	<p><b><u>ITEM 3 - PUBLIC PARTICIPATION</u></b> To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p><i>The Mayor sought agreement from Council that items on the Agenda will be heard in this part of the meeting and that if any members of the public have items of concern to be raised that are not on the Agenda they will be heard as the last but one item on the Agenda</i></p>

	<p><i>Proposed by Cllr K White and Seconded by Cllr R Coleman-Taylor</i></p> <p><i>For 14 against 2 abstention 1</i></p> <p><i>That the public may ask questions on non- agenda items at the penultimate item on the agenda.</i></p> <p><i>No items relating to the Agenda were raised</i></p>												
2019 (TC) 107	<p><b><u>ITEM 4 - MINUTES</u></b></p> <p>To approve the draft minutes of the Town Council meeting held on the 9<sup>th</sup> September 2019</p> <p><i>Cllr M Holmstedt advised that minute ref 2019(TC)99 was not correct in that the Friends Group was not part of the TIC.</i></p> <p><i>Members present change to M Carrigan not C Carrigan</i></p> <p><i>Proposed by Cllr K White and Seconded by Cllr C Potter</i> <span style="float: right;"><i>Unanimous</i></span></p> <p><b><i>RESOLVED:</i></b> <i>That subject to the amendments above the draft minutes of the Town Council meeting held on the 9<sup>th</sup> September 2019 be approved as a true record and be signed by the Chair.</i></p>												
2019 (TC) 108	<p><b><u>ITEM 5 - EXCLUSION OF PRESS AND PUBLIC - PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960</u></b></p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><i>Proposed by Cllr M Taylor and Seconded by Cllr D Skelton</i> <span style="float: right;"><i>Unanimous</i></span></p> <p><b><i>RESOLVED:</i></b> <i>That the press and public be allowed to remain for the duration of the meeting.</i></p>												
2019(TC) 109	<p><b><u>ITEM 6 - COMMITTEE MINUTES</u></b></p> <p>To confirm the receipt of approved committee minutes previously circulated and to receive them <b>En Bloc</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">6a) Development Committee</td> <td>21<sup>st</sup> August 2019</td> </tr> <tr> <td>6b) Development Committee</td> <td>11th September 2019</td> </tr> <tr> <td>6c) Development Committee</td> <td>2<sup>nd</sup> October 2019</td> </tr> <tr> <td>6d) General Purposes Committee</td> <td>28<sup>th</sup> August 2019</td> </tr> <tr> <td>6e) Amenities Committee</td> <td>4<sup>th</sup> September 2019</td> </tr> <tr> <td>6f) Climate Emergency Committee</td> <td>9<sup>th</sup> October 2019</td> </tr> </table> <p><i>Proposed by Cllr A Hollis and Seconded by Cllr R Coleman – Taylor- unanimous</i></p> <p><b><i>RESOLVED:</i></b> <i>To confirm receipt of the above Committee Minutes previously circulated en bloc .</i></p>	6a) Development Committee	21 <sup>st</sup> August 2019	6b) Development Committee	11th September 2019	6c) Development Committee	2 <sup>nd</sup> October 2019	6d) General Purposes Committee	28 <sup>th</sup> August 2019	6e) Amenities Committee	4 <sup>th</sup> September 2019	6f) Climate Emergency Committee	9 <sup>th</sup> October 2019
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2019(TC) 110	<p><b>ITEM 7 - Budget update</b> To receive a report updating Members on the financial position of the Council.</p> <p><i>Members were presented with an updated Financial Summary indicating a projected year end general reserves figure of £81,543 before any potential future earmarking of reserves and noted its contents.</i></p> <p><i>Proposed by Cllr M Carrigan and Seconded by Cllr J Williams- unanimous</i></p> <p><b>RESOLVED:</b> To confirm receipt of the above report and to thank officers for the work undertaken on the Town Council finances and budget issues</p>						
2019(TC) 111	<p><b>ITEM 8 – Climate Emergency Committee</b> To receive a report from the Climate Emergency Committee.</p> <p><i>Cllr Revd G Kent advised Members of the good progress made with unanimous support from well informed fellow committee members regarding the areas of interest and methods of working to achieve their goals.</i></p> <p><i>As the remit progresses there is an intention to involve more local groups in helping deliver with the key being to listen to other groups experiences and advice, including better understanding from Hebdenroyd and Calderdale about how Todmorden can collaborate with them.</i></p> <p><i>The Mayor expressed his thanks to Cllr Revd G Kent and his fellow committee members for the excellent progress made to date.</i></p> <p><i>Cllr R Coleman – Taylor expressed views about the role of the Town Council and its involvement in the community.</i></p> <p><i>Proposed by Cllr K White and Seconded by Cllr R Coleman Taylor - unanimous</i></p> <p><b>RESOLVED:</b> To note the contents of the Climate Emergency Committee Report</p>						
2019 (TC) 112	<p><b><u>ITEM 9 - GRANTS</u></b> To inform Full Council of the Grants recently awarded by the Amenities Committee</p> <p>Members noted the grant made by the Amenities Committee as detailed below</p> <table border="1" data-bbox="459 1496 1374 1720"> <thead> <tr> <th data-bbox="459 1496 1038 1547">Applicant</th> <th data-bbox="1038 1496 1374 1547">Amount Requested</th> </tr> </thead> <tbody> <tr> <td data-bbox="459 1547 1038 1585">Todmorden Folk Festival</td> <td data-bbox="1038 1547 1374 1585">£475.64</td> </tr> <tr> <td colspan="2" data-bbox="459 1585 1374 1720">Grassroots weekend event, local volunteers, historic venue and public space. Morris Dancing, Live music, workshops, craft fairs all helping to promote Todmorden. Future commitment for May 2020</td> </tr> </tbody> </table> <p><i>Proposed by Cllr D Skelton and Seconded by Cllr M Carrigan - unanimous</i></p> <p><b>RESOLVED:</b> To note the grant award to Todmorden Folk Festival</p>	Applicant	Amount Requested	Todmorden Folk Festival	£475.64	Grassroots weekend event, local volunteers, historic venue and public space. Morris Dancing, Live music, workshops, craft fairs all helping to promote Todmorden. Future commitment for May 2020	
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2019(TC) 113	<p><b>ITEM 10 Potential relocation of Todmorden Town Council offices to Todmorden Town Hall</b> To receive a report seeking “In Principle” agreement to take forward negotiations with Calderdale MBC</p>						

	<p><i>Members discussed the report and generally supported exploring further the option to relocate Town Council Administration offices to the Town Hall.</i></p> <p><i>The majority of Members were in agreement about the need to address fully staff safety issues and recognised the potential benefits of relocation in terms of improved operational efficiency.</i></p> <p><i>Proposed by Cllr R- Coleman Taylor and Seconded by Cllr D Skelton</i></p> <p><i>For 15 against 1 abstention 1</i></p> <p><b>RESOLVED</b> <i>“That Todmorden Town Council agrees “in principle” to relocate its administrative office function to Todmorden Town Hall, and that the Town Clerk be authorised to enter into negotiations with Calderdale Council, and on completion of such negotiations, to bring back a further report for consideration before any final commitment is given.</i></p>
2019(TC) 114	<p><b><u>ITEM 11 CORRESPONDENCE</u></b></p> <p>To receive a letter of thanks from the Deputy Lord Lieutenant thanking the Town Council for help with the recent visit of the Lord Lieutenant to Todmorden</p> <ul style="list-style-type: none"> <li>• <i>Members noted receipt of the letter of thanks from the Deputy Lord Lieutenant</i></li> </ul> <p><i>The Mayor Cllr K White advised Members that he had recently attend an event where the Lord Lieutenant was also there, and that the Lord Lieutenant had again expressed how impressed he was at the response from Todmorden Groups and the help and assistance given by Todmorden Town Council.</i></p> <p><i>Cllr D Skelton formally thanked the Mayor and Town Councils staff for their help in taking forward this event and Cllr Coleman – Taylor, in adding her support to these thanks, also acknowledged that all the food was locally provided.</i></p> <p><i>Cllr M Carrigan also thanked the Mayor and also Town Council staff for their help.</i></p> <ul style="list-style-type: none"> <li>• <i>The Mayor also advised Full Council that he had recently attended a Todmorden Photographic Society event and that they had expressed their thanks to him for the valuable assistance given by the Town Council.</i></li> </ul>
2019 (TC)115	<p><b><u>ITEM 12 Cheques</u></b></p> <p>To receive the schedule of cheque payments that require signing in accordance with the Financial Regulations.</p> <p><i>Fourteen cheques and other payments were presented for signature to the value of £4767.91</i></p> <p><i>Proposed by Cllr. A Greenwood and Seconded by Cllr R Coleman – Taylor</i></p> <p><i>Unanimous</i></p> <p><b>RESOLVED:</b></p> <p><i>That fourteen cheques be signed in accordance with Council procedures and the schedule of payments totalling £476.91.</i></p>

2019 (TC)116	<p><b><u>ITEM 14 - ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></b></p> <p>To notify the clerk of any matters for inclusion on the agenda of the next meeting</p> <ul style="list-style-type: none"> <li>• <i>Development Committee – Lateness of Northern Rail Service</i></li> <li>• <i>NHS minor injuries unit at Health Centre</i></li> <li>• <i>Development – Safety of Lidl overflow site</i></li> <li>• <i>General Purposes Standing Orders – public participation at meetings.</i></li> </ul>
2019(TC) 117	<p><b><u>ITEM 15 – PUBLIC PARTICIPATION – NON- AGENDA ITEMS</u></b></p> <p><i>Douglas Wilson queried progress re the Blue Plaque scheme and specifically when two plaques would be put up in the Town Hall.</i></p> <p><i>The Town clerk advised that he would email Douglas with an update the next day.</i></p>
2019 (TC)118	<p><b><u>ITEM 16 - DATE OF THE NEXT COMMITTEE MEETING</u></b></p> <p><b>Monday 16<sup>th</sup> or Thursday 19<sup>th</sup> as options</b></p> <p><i>The date of the next meeting of the Council is due to be held on Monday 16th December 2019 at 7:30pm in the Council Chambers, Todmorden Town Hall, Todmorden.</i></p> <p><i>There being no further business, the Mayor closed the meeting at 8.30 pm</i></p>