

TODMORDEN TOWN COUNCIL

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15th January 2020

YOU ARE HEREBY SUMMONED to attend a meeting of the **Amenities Committee** which will be held in the, Cockcroft Room Todmorden Town Hall, Bridge Street, Todmorden on **Wednesday 22nd January 2020 at 7:30pm**

C R Hill
Colin Hill
Town Clerk

COMMITTEE MEMBERSHIP

D Skelton (Chair)
M Carrigan
M Doyle
A H Greenwood

J Williams (Vice-Chair)
K White
M Holmstedt
L Needham

C Potter
P Ripley
M Taylor
P Taylor

12 Committee members

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

4. Minutes

To approve the draft minutes of the Amenities Committee meeting held on the 27th November 2019

5. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

Item 15. Exclusion of the Public To consider the exclusion of the public from the meeting before discussion takes place on the following item of business on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.

6. Grant Applications

To receive a report recommending that the Town Council does not agree to a grant request submitted by Incredible Edible Farm for £6000 towards increasing the volunteer scheme

Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application **but subject to being within the overall budget set by Full Council.** Any grants exceeding this threshold must be recommended to Full Council for approval.

7. Grant Feedback Forms

To receive the grant feedback forms inclusive of any audit expenditure receipts. The committee may request to recover any underspent grant funds previously authorised or may approve use of underspends to be allocated to another project.

Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend																
7a. Mid Pennine Arts	£1295	N/A	£1295	Nil																
<p>To support “Todmorden Treat” a project to give each Todmorden primary school an experience of working with the same artist or performer during spring term.</p> <p>KS2 pupils working with visual artist to create portraits using simple materials.</p> <p>Outcomes:-</p> <ul style="list-style-type: none"> • Explored historic and contemporary portraiture • Devised portraits of their chosen subjects • Experimented with different techniques • Produced collection of art work of high quality displayed in school • Children engaged in visual thinking. <p>Reach</p> <table> <tr> <td>Cornholme Primary</td> <td>21</td> </tr> <tr> <td>Ferney Lee Primary</td> <td>23</td> </tr> <tr> <td>Shade Primary</td> <td>26</td> </tr> <tr> <td>St Josephs Primary</td> <td>31</td> </tr> <tr> <td>Todmorden Junior</td> <td>27</td> </tr> <tr> <td>Castle Hill Primary</td> <td>38</td> </tr> <tr> <td>Walsden St Peter</td> <td>25</td> </tr> <tr> <td>Total</td> <td>191</td> </tr> </table> <p>Volunteer time 49 hours – in kind contribution Leeds University – value £490 Schools contributed £100 each to cost of project Total project cost £2485</p>					Cornholme Primary	21	Ferney Lee Primary	23	Shade Primary	26	St Josephs Primary	31	Todmorden Junior	27	Castle Hill Primary	38	Walsden St Peter	25	Total	191
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Total	191																			

Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend
7b. Todmorden Book Festival	£3000	N/A	£3000	Nil
Grant used to apply for hire of venues, author fees and hire of PA equipment. Audience 4256 41 events over 9 days 19 free events 11 events in community 2 exhibitions 30 Volunteers - time 800 hours on development and 330 hours on delivery. Event cost £23249.46				
Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend
7c. Todmorden Riverside Improvement Group	£376.90	N/A	£376.90	Nil
Grant used for Public Liability Insurance for work parties and servicing of mower to help maintain appearance of Tipside. 6 volunteers monthly ((238 volunteer hours) with appearance benefiting all users of the area.				

Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend
7d. Friends of Overgate	N/A	£71.13	£71.13	Nil
Fundraising Coffee morning. 30 attended – raised £133.				

Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend
7e. Todmorden Choral Society	N/A	£670.33	£670.33	Nil
Town Hall hire fee for concert performance – Handel's Messiah Attendees 290 Costs £2141 Income £2221 To support Groups core costs.				

Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend
7f. Todmorden Orchestra	N/A	£732.04	£732.04	Nil
Town Hall hire fee for concert performance – soloist from Sweden Attendees 150 Costs £4370 Income £2210.				

8. Grant Policy and supporting information

To consider the latest draft and supporting documentation for approval to submit to Full Council for formal adoption

9. Wheelspark Project

To receive an update following initial discussions with Calderdale MBC and Groundworks

10. Trees

To receive an update on a proposed tree survey and related policy to be formulated.

11. Register of Outstanding items.

To receive an update of outstanding items.

12. Buy a Tree Scheme

To consider our involvement in this scheme.

13. Correspondence

To receive and consider any items of correspondence.

14. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting.

Exclusion of the public

15. Christmas lights provision

To receive a presentation and options to consider for future Christmas Lights provision.

16. Date of the next Committee meeting

To note the date of the next committee meeting scheduled for Wednesday 19th February 2020 at 7.30pm, Todmorden Town Hall.