

TODMORDEN TOWN COUNCIL

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13th November 2019

YOU ARE HEREBY SUMMONED to attend a meeting of the **Amenities Committee** which will be held in the, Cockcroft Room Todmorden Town Hall, Bridge Street, Todmorden on **Wednesday 27th November at 7:30pm**

C R Hill

Colin Hill
Town Clerk

COMMITTEE MEMBERSHIP

D Skelton (Chair)
M Carrigan
M Doyle
A H Greenwood

J Williams (Vice-Chair)
K White
M Holmstedt
L Needham

C Potter
P Ripley
M Taylor
P Taylor

12 Committee members

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is hereby given that members of the public may make representations, answer questions and give evidence at a meeting in respect of the business on the agenda, with agreement of the Council or committee (ideally notified in advance to the clerk).
 - Any member of the public shall not speak for more than five minutes, unless the time period is extended by resolution of the Council or committee.
 - A question asked by a member of the public question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
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AGENDA

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

4. Minutes

To approve the draft minutes of the Amenities Committee meeting held on the 16th October 2019

5. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

6. Existing Budget and Grant Applications

To note the current budget before considering whether to approve the grant applications enclosed:

Applicant	Amount Requested
6a Todmorden Charity Carnival	£6,300
Grant requested to meet delivery costs associated with Marshalling & Road Safety, Fire safety, portaloos, etc	
Previous Event Grants	Event costs including Entertainment
2017 £4500	£10901 £1055
2018 £4300	£10744 £2645
2019 £4300	£11304 £3885
No other grant funding sought	
Applicant	Amount Requested
6b Incredible Farm CBS Ltd	£6,400
Core funding request to support increased demand for volunteer work placement following success of new site at Lumbutts.	
To meet cost associated with safety equipment, Insurance renewal, Staff training, Staff time, consumables,	

Accounts indicate Dec 2018 surplus of income over expenditure
£8,604 – turnover ££46,252

Active grant seeker from other organisations Sept 2019 £4k tree
planting, Oct 2019 lottery grant applied for Forest School expansion
£10k

Volunteer time in organisation equivalent - £51345

Applicant	Amount Requested
6c Todmorden Folk Festival	£2,250
<p>Provision of Folk Festival activities with focus on children and families with free for Todmorden residents during Festival. 6th year of event.</p> <p>Grant supports the children's activities only</p> <p>Total event cost estimated at £16,250</p> <p>Previous grants provided 2017 £2,200 2018 £2,250 2019 £2,250</p> <p>Reserves £3561 after loss on 2019 festival of £776.</p>	

Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application **but subject to being within the overall budget set by Full Council**. Any grants exceeding this threshold must be recommended to Full Council for approval.

7. Grant Applications (Town Hall Hire Refund)

To approve the Town Hall Hire refund grant applications enclosed:

Applicant	Amount Requested
7a .Todmorden Orchestra	£732.04
Series of 8 orchestral concerts -	

Applicant	Amount Requested
7b .Todmorden Choral Society	£670.33
Choral Society Concert	

8. Grant Feedback Forms

To receive the grant feedback forms inclusive of any audit expenditure receipts. The committee may request to recover any underspent grant funds previously authorized or may approve use of underspends to be allocated to another project.

Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend
8a.Todmorden Photographic Society	N/A	£		
Event held 2nd – 4 th November 2019 . 500 attendees. £30 raised and £180 spent on organising the event excluding cost of Town Hall Hire. Comment made re poor lighting in courtroom. Town Council support acknowledged.				

Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend
8b. Richard Naylor Charity	£1000	N/A	£1000	Nil
7 Students Grants awarded totalling £2500 towards cost of courses for University / Similar Education / Apprenticeships (other local Parish Councils contribute)				

Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend
8c.Hepstonstall Exhibitions Charity	£1000	N/A	£1000	Nil
5 Students Grants awarded totalling £2500 towards cost of courses for University / Similar Education / Apprenticeships (other local Parish Councils contribute)				

Organisation	Grant amount	Town Hall hire refund amount	Amount used	Underspend
8d.In the Park Productions	£3000	N/A	£3000	Nil
<p>Tod-itional Tales to create community engagement with Todmorden. Producing a performance piece – public outdoor spaces in Walsden, Cornholme, Ashernhurst Estate and Todmorden Centre.</p> <p>Used in three parts:- 13 engagement /taster workshops including primary schools. 4 storybuilding workshops Attendance 1378</p> <p>Additional event Dinely Avenue playground including Pirate Party event. Attendance 127</p> <p>Total attendees 1505</p> <p>Volunteer time 60 hours</p>				

9. Grant Policy and supporting information

To receive a Draft Grant Policy and supporting documentation for consideration.

10. Town Charter

To receive an update report and to consider a budget virement to authorise restoration works to commence.

11. Bowling Green Fees

To confirm an invite has been sent to the Vale Park Bowling Club to attend a future meeting

12. Bandstand

To consider further what role the Town Council could play in the restoration of the Todmorden Bandstand.

13. Correspondence

To receive and consider any items of correspondence.

15. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting.

16. Date of the next committee meeting

To note the date of the next committee meeting scheduled for Wednesday 22nd January 2020 at 7.30pm, Todmorden Town Hall.