

TODMORDEN TOWN COUNCIL

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23rd June 2020

YOU ARE HEREBY SUMMONED to attend a meeting of the **Emergency Committee** which will be held via virtual link owing to the Covid19 restrictions on public meetings on **Wednesday 1st July at 7.30pm**

C R Hill

Colin Hill

Town Clerk

In view of Covid 19 restrictions on public gatherings no public are invited to this meeting, but it is intended to be able to invite through virtual meeting means soon.

In the meantime any Member of the Public wishing to ask a question on an agenda item, receive copies of reports from the Agenda or raise any other matter, they may do so by email to townclerk@todmorden-tc.gov.uk and this will be raised under "Correspondence Received".

All email enquiries should be received by the Town Clerk no later than Friday 26th June 2020 Please check our website www.todmorden-tc.gov.uk for any updated Agenda items.

EMERGENCY COMMITTEE MEMBERS

Councillors:- D Skelton, C Potter, The Revd. G Kent, R Coleman-Taylor, L Levick

Emergency Committee 5 Members

Late substitutions **accepted** without notice to be given

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

In view of Covid 19 restrictions on public gatherings no public are invited to this meeting, but it is anticipated that at the next meeting of the Emergency Committee, subject to IT capability, the public will be invited to attend a virtual meeting on line.

4. Minutes

To approve the draft minutes of the Town Council Committee meeting held on 3rd June 2020 (previously circulated)

To note that all other Committee minutes usually brought to Full Council, will be brought to a future meeting when Covid 19 restrictions are lifted.

5. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

In view of Covid 19 restrictions on public gatherings no public are invited to this meeting

6. Schedule of payments

To receive a schedule of 15 payments made totalling £11,600.55 as of 22nd June 2020

7. Financial Summary as 22nd June 2020

To receive a financial summary and detailed income and expenditure as of 22nd June 2020

7a Financial Summary

7b Commitments

7c Budgets by Detail Code

8. Policy Adoption

To receive reports recommending several Policies for approval and adoption.

8a

- Complaints Policy and Procedure
- Freedom of Information
- Freedom of Information- Vexatious Requests
- Media
- Recording of Meetings
- Rules for Public meeting (face to face)
- Rules for Public meeting (remote/virtual)
- Social Media /Web Site

8b Health and Safety

9. Web Site

To receive an update.

10. Grant Requests

To consider any requests for grant assistance received – applications received after the summons has been issued will be circulated prior to the meeting and an updated Summons placed on the Web Site.

| Ref | Applicant | Amount Requested | Purpose |
|-----|----------------------------------|------------------|---|
| 10a | Friends of Centre Vale Park | £678.50 | Production of booklet - updated information provided. |
| 10b | Richard Naylor Charity | £1,000 | Award of Grants to students living in Todmorden . |
| 10c | Hepstonstall Exhibitions Charity | £1,000 | Awards of Grants to students living in Todmorden |
| 10d | Handmade Parade | £3,000 | Window display initiative |
| 10c | Inn on the Park Productions | £981 | Community Entertainment Vale Park |

11. Information leaflet and skip initiative

To receive an update.

12. Grant Payback and Feedback.

To receive an update.

13. Mayors Certificates of Achievement

To consider nominations by Members to Award Certificates of Achievement for outstanding service to Todmorden.

14. Resolution in respect of John Fielden and ratification of laying of flowers at John Fielden Statue

To ratify the actions of laying flowers at the statue of John Fielden and to pass a resolution of support as follows: -

To record the Town Council's recognition of the resolute and robust opposition of John Fielden to the payment of compensation to the ' owners' of emancipated slaves.

The Council notes with civic pride " Honest" John's untiring efforts on behalf of those least able to defend themselves.

15. Comments on Planning Applications

To submit comments on the planning applications received from Calderdale Council.

| Item no | App Number | Address | Purpose |
|---------|------------------|--|--|
| 15a | 20/00566/ HSE | 35 Cranberry Avenue Walsden Todmorden West Yorkshire OL14 6TW | Two storey side extension and off street parking to front (Revised Scheme to 19/01500) |
| 15b | 20/00166/ FUL | Gully House Stansfield Hall Road Todmorden Calderdale OL14 8BA | Widening of existing access road, four detached 4-bed new build houses with new access route and gardens (Amended Plans) |
| 15c | 20/00646/ FUL | Former Garage Site Ridge Road Todmorden Calderdale | Residential development of six flats |
| 15d | 20/00575/ LBC | The Shippon North Ramsden Lane, Todmorden Calderdale OL14 7RS | Single storey extension to side and front (Listed Building Consent) |
| 15e | 20/00574/ HSE | The Shippon North Ramsden Lane Todmorden West Yorkshire OL14 7RS | Single Storey extension to side and front |
| 15f | 20/00544/ LBC | 29 Rochdale Road Todmorden Calderdale OL14 7LA | Extraction system fitted on to the rear of the building, extend the flue above the eaves and paint it matt black. (Listed Building Consent) (Regularisation) |

N.B Applications received after the summons has been issued will be circulated prior to the meeting and an updated Summons placed on the Web Site and Town Hall notice board.

16. Other Planning Issues for Consideration

To receive any other planning issues or correspondence for consideration.

- Correspondence to Calderdale MBC regarding general flooding issues

17. Rights of Way/Development Related Issues

To receive updates on any current issues – written and or verbal

- a) Denis's Field
- b) 19/01063/FUL | Detached House | Land Adjacent 12 Henshaw Road Walsden Todmorden Calderdale
- c) Gaddings Dam
- d) Noise disturbance – Walsden Outdoor Gym
- e) Register of issues outstanding.

18. Walsden Library

To receive an update.

19. Todmorden Town Deals Fund Board

To receive a report seeking appointment of a Town Council Member to the Board

20. Town Hall Relocation

To a background information paper and report requesting agreement to proceed with formal arrangements and agreement to relocate the Council Administrative Office to Todmorden Town Hall.

21. Festive Decorations

To receive a background information and options paper and report requesting confirmation to prepare and issue tenders for Festive lights replacement.

22. IT Provision for Members Accessibility

To receive a background information and options paper and report requesting confirmation to procure equipment for Members use.

23. Correspondence Received

To receive and consider any items of correspondence and or updates for consideration.

- Letter from HebdonRoyd Town Council re joint working initiatives.

24. Future meetings and how managed.

To receive report outlining a provisional timetable and actions proposed to revert to normal Council and Committee structures and the holding of public meetings

25. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

- Wheels Park

26. Date of the next committee meeting

To note the date of the next Meeting of the Emergency Committee be scheduled for 29th July 2020.