

## Item 11 - LEAFLETS AND SKIP HIRE UPDATE

### Leaflets

The scheduled delivery of the leaflets began on 22<sup>nd</sup> June 2020 and ended on Saturday 27<sup>th</sup> June.

### Skip Hosting

The Todmorden News article generated 7 booking forms from the public for hosting skips.

The leaflet drop has so far generated a further 10 forms and several email enquiries which could generate further forms.

Once forms are received, a desktop review is undertaken to verify the location and the information given.

The review includes use of Google Maps and Google Earth Pro to ensure location is as described and access is good for delivery. Follow up emails are required to request additional information where this is unclear and on two occasions, authorisation has been required from Calderdale Council (e.g. where locations are close to a road junction).

The review takes into account the Highways Act regs and local authority guidance on skip placement see below. It also has to consider:

- the need to allocate skips fairly around each ward (only 5 skips per ward)
- the date on which hosts are available to take delivery of the skip
- the availability of skips
- skip company requirements e.g delivery vehicle needs 9ft clearance.

Skip Siting Criteria based on regulations and Local Authority guidance:

1. *Skips must not be placed on roads of less than 4.5m width*
2. *The location should allow the skip to be positioned so that its longer sides are parallel to the edge of the road*
3. *The location must be clear of utility access points, manhole covers etc so that the skip does not cover or block these*
4. *The location must be free of yellow lines or marked parking bays etc as skips cannot be placed in restricted parking areas*
5. *The location must not cause the skip to block access to a property, a driveway, a road, path or other access point*
6. *The skip must not be placed on or otherwise block a pavement*
7. *The location should be at least 15m from a junction*
8. *The skip must not be placed on or near the brow of a hill*

Once a site has been assessed and deemed suitable, the skip is booked and a hosting package prepared and posted to the skip host.

The hosting package contains:

- two laminated signs for the skip
- material to tie the signs to the skip
- the contact details of the skip company
- letter thanking the host and remind them to notify neighbours, be available to take delivery of the skip and to call the skip company to remove the skip when it is full

At the time of writing two skips are booked and confirmed for 4<sup>th</sup> July with details already on the website. One is on Longfield Grove (Langfield) the other Joshua Street (Central).

A further 8 sites are currently in train, either awaiting clarification from hosts, confirmation of dates from hosts or the skip company.

### **Cost of Skips**

Each 8-yard skip so far has cost £253 inc VAT this is £218 for the skip plus £35 for a license, a legal requirement when placing skips on the highway. It is hoped to keep the price at this level or lower, this will depend on which skip companies have availability on the days required.

30 June 2020