

# TODMORDEN TOWN COUNCIL

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29<sup>th</sup> April 2020

**YOU ARE HEREBY SUMMONED** to attend a meeting of the **Emergency Committee** which will be held via virtual link owing to the Covid19 restrictions on public meetings on **Wednesday 6th May at 7.30pm**

*C R Hill*

Colin Hill  
Town Clerk

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## EMERGENCY COMMITTEE MEMBERS

Councillors - D Skelton, C Potter, The Revd. G Kent, R Coleman-Taylor, L Levick

Emergency Committee 5 Members  
Late substitutions accepted without notice to be given

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## AGENDA

### 1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed

### 2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

### 3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

In view of Covid 19 restrictions on public gatherings no public are invited to this meeting, but it is anticipated that at the next meeting of the Emergency Committee, subject to IT capability, the public will be invited to attend a virtual meeting on line.

**4. Minutes**

To approve the draft minutes of the Town Council Committee meeting held on 8<sup>th</sup> April 2020 (previously circulated)

To note that all other Committee minutes usually brought to Full Council, will be brought to a future meeting when Covid 19 restrictions are lifted.

**5. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960**

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

In view of Covid 19 restrictions on public gatherings no public are invited to this meeting

**6. Internal Auditors Report**

To receive the Internal Auditors report as at 31<sup>st</sup> March 2020.

**7. Annual Governance and Accountability Return**

To receive and approve the Annual Governance and Accountability Return 2019/20

**8. Start of year budgets**

To receive a report updating Members on the receipt of Precept and start of year budgets following completion of year end procedures and agreed carry over of underspends to budget from last year.

**9. Schedule of payments**

To receive a schedule of payments made as at 30<sup>th</sup> April 2020

**10. Financial summary as at 30<sup>th</sup> April 2020**

To receive a financial summary and detailed income and expenditure as at 30<sup>th</sup> April 2020

**11. Cash reconciliation**

To receive a cash reconciliation as at 30<sup>th</sup> April 2020

**12. Earmarked Reserves**

To receive a report recommending movement of funds from General Reserve to Earmarked Reserves

**13. Cotton Growers Fund**

To receive a report recommending redesignation of this fund to a "Covid 19 Emergency Assistance Fund" and to agree a specific scheme of Delegation and Terms of Reference to enable speedy distribution of funds in the event of need.

**14. Policy Development**

To receive a report outlining gaps in current policy provision and recommending a phased work plan for completion.

**15. Web site**

To receive a report recommending establishing a "task and finish" working group and delegating responsibility to the Town Clerk for delivery of a more accessible and transparent web site.

**16. Grant Requests**

To consider request for grant assistance as below and related reports:-

<b>Applicant</b>	<b>Amount Requested</b>
16 a Empowering People	£3,000
<b>Applicant</b>	<b>Amount Requested</b>
16 b Radio Aire Charity	<b>£3,000</b>

## 17 . Comments on Planning Applications

To submit comments on the planning applications received from Calderdale Council.

Item no	Application Number	Address	Purpose
17a	20/00258/HSE	Highlands, Hollingworth Lane Walsden, Todmorden, Calderdale, OL14 6QY	Proposed conservatory
17b	20/00286/FUL	815 Burnley Road Todmorden Calderdale OL14 7EF	Demolition of garage and construction of 5 terraced houses
17c	20/00419/HSE	8 Willow Bank Todmorden Calderdale OL14 8BY	First floor extension to rear

## 18. Other Planning Issues for Consideration

To receive any other planning issues or correspondence for consideration.

## 19. Cycle Racks

To consider an approach to increase provision of Cycle Racks in Todmorden.

## 20. Eastwood Path Right of Way

To receive an update on the restricted right of way.

## 21. Correspondence

To receive and consider any items of correspondence and or updates for consideration

- Aldi site
- TSB closure
- Grant repayments
- Information leaflet
- Todmorden in Bloom
- Tree planting

## 22. Future meetings and how managed.

To keep under consideration the format and need of future meetings.

## 21.Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

- Policy Development

## 22.Date of the next committee meeting

To note the date of the next Meeting of the Emergency Committee be scheduled for 3<sup>rd</sup> June 2020.