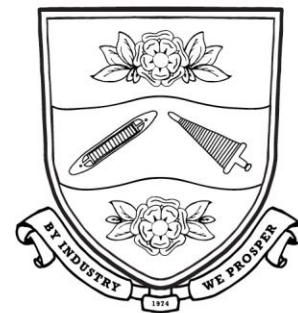


# TODMORDEN TOWN COUNCIL

Town Clerk's Office,  
Todmorden Community College,  
Burnley Road, Todmorden OL14 7BX  
01706 548135  
admin@todmorden-tc.gov.uk  
www.todmorden-tc.gov.uk



28<sup>th</sup> March 2019

Dear Sir/Madam,

You are hereby summoned to attend a meeting of the **TOWN COUNCIL** to be held in the Council Chamber, Todmorden Town Hall on Wednesday, 6<sup>th</sup> March 2019 at 7.30pm, when the following business will be brought before it:

1. Members' Interests (to remind Members of the need to declare any disclosable pecuniary interests or other interests they might have in relation to the items included on this agenda).
2. To receive apologies for absence and consider any reasons for non-attendance.
3. Public question time.
4. To consider approval and signature of:  
Minutes of the Town Council held 6<sup>th</sup> March 2019 **(531 - 549)**
5. To consider motion to exclude public and press for any agenda item(s).
6. To receive information on Mayors or other communications:  
  
Letter from Customer First Operational Lead re Customer First meeting room at Todmorden Library.
7. Agenda items from the pre-ratified resolutions of the Standing Committees:
8. To ratify the minutes of the meetings of the standing Committees held on:

<b>DEVELOPMENT COMMITTEE</b>	<b>13.03.2019</b>	<b>(558 - 582)</b>
<b>STAFFING COMMITTEE</b>	<b>19.03.2019</b>	
<b>GENERAL PURPOSES COMMITTEE</b>	<b>20.03.2019</b>	<b>(583 - 604)</b>
<b>AMENITIES COMMITTEE</b>	<b>27.03.2019</b>	<b>(605 - 631)</b>
<b>DEVELOPMENT COMMITTEE</b>	<b>20.02.2019</b>	<b>(632 - 647)</b>
9. To approve payment of accounts and receive information on receipts since the last Town Council meeting (as per attached list).
10. To approve and adopt revised Financial Regulations.
11. To approve and adopt revised Standing Orders.

12. To approve and adopt a new Publication Scheme.
13. To sign cheques in accordance with Council procedures.



Town Clerk

---

### **PUBLIC QUESTION TIME**

Guidance Notes for Members of the public and Town Council Members

Local electors wishing to raise questions on local government matters should indicate their intention by raising their hands and giving their names when invited by the presiding Chair.

Questions must be directed through the presiding Chair.

Questions must not be directed at individual Council Members.

The presiding Chair will, in the first instance, ask the relevant Chair of Committee to deal with the matter raised. Other Members who wish to respond must seek permission of the Chair before so doing.

Please Note that the Town Council reserves the right to seek further information or clarification before responding to questions raised.

---