

TODMORDEN TOWN COUNCIL

Town Clerk's Office,
Todmorden Community College,
Burnley Road, Todmorden OL14 7BX
01706 548135

townclerk@todmorden-tc.gov.uk
www.todmorden-tc.gov.uk



7th August 2019

YOU ARE HEREBY SUMMONED to attend a meeting of the **Town Council** which will be held in the Council Chamber, Todmorden Town Hall, Bridge Street, Todmorden on **Wednesday 14th Aug 2019 at 7.30pm**

Colin Hill

C.R Hill
Town Clerk and Responsible Financial Officer

COUNCIL MEMBERS

K White (Mayor)
D Skelton
P Ripley
L Needham
L Levick
M Carrigan

R Coleman-Taylor (Deputy Mayor)
S Martin
A Hollis
J Williams
P Taylor
M Taylor

G Kent
A Greenwood
T Roberts
C Potter
M Holmstedt
M Doyle

Full Council 18 Members and Town Mayor

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is hereby given that members of the public may make representations, answer questions and give evidence at a meeting in respect of the business on the agenda, with agreement of the Council or committee (ideally notified in advance to the clerk).
 - Any member of the public shall not speak for more than five minutes, unless the time period is extended by resolution of the Council or committee.
 - A question asked by a member of the public question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
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AGENDA

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation

4. Minutes

To approve the draft minutes of the Town Council meeting held on the 4th July 2019.

5. Exclusion of press and public - public bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

6. Committee Minutes

To confirm the receipt of approved committee minutes previously circulated:

- Development 10 July 2019

Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings. Any recommendations from committee minutes will be considered at agenda item number 7.

7. Ratification of appointment of Town Clerk/Responsible Financial Officer

To ratify the decision of the Staffing Committee to appoint Colin Hill to the post of Todmorden Town Clerk, Proper Officer and Responsible Financial Officer effective from 16th July 2019.

8. Climate Emergency Committee Terms of Reference

To receive proposed Terms of Reference for the Climate Emergency Committee

9. Budget update

To receive a report updating Members on the financial position of the Council and to propose how this is reported to Full Council in the future

10. Grants

To ratify the decisions made by the Amenities Committee in awarding grants to:-

Grant Applicant	Amt Requested	Purpose
Community Right of Way	£443.50	To fund cost in connection with improvements to "There and Back" Routes in Eastwood as per detailed schedule submitted.
Todmorden Interfaith Chaplains	£220.00	Revenue funding required to help with Public Indemnity Insurance, Uniforms, Training and Publicity.
Todmorden Riverside Improvement Group	£376.91	Assistance towards rent for storage unit, public liability insurance, service for mower.
Town Hire Hire Refund Todmorden Photographic Society	£564.60	Hire fee for Annual Exhibition

11. Todmorden Bandstand

To update Members on the decision made by Calderdale Council regarding their preferred option for dealing with the Bandstand.

12. Officer Scheme of Delegation, Banking Arrangements and Process for authorising payments

To receive a report proposing the introduction of an Officer Scheme of Delegation, changes to bank account signatories and use of internet banking/debit card and streamlining the process of authorisation of payments.

13. Lord Lieutenants visit Friday 18th October 2019

To consider a request from the Lord Lieutenant and High Sherriff of Yorkshire for the Todmorden Mayor to host a formal visit to Todmorden and to agree budget provision.

14. Blue Plaques

To receive a proposal for production and fitting of Blue Plaques

15. Network Rail Communications Mast

To propose that representation be made to Network Rail to paint the mast green that is situated near Dundee Road, Cornholme.

16. Cheques

- a) To receive an amended schedule of cheque payments originally signed on 31st July in an amount of £15,518.79, now increased to £17,161.79 following correction of two detailed amounts.
- b) To receive the schedule of cheque payments that require signing in accordance with the Financial Regulations.

17. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

18. Date of the next Town Council meeting

The date of the next meeting of the Council is due to be held on Wednesday 25th September 2019 at 7:30pm in the Council Chambers, Todmorden Town Hall, Todmorden.