

# TODMORDEN TOWN COUNCIL

Town Clerk's Office,  
Todmorden Community College,  
Burnley Road, Todmorden OL14 7BX  
01706 548135

[townclerk@todmorden-tc.gov.uk](mailto:townclerk@todmorden-tc.gov.uk)  
[www.todmorden-tc.gov.uk](http://www.todmorden-tc.gov.uk)



10<sup>th</sup> December 2019

**YOU ARE HEREBY SUMMONED** to attend a meeting of the **Town Council** which will be held in the Council Chamber, Todmorden Town Hall, Bridge Street, Todmorden on **Monday 16<sup>th</sup> December 2019 at 7.30pm**

*Colin Hill*

**C.R Hill**

**Town Clerk and Responsible Financial Officer**

---

## COUNCIL MEMBERS

K White (Mayor)	R Coleman-Taylor (Deputy Mayor)	The Revd. G Kent
D Skelton	S Martin	A Greenwood
P Ripley	A Hollis	T Roberts
L Needham	J Williams	C Potter
L Levick	P Taylor	M Holmstedt
M Carrigan	M Taylor	M Doyle

Full Council 17 Members and Town Mayor

---

## Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

## Public Participation

- Notice is hereby given that members of the public may make representations, answer questions and give evidence at a meeting in respect of the business on the agenda, with agreement of the Council or committee (ideally notified in advance to the clerk).
  - Any member of the public shall not speak for more than five minutes, unless the time period is extended by resolution of the Council or committee.
  - A question asked by a member of the public question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
-

# **AGENDA**

## **1. Apologies for Absence**

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

## **2. Declarations of Interests**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

## **3. Public Participation**

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation

## **4. Minutes**

To approve the draft minutes of the Town Council meeting held on the 6<sup>th</sup> November 2019.

## **5. Exclusion of press and public - public bodies (admission to meetings act) 1960**

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

## **6. Committee Minutes**

To confirm the receipt of approved committee minutes previously circulated and to receive them **En Bloc**

- 6a) Development Committee 23<sup>rd</sup> October 2019
- 6b) Development Committee 13<sup>th</sup> November 2019
- 6c) Amenities Committee 16<sup>th</sup> October 2019
- 6d) Climate Emergency Committee 9<sup>th</sup> October 2019

Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings. Any recommendations from committee minutes will be considered at agenda item number 7.

## **7. Budget update**

To receive a report updating Members on the financial position of the Council.

## **8. Representation on Town and Parish Liaison Group**

To consider representation on this Liaison Body

## 9. Grants

To inform Full Council of the Grants recently awarded by the Amenities Committee.

Applicant	Amount Requested
Todmorden Charity Carnival	£6,300 – awarded £3000
Grant requested to meet delivery costs associated with Marshalling & Road Safety, Fire safety, portaloos, etc.	

Applicant	Amount Requested
Todmorden Folk Festival	£2,250 - awarded £2,250
Provision of Folk Festival activities with focus on children and families with free for Todmorden residents during Festival. 6 <sup>th</sup> year of event. Grant supports the children's activities only	

Applicant	Amount Requested
Todmorden Orchestra	£732.04 – awarded £732.04
Town Hall Hire - Series of 8 orchestral concerts	

Applicant	Amount Requested
Todmorden Choral Society	£670.33 – awarded £670.33
Town Hall Hire - Choral Society Concert	

## 10. Christmas Lights Switch on event

To receive any feedback from Members regarding the 2019 event and considerations for 2020

## 11. Todmorden Station Lift Access

To receive a report updating Members of progress towards delivery of this project and to reconsider establishing an Earmarked Reserve of £25,000.

## 12. Correspondence

- a) To receive a letter from Calderdale Council re Walsden Library
- b) To receive a letter from Grantscape seeking applications for funding for Community Benefit.

## 13. Payments

To receive a schedule of cheque payments that require signing in accordance with the Financial Regulations.

## 14. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

## 15. Date of the next Town Council meeting

The date of the next meeting of the Council is due to be held on Wednesday 29th January 2020 at 7:30pm in the Council Chambers, Todmorden Town Hall, Todmorden. – Precept Setting