

# TODMORDEN TOWN COUNCIL

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3<sup>rd</sup> September 2019

**YOU ARE HEREBY SUMMONED** to attend a meeting of the **Town Council** which will be held in the Council Chamber, Todmorden Town Hall, Bridge Street, Todmorden on **Monday 9<sup>th</sup> Sept 2019 at 7.30pm**

*Colin Hill*

**C.R Hill**

**Town Clerk and Responsible Financial Officer**

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## COUNCIL MEMBERS

K White (Mayor)	R Coleman-Taylor (Deputy Mayor)	The Revd. G Kent
D Skelton	S Martin	A Greenwood
P Ripley	A Hollis	T Roberts
L Needham	J Williams	C Potter
L Levick	P Taylor	M Holmstedt
M Carrigan	M Taylor	M Doyle

Full Council 17 Members and Town Mayor

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## Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

## Public Participation

- Notice is hereby given that members of the public may make representations, answer questions and give evidence at a meeting in respect of the business on the agenda, with agreement of the Council or committee (ideally notified in advance to the clerk).
  - Any member of the public shall not speak for more than five minutes, unless the time period is extended by resolution of the Council or committee.
  - A question asked by a member of the public question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
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# **AGENDA**

## **1. Apologies for Absence**

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

## **2. Declarations of Interests**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

## **3. Public Participation**

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation

## **4. Minutes**

To approve the draft minutes of the Town Council meeting held on the 14th August 2019.

## **5. Exclusion of press and public - public bodies (admission to meetings act) 1960**

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

## **6. Committee Minutes**

To confirm the receipt of approved committee minutes previously circulated:

- Extraordinary Staffing Committee 21<sup>st</sup> August 2019 – draft
- Development Committee – 31<sup>st</sup> July 2019
- General Purposes Committee – 17<sup>th</sup> July 2019
- Amenities Committee – 31<sup>st</sup> July 2019

Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings. Any recommendations from committee minutes will be considered at agenda item number 7.

## **7. Walsden Library**

To receive an update from Calderdale Council concerning the future of this library.

## **8. Budget update**

To receive a report updating Members on the financial position of the Council.

## **9. IT Provision**

To receive a report on the current state of IT provision and to consider establishing a budget of £8,500 in order to deal with the issues currently being experienced

**10. Grants**

To ratify the decision made by the Amenities Committee in respect of the following grant application.

<b>Applicant</b>	<b>Amount Requested</b>
Age Concern Todmorden Reg Charity 1145993	£6,854 over two years
Project funding to raise profile of Age Concern Todmorden and to improve effectiveness and sustainability in Community.  Project two years from September.  Total project cost £8,854.  Other Funders £1000 – Hillyard Trust £1000 – Charles and Elsie Sykes Foundation  To support unique Drop In service once per week Secure staff time to improve high street presence Distribute information Build sustainable links	

**11. Todmorden Bandstand**

To receive an update of the Scrutiny decision by Calderdale Council and to consider any actions of support for local led initiatives.

**12. Report from outside bodies**

To receive any update reports from Councillors appointed to outside bodies.

**13. Staffing Update**

To receive an update for the Chair of Staffing Committee on recruitment for the vacant posts of Assistant Town Clerk and Administrative Assistant.

**14. Cheques**

To receive the schedule of cheque payments that require signing in accordance with the Financial Regulations.

**15. Any items for discussion for a future agenda**

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

**16. Date of the next Town Council meeting**

The date of the next meeting of the Council is due to be held on Wednesday 6<sup>th</sup> November 2019 at 7:30pm in the Council Chambers, Todmorden Town Hall, Todmorden.