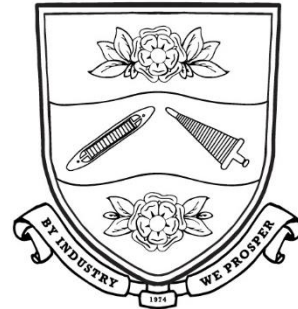


TODMORDEN TOWN COUNCIL

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MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL

Held at Todmorden Town Hall on Wednesday 28th July 2021 at 7:30pm

Councillors present: - D Skelton (Chair), M Carrigan, M Holmstedt, M Taylor, S Martin, L Thorpe, M Doyle, A Hollis, K White, P Taylor (Mayor) ex officio, L Levick (substitute)

Councillors absent: - R Coleman – Taylor, K White (arrived at 7.40pm) A H Greenwood
P Ripley

Officers: Colin Hill Town Clerk and RFO (minute taker)

Members of the Public: Todmorden Bowls Club – Peter Carrigan, and Mark Fielden, Scouts David Payne, and public Douglas Wilson and Christian Jackson

At the start of the meeting Cllr D Skelton took the opportunity to wish Cllr Ruth Coleman- Taylor well and a speedy recovery following her recent emergency hospitalisation and endorsed by all Councillors present.

2021(RC)033	<p><u>ITEM 1. Apologies for Absence</u> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed</p> <p><i>Apologies were received from Cllrs A H Greenwood, and R Coleman- Taylor</i></p> <p><i>Proposed by Cllr P Taylor and Seconded by Cllr Unanimous</i></p> <p>RESOLVED: That the apologies of Cllrs R Coleman – Taylor be accepted on medical grounds and Cllr AH Greenwood as on vacation.</p>
2021(RC)034	<p><u>ITEM 2. Declarations of Interest</u> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Cllr M Carrigan declared a non- pecuniary interest in Item 10a</i></p>
2021(RC)035	<p><u>ITEM 3. Public Participation</u> To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p>

	<p><i>Representations were made on items on the agenda by Mr Jackson re a query regarding brass plaques in the Town Hall which was responded to by the Chair and Clerk to his satisfaction, and from Peter Carrigan of Todmorden Bowls Club who addressed the Committee in respect of their grant application under Item 10a.</i></p> <p><i>Mr Carrigan advised that CMBC had been unhelpful and insistent that unless a licence be entered into immediately and a payment made of £4,040 the facilities would be withdrawn. The impact of this would be to effect not only TBC, but also a domino effect on other clubs who are supported by TBC.</i></p> <p><i>The TBC Committee had authorised the licence to be entered into. The Club now needs to revisit its Membership and has launched an academy to attract youngsters where over 100 new visits have been seen to the green. Plans are under way to hold a national tournament given the unique status of the four greens and a business plan to be produced as to how the club moves forward.</i></p> <p><i>Short term as part of their new membership drive, the academy requires additional equipment and to attract a wider audience, as well as a focus on aids to encourage those with mobility issue to also enjoy this activity.</i></p>
2021(RC)036	<p>ITEM 4. To approve the draft minutes of the Resources Committee meeting held on 6th June 2021 – for decision.</p> <p><i>Proposed by Cllr A Hollis and seconded by Cllr P Taylor</i> <i>Unanimous</i></p> <p><i>That the minutes of the Resources Committee meeting held on 6th June 2021 subject to some minor minute renumbering be accepted as a true record and the Chair be authorised to sign as such.</i></p>
2021(RC)037	<p>ITEM 5 - Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><i>Proposed by Cllr M Carrigan and seconded by Cllr M Taylor</i> <i>Unanimous</i></p> <p>RESOLVED: <i>That any public or press who may attend be allowed to stay for the whole of the meeting</i></p>
2021(RC)038	<p>ITEM 6 - Financial Summary - for information</p> <p>To receive a financial summary and detailed income and expenditure as of 21st July 2021</p> <p>6a Financial Summary 6b Commitments 6c Budgets by Detail 6d Balance Sheet</p> <p><i>Members requested that in view of home black and white printers some shading be applied as opposed to colour coding</i></p> <p><i>Proposed by Cllr M Taylor and seconded by Cllr K White</i> <i>Unanimous</i> <i>(The Chair took the opportunity to welcome Cllr K White back to the meeting following his period of extended illness)</i></p> <p>RESOLVED: <i>That members receive the above information en bloc.</i></p>

2021(RC)039	<p>ITEM 7 – Schedule of Payments - for decision To receive a schedule of 26 payments made between 29th June 2021 and 21st July 2021 totalling £90,980.73</p> <p><i>Proposed by Cllr M Taylor and seconded by Cllr S Martin</i> <i>Unanimous</i></p> <p>RESOLVED: That the schedule of 26 payments totalling £90,980.73 made between 29th June 2021 and 21st July 2021 be accepted and duly signed by the Charman and one other Member.</p>												
2021(RC)040	<p>ITEM 8 Cash and Wheelspark reconciliation – for information To receive a report confirming that a Cash, Wheelspark, and VAT reconciliation has been undertaken by Cllr M Taylor in accordance with financial regulations and internal controls.</p> <p><i>This item was agreed to delayed until the next meeting</i></p>												
2021(RC)041	<p>ITEM 9</p> <p>1. Grant Awards feedback – for information To receive any feedback on the current policy and process.</p> <table border="1" data-bbox="280 846 1471 1088"> <thead> <tr> <th>Ref</th> <th>Applicant</th> <th>Amount awarded</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>9a</td> <td>Immortal bloom</td> <td>£500</td> <td>Provision of online workshops re use of recyclable materials as arts project.</td> </tr> <tr> <td>9b</td> <td>Todmorden Information Centre</td> <td>£5,584 per quarter</td> <td>Quarter 1 report of activity</td> </tr> </tbody> </table> <p><i>Member noted the feedback</i></p> <p><i>Proposed by Cllr K White and seconded by Cllr P Taylor</i> <i>Unanimous</i></p> <p>RESOLVED: That the feedback from immortal Bloom and Todmorden Information Centre be received en bloc</p>	Ref	Applicant	Amount awarded	Purpose	9a	Immortal bloom	£500	Provision of online workshops re use of recyclable materials as arts project.	9b	Todmorden Information Centre	£5,584 per quarter	Quarter 1 report of activity
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9b	Todmorden Information Centre	£5,584 per quarter	Quarter 1 report of activity										
2021(RC)042	<p>ITEM 10 Grant Applications – for decision To note the current budget before considering whether to approve any grant applications enclosed:</p> <p>Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.</p> <table border="1" data-bbox="280 1653 1471 1796"> <thead> <tr> <th>Ref</th> <th>Applicant</th> <th>Amount Requested</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>10a</td> <td>Todmorden Bowling Association</td> <td>£2,120</td> <td>£1,500 equipment £2,020 green costs</td> </tr> </tbody> </table> <p><i>Cllr M Carrigan left the room during this item</i></p> <p><i>Several Members expressed their support in recognising the valuable contribution the TBC brings to the Community across all demographics and welcomed the drive to recruit more youngsters to try this activity.</i></p> <p><i>Proposed by Cllr K White and seconded by Cllr M Taylor</i> <i>Unanimous</i></p>	Ref	Applicant	Amount Requested	Purpose	10a	Todmorden Bowling Association	£2,120	£1,500 equipment £2,020 green costs				
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	<p>RESOLVED: That Todmorden Bowls Club be awarded a grant of £2,120 to assist with equipment and green costs and that the Chair of Resources and Town Clerk engage with the group to consider future possibilities of asset transfer and to report back to Resources Committee in due course.</p> <p><i>Cllr M Carrigan re-joined the meeting</i></p>
2021(RC)043	<p>ITEM 11 – Wheelspark – for information To receive a progress update.</p> <p>Members received a written update and also a snagging update and advise members of likely completion time and next steps. Re:</p> <ul style="list-style-type: none"> ➤ Budget – circa £2k over less than 15 over spend ➤ Signage – Track matting lift ➤ Certificate of Completion ➤ EA inspection ➤ CMBC inspection ➤ Lease and Deed of Covenant ➤ Insurance ➤ Soft opening <p><i>Opening event Saturday 28th August or Sunday 29th August 12pm – MP, TTC Mayor, CMBC Ward Member(s) and Town Deals Board Members – planning under way with local youth engagement group for which commitment given of £1k if needed (to cover first aid provision, TEN etc)</i></p> <p><i>Option to have morning two hours coaching plus afternoon “jam” session including semi or users demonstrating and music – provided at a cost c £1,500</i></p> <p><i>Given the time taken to get to this stage and spend on project the agreed a budget overall of £1000 for the youth engagement and a further £1,500 for the coaching / demonstration element.</i></p> <p><i>Proposed by Cllr M Carrigan and seconded by Cllr S Martin Unanimous</i></p> <p>RESOLVED: That Members note the report and the Town Clerk be authorised set up the event and to spend on delivering and promoting the event, up to £1000 for the youth engagement and a further £1,500 for the coaching / demonstration element. .</p>
2021(RC)044	<p>ITEM 12 Children’s Festive Lights Displays- for information To receive a progress update</p> <p><i>Members noted the progress report</i></p> <p><i>Proposed by Cllr L Levick and seconded by Cllr Unanimous</i></p> <p>RESOLVED: That Members received the update</p>
2021(RC)045	<p>ITEM 13 Smaller Projects update – for information</p> <p>To receive an update regarding smaller projects outstanding</p> <ul style="list-style-type: none"> • Blue/Brass Plaques • Town Charter • Fielden Statue • Mayoral Robes • Gateway Signage • Walsden Community Garden.

	<p><i>Members agreed that the Town Charter Case colour be American Light Oak.</i></p> <p><i>The Town Clerk is to circulate the wording agreed for the Fielden Statue plaque currently the subject of a Listed Building Consent application.</i></p> <p><i>Proposed by Cllr P Taylor and seconded by Cllr L Thorpe</i> <i>Unanimous</i></p> <p>RESOLVED: <i>That Members received the updates en bloc</i></p>
2021(RC)046	<p>ITEM 14 – Outstanding Items – for information</p> <p>To receive a report and summary of outstanding projects/work relating to this Committee</p> <p><i>Members were provided with a register of outstanding works relating to this Committee that will require further time to be completed and a brief update on specific items.</i></p> <p><i>Proposed by Cllr P Taylor and seconded by Cllr A Hollis</i> <i>Unanimous</i></p> <p>RESOLVED: <i>That the register be received, and the extent of outstanding items noted.</i></p>
2021(RC)047	<p>ITEM 15 – 8/26 Scouts Asset of Community Value- Lumbutts Methodist Chapel – for information</p> <p>To receive a request for support.</p> <p><i>Members considered the report and request from the 8/26 Scouts Group to support their proposal to seek a Community Right to Bid for Lumbutts Methodist Chapel. Members were keen to retain this building and supported the Scouts initiative to try to take forward a purchase/long lease to bring this building back into community use.</i></p> <p><i>Membership has increased by 50% and efforts to engage the Methodist Circuit have stalled with no response. The Scouts are prepared to maintain the graveyard, honour any pre-sale of burial plots and do not see restricted parking as an issue. The building is becoming dilapidated and in need of attention that the Scouts would provide.</i></p> <p><i>Proposed by Cllr L Thorpe and seconded by Cllr L Levick</i> <i>Unanimous</i></p> <p>RESOLVED: <i>That The Town Council actively support the Scouts in their ambition regarding Lumbutts Methodist Chapel and that the Town Clerk investigate the mechanics required to undertake a Community Right to Bid, and support in principle points 6.1 of the report and that the Town Clerk and Chair of Resources meet with the Scouts to help take this forward.</i></p>
2021(RC)048	<p>ITEM 16 Future Items – For information</p> <p>To receive an update on</p> <ul style="list-style-type: none"> ▪ Lobb Mill ▪ Defibrillators ▪ Benches ▪ Grant process feedback and review ▪ Portsmouth “Community Garden” use ▪ Patmos Gardens <p><i>Cllr Carrigan mentioned that the Leisure Centre has a defibrillator and training capacity to call on for how to use them.</i></p> <p><i>Site visit for Lobb Mill to be 16th, 17th or 19th August meet at 5pm – Town Clerk to circulate updates .</i></p>

	<p><i>Proposed by Cllr P Taylor and seconded by Cllr L Thorpe</i> <i>Unanimous</i></p> <p>RESOLVED: <i>That Members received the updates en bloc and that the Town Clerk update Members at the next meeting of any further progress</i></p>
2021(RC)049	<p>ITEM 17 Todmorden Town Deal To receive a verbal update following announcement of funding.</p> <p><i>Members were appraised of the latest position re the recent announcements of award of £17.5m to Todmorden</i></p> <p><i>Next stages are to accept the offer and deal with legal issues surrounding the funding agreement.</i></p> <p><i>A single Chair needs to be appointed to satisfy funding criteria.</i></p> <p><i>Detailed business plans will now need to be put together for projects and decisions made about which projects go forward or not given the bid was for £25m, all to be approved by CMBC as the Accountable Body.</i></p> <p><i>It is anticipated that the Town Hall and Hippodrome projects will go forward in their entirety.</i></p>
2021(RC)050	<p>ITEM 18 - Correspondence Received – for information None received</p>
2021(RC)051	<p>ITEM 19 – Any items for discussion for a future agenda To notify the Clerk of any matters for inclusion on the agenda of the next meeting</p> <p><i>It was agreed that The Town Clerk to provide an update on all outstanding project type items.</i></p>
2020(RC)052	<p>ITEM 20 Date of the next Committee meeting To note the date of the next committee meeting scheduled for Wednesday 8th September 2021 at 7.30pm</p> <p><i>The meeting closed at 8.45pm</i></p>

Signed by Chair:

Date: 08 September 2021