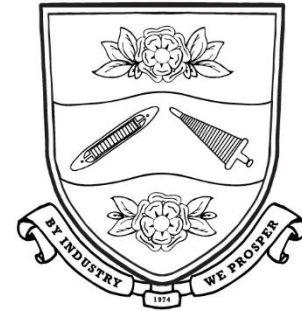


# TODMORDEN TOWN COUNCIL

Town Clerk's Office,  
Todmorden Community College,  
Burnley Road, Todmorden OL14 7BX  
01706 318132  
[townclerk@todmorden-tc.gov.uk](mailto:townclerk@todmorden-tc.gov.uk)  
[www.todmorden-tc.gov.uk](http://www.todmorden-tc.gov.uk)



## MINUTES OF A MEETING OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall Wednesday 22nd September 2021 at 7:30pm

- Councillors present:** - P Taylor (Mayor), M Doyle, L Levick, S Martin P Ripley, A Hollis, J Williams, R Coleman - Taylor, M Holmstedt, M Taylor, L Thorpe, M Carrigan (arrived at 7.50 pm), L Needham,
- Councillors absent:** - A H Greenwood (M Carrigan until 7.50pm) D Skelton, K White, The Revd G Kent, C Potter
- Officers:** Colin Hill – Town Clerk (Minute Taker)
- Members of the Public:** Douglas Wilson and Phil Reuben (re Item 17)

### Pre- Agenda Item

The Mayor presented Certificates of Recognition to children involved in the Wheelspark Design Working Group for their participation and assistance.

Ewan Heyes, Harvey Gothard, Charlie Rennoldson, Dan Brown, Margot Taylor and Kayla Davies

Parents attending expressed their thanks to the Town Council and Officers for delivering this project and for involving the children in this.

2021(TC)046	<p><b><u>ITEM 1 Apologies for Absence</u></b> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed.</p> <p><i>Apologies were received from Cllrs A H Greenwood (travel delays) D Skelton (on vacation) C Potter (unwell), K White (bereavement) M Carrigan (to arrive late owing to school governors meeting), G Kent (vacation)</i></p> <p><b>Proposed</b> by Cllr A Hollis and <b>Seconded</b> by Cllr L Needham <span style="float: right;"><b>Unanimous</b></span></p> <p><b>RESOLVED:</b> That apologies be accepted from Cllr A Greenwood, D Skelton, C Potter, K White, G Kent for the reasons stated and condolences be sent to Cllr K White on behalf of the Town Council.</p>
2021(TC)047	<p><b><u>ITEM 2. Declarations of Interest</u></b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>None received.</i></p>



	<p><i>The Town Clerk/ RFO advised Members that the forecast level of General Reserves at£120k is healthy and that as part of the budget process recommendations at the next Resources Committee will be made to move likely surplus funds into the Community Development Earmarked Reserve.</i></p> <p><i>Proposed by Cllr S Martin and Seconded by Cllr L Thorpe Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the financial summary as of 16<sup>th</sup> September 2021 be received</i></p>
2021(TC)053	<p><b>ITEM 8. External Audit – For Information</b> To receive a report from Resources Committee recommending that Full Council receive the External Auditors report.</p> <p><i>Members noted the report</i></p> <p><b>Proposed by Cllr J Williams and Seconded by Cllr L Needham Unanimous</b></p> <p><b>RESOLVED:</b> <i>That Members receive the External Auditors report</i></p>
2021(TC)054	<p><b>ITEM 9. Climate Pledge – For Information</b> To receive a report from the Climate Emergency Committee confirming agreement to take forward a Climate pledge</p> <p><i>Cllr R Coleman- Taylor emphasised the importance of local participation and commitment from individuals to sign up to change their environment to fight climate change and by this pledge evidencing a willingness to try.</i></p> <p><i>Cllr S Martin welcomed this initiative as a pioneering act showing the Town Council leading the way to try to influence behaviour at local level.</i></p> <p><i>Members welcomed the commitment of the Climate Emergency Committee to introducing this Pledge</i></p> <p><i>The Town Clerk confirmed that the proposed pledges would be themed so that options of some areas of the pledge can be signed up to or all, and that his would be launched at the 1st November event.</i></p> <p><i>Proposed by Cllr S Martin and Seconded by Cllr R Coleman- Taylor Unanimous</i></p> <p><b>RESOLVED:</b> <i>That Members note the commitment to take forward a Climate Pledge and to encourage Councillors to be amongst the first to sign up.</i></p>
2021(TC)055	<p><b>ITEM 10 – Natural Flood Management Information - Invitation for Public - For Information</b> To receive an information note to make Members aware of a public meeting to be held and the purpose of such meeting.</p> <p><i>The Mayor confirmed to Members that planning was in hand for this high-profile event and that social media/press releases will be issued.</i></p> <p><i>Member supported this initiative and suggested that the Environment Agency and Yorkshire Water also be invited to participate</i></p> <p><i>Proposed by Cllr J Williams and Seconded by Cllr S Martin Unanimous</i></p>

	<p><b>RESOLVED:</b> That the information note be received, and arrangements be taken forward as outlined in the paper submitted. To also include an invitation to be extended to the Environment Agency and Yorkshire Water</p>
2021(TC)056	<p><b>ITEM 11 Town Crier – For Decision</b> To receive a report from the Mayor seeking agreement from Council to introduce the function of a Town Crier for Todmorden Town Council</p> <p><i>The Mayor introduced the concept of using a Town Crier to “promulgate” for the Mayor and other events as requested by event organisers.</i></p> <p><i>Members supported the concept of a voluntary role and were relaxed with how the Town Crier would wish to attire themselves given the quirky nature of Todmorden. All costs would have to be met by the volunteer, as Members did not feel this was appropriate to meet this cost from public funds.</i></p> <p><i>Proposed by Cllr S Martin and Seconded by Cllr A Hollis 12 for 1 abstention</i></p> <p><b>RESOLVED:</b> That the Town Council welcomes this initiative but that no budget be attached to it and that the Mayor and Town Clerk develop this further and implement at the earliest opportunity.</p>
2021(TC)057	<p><b>ITEM 12 Stain Glass Windows – Mayors Parlour - For Decision</b> To receive a report from the Mayor seeking agreement from Council to use the Town Crest as portrayed in the stain glass windows in promotional items.</p> <p><i>Members supported the use of this imagery</i></p> <p><i>Proposed by Cllr M Taylor and Seconded by Cllr L Thorpe Unanimous</i></p> <p><b>RESOLVED:</b> That The Mayor be approved to use the the Town Hall Stain Glass imagery for use in promoting the Town Council through use of promotional items, subject to approval from CMBC as building owners.</p>
2021(TC)058	<p><b>ITEM 13. Mayors – Fundraising Account - For Decision</b> To receive a report seeking agreement from Council to establish a Trading Account to enable event type fundraising activity for the Mayor’s Charity to be held without personal financial risk to the Mayor.</p> <p><i>Past Mayors confirmed that during their tenure the holding of events of a substantive nature for fundraising was a financial risk that landed on the Mayor and welcomed the introduction of a trading account to remove the potential of personal financial risk in helping to fundraise for the Mayor’s nominate charity.</i></p> <p><i>The Town Clerk advised that expenditure met for this account would be reimbursed prior to any distribution of surplus funds from such events</i></p> <p><i>Proposed by Cllr M Taylor and Seconded by Cllr A Hollis Unanimous</i></p> <p><b>RESOLVED:</b> That a trading account be established for Mayoral events in an amount of £1,000.</p>
2021(TC)059	<p><b>ITEM 14 Mayor Making – For Information</b> To receive an update report.</p> <p><i>The Town Clerk confirmed that matters were moving forward.</i></p>

	<p><i>With regard to the citizenship award, it is proposed to convene a zoom meeting for Wed 6<sup>th</sup> October at 7.30pm to agree the recipient for this year's award.</i></p> <p><i>Proposed by Cllr L Thorpe and Seconded by Cllr S Martin</i> <span style="float: right;"><i>Unanimous</i></span></p> <p><b>RESOLVED:</b> <i>That the update report be received</i></p>
2021(TC)060	<p><b>ITEM 15 Wheelspark – Execution of Lease and Deed of Covenant</b> To receive a report from the Resources Committee confirming execution of the Lease and Deed of Covenant on an urgent basis and to seek confirmation.</p> <p><i>Proposed by Cllr M Doyle and Seconded by Cllr L Needham</i> <span style="float: right;"><i>Unanimous</i></span></p> <p><b>RESOLVED</b> <i>That Full Council ratifies the action of the Resources Committee to Resolve to seal the documents, and for the Mayor and Chair of Resources to sign the Wheelspark Lease with Calderdale MBC, and the Deed of Covenant with the Environment Agency.</i></p>
2021(TC)061	<p><b>ITEM 16 Correspondence received</b> To receive any correspondence</p> <p><i>None received</i></p>
	<p><b>PRIVATE ITEM 17</b> <b>Confidential on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.</b></p>
2021(TC)062	<p><b>ITEM 17 Local Delivery Initiative</b> To receive a presentation with commercial implications and to seek a policy decision in support of this initiative.</p> <p><i>Phil Reuben from SCALA, a logistics management consultancy, presented to Members a concept to help reduce carbon emissions and traffic volumes. Members had already on a confidential basis been provided with detail behind the presentation.</i></p> <p><i>To take this forward as a local initiative based in Todmorden on a 6 month trial basis, they wish for the Town Council to be involved as joint promoters of this, and keen to have the help of the Town Council as the conduit by which to generate local public interest in their proposal.</i></p> <p><i>The trial is estimated to cost around £80,000/£100,000 of which they will contribute to and seek from their mutli-national clients additional sponsorship. The Town Council is not being asked to contribute financially.</i></p> <p><i>The Town Clerk advised Members that research indicated that SCALA was of substance and of good reputation but reminded Members that there was reputational risk in associating the Town Council in any joint initiative. Given the nature of the concept in complimenting the work of the Climate Emergency Committee, Members felt that this was low and a worthwhile risk to take. From a formal policy point of view Members supported taking this forward.</i></p> <p><i>First steps are to seek sponsors “buy in” and Members were presented with a draft letter that introduces this initiative from SCALA in conjunction with Todmorden Town Council..</i></p>

	<p><i>Should SCALA be successful in raising the required sponsorship the scheme will then move forward at a pace and the scheme then be launched to the public.</i></p> <p><i>Proposed by Cllr A Hollis and Seconded by Cllr J Williams      13 for 1 abstention</i></p> <p><b>RESOLVED:</b> <i>That Todmorden Town Council enter into a joint initiative with SCALA to reduce carbon emissions on a no cost contribution basis and agree to a draft letter as presented being sent out to potential sponsors of this scheme as proposed by SCALA.</i></p> <p><i>That the Town Clerk keeps an overview of this project to minimise any reputational risk and report back to the Climate Emergency Committee on progress.</i></p>
2021(TC)063	<p><b>Date of the next Town Council meeting</b>  To note the date of the next Meeting of the Town Council will be 17th November 2021 commencing at 7.30 p.m.to be held at the Town Hall. The meeting closed at 9.05 pm</p>