



# TODMORDEN TOWN COUNCIL

## REPORT TO THE EMERGENCY COMMITTEE

<b>REPORT AUTHOR</b>	<b>Colin Hill Town Clerk and Responsible Financial Officer</b>
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<b>Date</b>	<b>8<sup>th</sup> April 2020</b>
<b>SUBJECT</b>	<b>Financial Risk Register and Policy Development</b>

### PURPOSE:

1. To advise Members that the Financial Risk Register (Appendices 1-3) is part of a suite of “Risk Based” documents aimed at providing the overall framework for good governance in the management of the Town Councils risk.
2. To advise Members that there is still further work to do on an Asset Register as part of the overall approach to Financial Risk.
3. To remind Members that the Town Council has approved in the last few months, new policies/frameworks in respect of Discretionary Grants, Reserves and Treasury Management, Corporate Risk and Internal Controls, as well as having reviewed Standing Orders, Financial Regulations, Terms of Reference and a new Scheme of Delegation for Committees, Member and Officer Delegation.
4. To advise Members that these documents collectively represent the Town Councils overall approach to management of Corporate and Financial Risk and will be part of a process of ongoing review.
5. To advise Members that the next stage of Policy related work will focus on Health and Safety, including specific Risk Assessments, and Human Resource related policies.

### RECOMMENDATION:

6. That the Emergency Committee accepts the Financial Risk Register as detailed in Appendix 1-3 and notes further work to be undertaken on the Asset Register.
7. That the Town Clerk bring to the next meeting of the Emergency Committee a schedule of Policies to be either reviewed, or if not in place, implemented and a timetable for completion of such work.

## REASONS FOR RECOMMENDATION;

8. To ensure that the Emergency Committee has been made aware of the “Financial Risks” felt to be of significance in terms of the areas of operational responsibility and associated financial risk facing this Council.
9. To ensure that this Financial Risk Register is brought to the attention of all Members and once approved then available for inspection by the Council’s Internal Auditors.
10. To ensure that the remaining documents necessary to complete our approach to overall risk Management are approved as part of the year end internal audit process.
11. To bring to Members attention other gaps in policy provision that need to be addressed as part of improving overall governance arrangements.

## SUMMARY OF KEY POINTS:

Summary of Risk by score	Number of Risks	Scope	Present	New controls
	High	18	0	0
	Medium	14	8	0
	Low	0	24	32

12. The Management of Risk underpins the Council’s ability to deliver services and by regularly considering these risks at a Financial Level, can seek to reduce the impact of something going seriously wrong.
13. Auditors have commented favourably on this approach.
14. A top line summary indicates that our inherent risks are, with effective controls, reduced to an operationally acceptable level and given the low present score, represent already good financial practice, but with further attention medium risk can be reduced even further.

## FINANCIAL IMPLICATIONS AND BUDGET PROVISION:

15. None directly arising from this report.

## POLICY IMPLICATIONS:

16. None

## DETAILS OF CONSULTATION:

17. None

## BACKGROUND PAPERS:

18. Appendix 1 - Financial Risk Matrix  
Appendix 2 - Financial Risk Summary  
Appendix 3 - Financial Risk Register

**FURTHER INFORMATION, PLEASE CONTACT: Colin Hill**