



TODMORDEN TOWN COUNCIL

Item 13 – Town Council 17th March
2021

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REPORT TO TOWN COUNCIL

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| REPORT AUTHOR | RESOURCES COMMITTEE |
| TEL NO | 01706 548135 |
| EMAIL | townclerk@todmorden-tc.gov. |
| Date | 17th March 2021 |
| SUBJECT | Internal Controls |

PURPOSE OF REPORT

1. To remind Members that this document was first presented to them in March 2020 as part of improving Governance arrangements.
2. To remind Members that page 4 Section 1 of the Annual Governance and Accountability Return Part 3 dealing with Governance has a statement regarding Internal Controls.

“We maintained an adequate system of Internal Controls including measures designed to detect fraud and corruption and reviewed its effectiveness”.
3. To inform Members that during the year the Resources Committee received a report from Cllr M Taylor confirming Internal Controls were in place. The checklist provided within the Internal Controls document complies with what would be expected of an Annual Internal Audit as defined by the Yorkshire Local Councils Association.
4. To inform Members that the nature of the Councils day to day activities have not materially changed apart from two specific capital- based projects that have been the subject of separate reporting.
5. To advise Members that in reviewing this document due regard was taken of the Joint Panel on Accountancy and Governance (JPAG) A Practitioners’ Guide (2020 edition)
6. To inform Members that the Clerk/ RFO believes that within the resources available, he is meeting his duties under Section 151 of the Local Government Act 1972.
7. To recommend to Members that the Internal Controls Document detailed in Appendix 1 to this report be re-adopted.

FINANCIAL IMPLICATIONS

8. Whilst none directly arising from this review, a review of the Internal Controls confirm that they remain appropriate and reflect the day-to-day nature of the Risks faced on a day-to-day basis.

RECOMMENDATION

9. That Members agree that the Internal Controls document is re-adopted.

REASONS FOR RECOMMENDATION

10. Full Council must approve this document and be satisfied effective Internal Controls are in place before certifying as such on the Annual Governance and Accountability Return.

POLICY IMPLICATIONS:

11. None arising from this report.

DETAILS OF CONSULTATION:

12. None arising from this report.

CLIMATE CHANGE:

13. None arising from this report.

IMPACT EQUALITY ASSESSMENT

14. None arising from this report.

SUPPORTING PAPERS:

15. Appendix 1 - Internal Controls Document

FURTHER INFORMATION, PLEASE CONTACT: Colin Hill