



TODMORDEN TOWN COUNCIL

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REPORT TO RESOURCES COMMITTEE

REPORT AUTHOR	Colin Hill Town Clerk and Responsible Financial Officer
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Date	8th September 2021
SUBJECT	Patmos Gardens

PURPOSE OF REPORT

1. To bring to the attention of Members the general poor state of infrastructure in Patmos Gardens and the need to address concerns from a Health and Safety point of view - see Appendix 1 images.
2. To inform Members that following discussions between the Town Clerk and Todmorden in Bloom (TIB), TIB submitted an application for grant assistance to Reaps Moss Community Benefit Fund to replace paving immediately around the war memorial areas and have been successful in securing a grant of £2,672 towards the cost of such replacement.
3. To advise Members that budget provision was made in this year's accounts, to take forward a refurbishment of Patmos Gardens to include in the tender to be prepared, the pavement replacement as well as other works so that overall better value for money can be achieved.
4. To inform Members that the Town Clerk has commissioned on behalf of the Town Council a survey to be carried out, a measured plan to be produced and a specification of works to be drawn up which should be received by mid-September 2021.
5. To inform Members that following receipt of this specification, a bill of quantities will be drawn up and incorporated into a tender document for Members to approve at the next Resources Committee, with the intention to go out to tender in mid-November based on a start date to complete works by the latest end of March 2022.

BACKGROUND

6. Patmos Garden is well used and consequently is in need of attention to bring it back into good condition.
7. Levels are different transitioning from one area to another with tree roots emerging, wooden edging failing or non-existent at all, the path surface shrinking, block setts joints overgrown with moss, lighting not working, paving cracked or uneven, with many trip hazards and different levels hampering wheelchair access.

8. Recent vandalism has seen the picnic bench in the middle removed .

FINANCIAL

9. Budget provision of £8,000 was made specifically for this project . This together with the Raeps Moss Community Benefit Fund Grant to TIB provides an overall total of £10,672 available which could be supplemented by a further £500 from the benches budget for picnic table replacement, and £1,000 from the TIB outsourced work budget established to help TIB do work that requires plant cost/material costs to be funded.
10. Whilst it is anticipated to bring all of these works into one tender document under the expected budget, if the outcome of the tender is a project costing not materially in excess of this figure, priority will be given to completing the paving replacement this financial year and levelling of surface with budget provision made into 2021/22 to complete all expected works.

RECOMMENDATION

11. That Members confirm the actions of the Town Clerk to commission a survey to provide a measured plan on which to base a specification and bill of quantities prior to preparation of tender document.
12. To bring to the next Resources Committee a tender proposal for approval

REASONS FOR RECOMMENDATION

13. To start this project there is a need to carry out a survey to establish levels and obtain a measured plan.
14. To provide an opportunity for Members to agree or make amendments to a tender proposal.

POLICY IMPLICATIONS:

16. Ownership of land brings with it responsibilities under our Health and Safety Policy to minimise hazards arising out of uneven surfaces.

DETAILS OF CONSULTATION

17. None from this report.

CLIMATE CHANGE:

18. None arising from this report.

IMPACT EQUALITY ASSESSMENT

19. Consideration will be given to improving wheelchair access

SUPPORTING PAPERS:

20. Appendix 1 – images