



TODMORDEN TOWN COUNCIL

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REPORT TO RESOURCES COMMITTEE

REPORT AUTHOR	Colin Hill Town Clerk and Responsible Financial Officer
TEL NO	07923257879
EMAIL	townclerk@todmorden-tc.gov.
Date	26th January 2022
SUBJECT	Patmos Garden Update

PURPOSE OF REPORT

1. To inform Members that following a Tender exercise three tenders were received.
2. To advise Members that in accordance with delegated powers to the Town Clerk in consultation with the Chair and Vice Chair of Resources, Todmorden based landscape contractors, McMillan Landscapes, have been appointed to carry out these works at a price within the budget set of £25,000.- see Appendix 1 for minutes of decision.
3. To advise Members that all those tendering have raised concerns about the availability of supply of Pourous Resin Stone Wearing Course, but the appointed contractor on placing the order now, believes that supply will be available to commence work early March 2022.
4. To advise Members however that should it prove impractical to deliver this preferred surface, an alternative SUDS compliant permeable tarmac finish may have to be installed.
5. To advise Members that given this project is scheduled for our financial year end, to ease end of year accounting processes, it would be preferable to be able make payment out of the current financial year and subject to satisfactory completion of works, seek delegated powers to the Town Clerk and Chair of Resources to authorise such payments up to an individual maximum of payment of 25,000 plus vat.
6. To seek Members approval that in the event that works were not completed an Earmarked Reserve Patmos Gardens be established before year end and released back to General Reserves at the start of the next financial year.

FINANCIAL CONSIDERATIONS

7. A budget of £25,000 has been established to meet this project.
8. Todmorden in Bloom had secured a grant of c £2500 towards this project on completion of the element relating to the War Memorial area.

9. However through a genuine misunderstanding where they thought we were going to fund all cost associated with this they have spent these funds on the War Memorial Area in terms of new coping stone to walls, pointing, bed material replacement and new planting schemes.
10. Had they approached us to fund these works, as owners of the site, we would have met these costs from our environmental project budget and therefore this element of the tender cost will be met from our environmental projects budget.
11. Financial Regulation 1.19 and 1.20 limits expenditure without prior Council approval, to £10,000

RECOMMENDATION

12. That Members note the appointment of McMillan Landscapes.
13. That Full Council delegates authority to the Town Clerk in consultation with the Chair of Resources to make payments for this contract up to an individual amount of £25,000
14. That if payment has not been made in full by the year end an Earmarked Reserve for Patmos Gardens up to maximum of £25,000 be created and reversed in the new financial year.

REASONS FOR RECOMMENDATION

15. To vary financial regulation 1.19 and 1.20 to allow individual payment up to £25,000 to be made specifically for this project.
16. Earmarked Reserve movements need to be approved by Full Council

POLICY IMPLICATIONS:

17. None directly arising from this report

DETAILS OF CONSULTATION:

12. None arising from this report.

CLIMATE CHANGE:

13. None arising from this report.

IMPACT EQUALITY ASSESSMENT

14. None arising from this report.

SUPPORTING PAPERS:

15. Appendix 1 Minutes of Decision

FURTHER INFORMATION, PLEASE CONTACT: Colin Hill