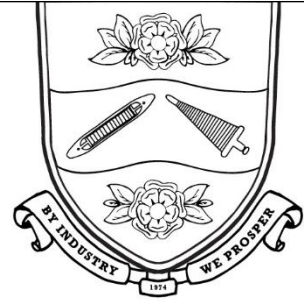


# TODMORDEN TOWN COUNCIL

Town Clerk's Office,  
Todmorden Community College,  
Burnley Road, Todmorden OL14 7BX  
01706 548135

townclerk@todmorden-tc.gov.uk  
www.todmorden-tc.gov.uk



## MINUTES OF THE MEETING OF THE CLIMATE EMERGENCY COMMITTEE Held in the Cockcroft Room, Todmorden Town Hall, Bridge Street, Todmorden, on Wednesday 15 January 2020 at 6.00 pm

**Councillors Present:** Cllr. the Revd G Kent (Chair), Cllr. A Hollis, Cllr. T Roberts, Cllr. R Coleman-Taylor (Vice Chair) and Cllr. M Taylor.

**Absent Councillors:** Cllr. J Williams and Cllr. K White

**Observing Councillors (not a member of the committee):** None

**Invited Councillors (not a member of the committee):** Cllr. M Carrigan (from 6.20pm)

**Officers:** Susan Miles Assistant Town Clerk (minute taker)

**Members of the Public:** None

2020(CEC)001	<p><b><u>ITEM 1. Apologies for Absence</u></b> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting</p> <p><i>Apologies were received from Cllr J Williams and Cllr K White</i></p> <p><i>Proposed by Cllr. A Hollis and Seconded: Cllr. T Roberts                      Unanimous</i></p> <p><b>RESOLVED:</b> <i>That apologies be accepted for the reasons stated, namely that Cllr J. Williams was travelling, and Cllr K. White was engaged on mayoral duties</i></p>
2020(CEC)002	<p><b><u>ITEM 2. Declarations of Interests</u></b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>None Declared</i></p>
2020(CEC)003	<p><b><u>ITEM 3. Public Participation</u></b> To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. Note: No resolutions can be under public participation.</p> <p><i>No members of the public present</i></p>

Signed Chair: .....

Dated: 18 March 2020

2020(CEC)004	<p><b><u>ITEM 4. Minutes</u></b></p> <p>To approve the draft minutes of the Climate Emergency Committee held on 30<sup>th</sup> October 2019.</p> <p><i>Proposed by Cllr. M Taylor      And Seconded by Cllr. R Coleman-Taylor      Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the draft minutes of the Climate Emergency Committee meeting held on 30th October 2019 be approved as a true record of proceedings and signed by the Chair</i></p>
2020(CEC)005	<p><b><u>ITEM 5. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</u></b></p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><i>Proposed by Cllr. the Rev G Kent and Seconded by Cllr. A Hollis      Unanimous</i></p> <p><b>RESOLVED:-</b></p> <p><i>That the agenda items for the meeting do not require the exclusion of the press and public and that they be allowed to remain for the duration of the meeting.</i></p>
2020(CEC)006	<p><b><u>ITEM 6. Budget Provision</u></b></p> <p>To confirm agreement to a budget for 2019-20</p> <p>The Clerk confirmed to the Committee that a £2,500 budget has been allocated for 2019/20 and £10,000 for 2020/21</p>
2020(CEC)007	<p><b><u>ITEM 7. Report from the Informal Working Groups (11 November 2019 and 6 January 2020</u></b></p> <p>To receive a report back from previous meetings.</p> <p><b>7a.</b> Tree responsibility and issues relating to landowners and managers. This is to include the revised (when it is done) TTC Moorlands policy. Also, sharing information with other tree planters.</p> <p><b>7b.</b> Working with the Woodland Trust, schools and other local authorities (Calderdale and Hebden Bridge) to map out plans.</p> <p>Cllr. T Roberts reported that he has contacted Christine Hoey (Calderdale Coordinator for Tree Responsibility) who is keen to work with this Committee. It might be appropriate to involve her in the proposed workshops. It was agreed that it would be necessary to consult with/involve a broad spectrum of organisations in the work of the Climate Emergency Committee.</p> <p><b>Action:</b> Cllr. T Roberts to contact the Woodland Trust and schools.</p> <p>It was agreed that the work of the Committee could impact across the suite of Todmorden Town Council (TTC) policies and this would involve Full Council.</p> <p>It was suggested that the Moorlands Policy be raised in the joint meeting with Calderdale and Hebden Royd Councils.</p>

It was noted that there was still outstanding business from the 1948 Town and County Planning Act as Todmorden, along with other areas, had been excluded from the green belt in error. This is particularly problematic for the Upper Calder Valley. Areas have been designated as 'white land' instead which provides less protection against contentious applications for use, such as building. It was suggested that this be raised at the joint meeting with Calderdale and Hebden Royd Councils.

It was also suggested that the issue of the upper catchment areas should be raised at the joint meeting.

**Action:** Cllr. T Roberts to provide a copy of a document 'The Source' written about the upper catchment areas 4/5 years ago.

It was noted that Settle Town Council has worked effectively with local landowners to alleviate flooding without government funding and that NHS Forest is a large landowner with many trees. It would be useful to have a list of the land they are responsible for.

**Action:** Cllr. M Taylor to email the Assistant Town Clerk the details he has about Settle Town Council. The Assistant Town Clerk to email this to members of the CEC.

It was also noted that there may be matched funding grants available for planting trees.

It was noted that Cllr. J Williams is going to contact Incredible Edible to learn about their activities.

It was suggested that all TTC councillors be contacted to ask for input on trees for their wards. It was also suggested that we could contact households about tree planting.

**Action:** Assistant Town Clerk to email TTC councillors to ask if they have any expertise/knowledge about trees, especially the ones in their own wards. Also, to ask them if they have any other expertise/knowledge relating to climate emergency they can offer to the CEC.

It was agreed that the Friends of Centre Vale Park be contacted about the number of trees that have fallen in the park. Although the trees are left deliberately on the ground to support wildlife there is a concern that number currently could be dangerous, especially as some of the new fencing has collapsed.

**Action:** Cllr. M Taylor to contact Cllr. Needham about the number of fallen trees in Centre Vale Park to see if any action can be taken.

It was suggested that Network Rail be approached as it owns a significant number of land/trees. It was noted that we already have the contact details of the Network Rail Asset Manager for the area.

**7c.** Set up Joint meetings with Calderdale and Hebden Royd to discuss possible areas of collaboration and joint working:

- i. Disposal of items from recycling bins (including light bulbs);
- ii. Mapping of responsibilities of areas of common concern;
- iii. Ways of working which will allow match/joint funding of pieces of work.

Cllr. M Taylor reported that he is researching the issue of recycling bins. They cost £180/£190 each to buy. It was noted that there are currently two recycling bins in Todmorden, one in Bramsche Square, the other near the Community College. It was commented that the issue of additional bins was raised with Calderdale Council in the past but that this could not be accommodated. It was agreed to ask Calderdale Council

	<p>again. It was also agreed that this could be an agenda item for the joint meeting on 24 February 2020.</p> <p><b>Action:</b> The Assistant Town Clerk to ask Calderdale again if additional recycling bins can be provided for the town.</p> <p>Cllr. R Coleman-Taylor reported that Calderdale is legally compliant regarding the recycling of light bulbs as they can be taken to the Household Tip. However, as a high proportion of Todmorden residents do not have cars, light bulbs should be included in the household recycling collections.</p> <p>It was noted that a joint meeting has been set up with Calderdale and Hebden Royd Councils on Monday 24 February at 10am at Todmorden Community College.</p> <p>Note: Since the meeting Cllr g Kent has spoken with the chair of Wadsworth Council, Cllr Alan Fowler, to invite members of their council to the joint meeting with Calderdale and Hebden Royd.</p>
2020(CEC)008	<p><b><u>ITEM 8. Update from Full Council</u></b> It was noted that the report to Full Council was accepted.</p>
2020(CEC)009	<p><b><u>ITEM 9. Correspondence</u></b> To receive and consider any items of correspondence for consideration.</p> <p><i>None received</i></p>
2020(CEC)010	<p><b><u>ITEM 10. Cycle Racks/security in Todmorden</u></b> To receive verbal update on an issue raised at Development Committee.</p> <p>It was noted that more cycle racks are needed but the issues of where they should be sited and who should pay for them needs to be considered.</p>
2020(CEC)011	<p><b><u>ITEM 11. Suggestion for Provision of a Sustainable Christmas Tree for Todmorden</u></b> To receive a verbal update.</p> <p>The possibility of Todmorden having a Christmas tree that will last several years instead of a new tree being provided each year was discussed. This discussion centred around the location of the tree, the likely speed that the tree would grow and whether such a tree would be the right type of tree for the centre of Todmorden. Some councillors supported the principle of a sustainable Christmas tree, but this was not unanimous.</p>
2020(CEC)012	<p><b><u>ITEM 12. Promotion of Good Policies and Actions Already Happening in Todmorden and Area</u></b> To discuss.</p> <p>Cllr. G Kent said that it will be necessary to agree a statement (at some point after the joint meeting) on the policy, direction and style of the CEC and then to write to local organisations about this.</p> <p><i>Proposed by Cllr. R Coleman-Taylor and Seconded: Cllr. A Hollis                      Unanimous</i></p> <p><b>RESOLVED:</b> <i>That a statement will be agreed for communication to local organisations at the appropriate point.</i></p> <p>Note: The Assistant Town Clerk has started to compile a list of local organisations.</p>

2020(CEC)013	<p><b><u>ITEM 13. Future Public Workshops About Climate Emergency</u></b> To discuss.</p> <p>It was agreed that this item should be moved to the next meeting of the committee.</p>
2020(CEC)014	<p><b><u>ITEM 14. Links to Primary Schools</u></b></p> <p>Cllr. M Carrigan explained that she is the Chair of Governors at Castle Hill School and the Head, Ms Janet Leggett, is the Chair of the local cluster of primary schools. The cluster also includes Todmorden High School. Although most schools do not have large green areas they do get involved in recycling and other activities relating to the National Curriculum.</p> <p>She explained that schools are constrained in what they can do around climate change by financial cuts. However, the individual schools take their own actions to support the climate emergency, but this is not coordinated. For example, Castle Hill School is involved in the Forest Schools Project and with planting along the canal. Other schools may have similar activities. She explained that there is merit in coordinating planning and activity across schools to increase the impact locally and to secure an economy of scale. Focused coordinated activity may be particularly relevant for the Summer Term and possibly a teacher in each school could act as a liaison point.</p> <p>Cllr. M Carrigan agreed to seek agreement for an agenda item for the next cluster meeting. This is to explain the work of the CEC committee and to start the process of engagement with local schools as a joint approach, which will include listening to the voices of young people. Cllr. G Kent has agreed to attend this meeting and to provide the document submitted to the Full Council as background.</p> <p><b>Action:</b> Cllr M Carrigan to ask the Chair of the cluster if the work of the Climate Emergency Committee can be an item on a forthcoming cluster agenda.</p> <p>There was some discussion that litter picking ‘keeping schools clean’ could be part of this initiative. Also, the purchase of cleaning products could be reviewed to ensure that the products used are not damaging the environment. The purchase and usage of paper could be another item for consideration. This could possibly be an opportunity for joint procurement by the cluster.</p>
2020(CEC)015	<p><b><u>ITEM 15. Possible Public Workshops About Climate Emergency</u></b> To discuss.</p> <p>It was noted that workshops would be scheduled when it was appropriate to do so.</p>
2020(CEC)016	<p><b><u>ITEM 16. Any Items for Discussion for a Future Agenda</u></b> To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>Items for the next meeting:</p> <ul style="list-style-type: none"> <li>• Agenda for the next Climate Emergency Working Group</li> <li>• Identify which organisations and individuals to engage with</li> <li>• Database of organisations in Todmorden</li> </ul>

<p><b>2020(CEC)017</b></p>	<p><b><u>ITEM 17. Items for Discussion for a Future Agenda</u></b>          To Notify the Clerk of any Matters for Inclusion on the Agenda of the Next Meeting</p> <p>Joint Meeting – 24 February 2020</p> <ul style="list-style-type: none"> <li>• The Moorlands Policy</li> <li>• Upper catchment areas</li> <li>• 1948 Town and Country Planning Act – issues about the green belt</li> <li>• Additional recycling bins</li> <li>• Recycling of light bulbs</li> </ul> <p>CEC Meeting – 18 March 2020</p> <ul style="list-style-type: none"> <li>• Promotion of good policies and actions already happening in Todmorden and area.</li> <li>• Future public workshops, citizens’ assembly and workshops.</li> </ul>
<p><b>2020(CEC)018</b></p>	<p><b><u>ITEM 18. Date of Next Committee Meeting</u></b></p> <p>It was noted that:</p> <ol style="list-style-type: none"> <li>1. The date of the first Joint Meeting with Calderdale Council and Hebden Royd Town Council – Monday 24 February 2020 at 10am – 12 noon in Room 12 Todmorden Community College</li> <li>2. The date of the next Informal Working Group Meeting – 5 February 2020 at 6pm at Todmorden Town Hall</li> <li>3. The date of the next Climate Emergency Committee meeting – Wednesday 18 March 2020 at 6pm at Todmorden Town Hall.</li> </ol> <p>There being no further business, the Chair closed the meeting at 7.00pm</p>