



TODMORDEN TOWN COUNCIL

Item 15 – Town Council 17th March 2021

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REPORT TO TOWN COUNCIL

REPORT AUTHOR	Colin Hill – Town Clerk and Responsible Financial Officer
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Date	17 th March 2021
SUBJECT	Standing Orders

PURPOSE OF REPORT

1. To remind Members that Standing Orders were last reviewed in March 2020 and must be reviewed annually.
2. To advise that Standing Orders in the main follow the “Model” provided by the National Association of Local Councils (NALC) but does provide flexibility should Town Councils seek to amend.
3. To advise Members that a number of changes have been made in this updated set of Standing Order issued by NALC.
4. To advise Members that some changes are also recommended by the Town Clerk to reflect current practice.
5. To ask Members to note the amendment the wording, from shall to may, in respect of the items to be presented at the Annual Meeting, given in practice many of these have not been presented at that meeting.
6. To aid Members understanding a schedule of changes is provided in Appendix 1.
7. To recommend that subject to any alterations/amendment to be made at Members request, the Standing Orders as detailed in Appendix 2 be adopted.

FINANCIAL CONSIDERATIONS

7. There are changes in procurement levels for contracts.

RECOMMENDATION

8. That Full Council re-adopts these Standing Orders

REASONS FOR RECOMMENDATION

9. Full Council approval is required.

POLICY IMPLICATIONS:

10. None arising from this report.

DETAILS OF CONSULTATION:

11. None arising from this report.

CLIMATE CHANGE:

12. None arising from this report.

IMPACT EQUALITY ASSESSMENT

13. None arising from this report.

SUPPORTING PAPERS:

14. Appendix 1 - Schedule of changes

Appendix 2 - Standing Orders

FURTHER INFORMATION, PLEASE CONTACT: Colin Hill