

Item 20c Resources Committee 4th May 2022 - Outstanding Items register -

Town Clerk actions required (excluding financial internal reporting) and Member routine direct requests for action

Item no	Completed	Activity	Meeting	Date Raised	Min ref	Description	Actions	Outcomes
<b>WORK / PROJECTS OUTSTANDING</b>								
1	No	Blue Plaques	General Purposes	01/04/2019		Putting up various Blue Plaques	Town Hall put up and one Wellington Terrace ordered and then to install	Waiting on installation of last plaque
13	No	Policy	Emergency Committee	06/05/2020	2020(EC) 35	Identified several policy shortfalls	Town Clerk prioritises audit related work ( focus on finances and governance ) ahead	focus in 2021/22 moving towards HR policies
27	No	Community	Emergency Committee	03/06/2020	2020(EC)73	Walden library land - community garden use	Liaison with group, and CMBC re use of library land and agreement reached. Site identified to be used. £1k of sponsorship obtained.	Seeking CMBC agreement to meet on site
57	No	Community	Resources	24/02/2021	2020(RC)085	Defibrillators	TC to work up scheme/policies	In course
58	No	Community	Resources	24/02/2021	2020(RC)085	Benches	TC to work up scheme/policies	In course
59	No	Community	Resources	24/02/2021	2020(RC)085	Marketing and Communications Plan	TC to work up scheme/policies	In course
62	No	Grants	Resources	24/02/2021	2020(RC)085	Grant application feedback - research	TC to work up scheme/policies	In course
65	No	Works	Full Council	17/03/2021		Wheelspark - Lease registration and	Lease and Deed of Covenant requiring	taken to Resources Committee 8th Sept 2021
80	No	Community	Full Council	27/04/2021	2020(TC)107	Covid Commemoration Plaque	TC to work up words , location costs and bring back to future meetings.	Revisited FC 17th Nov still to early, revisited April 2022 - clerk instructed to work on this but to bring back to future meeting when covid figures drop for installation
81	No	Community	Full Council	27/04/2021	2020(TC)110	Carr Road/Coronation Terrace	Email to CMBC to open up discussions	CMBC to visit site
101	No	Community	Resources	28/07/2021	2021(RC)047	Scouts support for Community Right to Bid	Need to arrange meeting with Scouts	meeting held In course
102	No	Community	Resources	01/05/2021		Portsmouth Community Garden	Site identified to use as community garden	Seeking CMBC agreement to meet on site
108	No	Community	Resources	08/09/2021	2021(RC)065	Set wheelspark coaching scheme up	Providers to be identified and timing to be agreed	In course
110	No	Community	Resources	08/09/2021	2021(RC)065	Set wheelpark graffiti scheme up	Providers to be identified and timing to be agreed	In course
113	No	Community	Resources	08/09/2021	2021(RC)067	Lobb Mill Refurbishment works and signage	Identify options and seek quotes	In course
114	No	Community	Resources	08/09/2021	2021(RC)068	Tod in bloom Seek cost from CMBC for 2022/23 delivery	Emailed - for costs awaiting response and bring back to Resources	In course
119	No	Community	Full Council	22/09/2021	2021(FC)056	Town Crier	Meet with Mayor to progress	In course
123	No	Climate	Full Council	22/09/2021	2021(FC)062	Local delivery initiative	Take forward actions as required	In course
129	No	Community	Resources	03/11/2021	2021(RC)090	Explore lighting scheme for town hall	Feb/Mar 22	In course
130	No	Community	Resources	03/11/2021	2021(RC)092	Todmorden Bowls Club.	Liaise with other partners re potential larger scale project CV park	In course
135	No	Climate	Resources	03/11/2021	2021(TC)077	Forus Trees funding request	Invite to CEC	In course
145	No	Finance	Full Council	15/12/2021	2021(TC)087	Advise Resources any change re PG CTRG and use of EMR	Report to RC re any movements necessary	In course
166	No	Governance	Full Council	26/01/2022	2021(TC)108	Engage as sponsor of 6 projects	Numerous as separate projects	In course

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167	No	Property	Full Council	26/01/2022	2021(TC)110	Town Hall relocation	Advise CMB of agreement to move and take forward	In course
168	No	Property	Full Council	15/12/2021	2021(TC)095	Walsden CC - future structure charities commisison	Provide further information to Charities commission	In course
179	No	Finance	Resources	16/02/2022	2021(RC)132	Report to RE 4th May start of year budgets	To adjust Rialtas and budgets	In course
180	No	Finance	Resources	16/02/2022	2021(RC)136	Accept award of made	Resubmit grant application	In course
183	No	Finance	Resources	16/02/2022	2021(RC)139	Financial Regulations - report to FC	To amend scheme of delegation and submit to FC	In course
184	No	Finance	Resources	16/02/2022	2021(RC)142	Internal Controls - report to FC	To amend and submit to FC	In course