

**ITEM 22 - Full Council 16th March 2022 Appendix 3 Corporate Risk Register Matrix**

**RISK REGISTER RISK ASSESSMENT MATRIX**

Impact														
Project	Service	Embarrassment / Reputation	Legal Duties	Financial	Health & Safety									
Complete failure of project/ extreme delay – 6 months or more	Major Loss of Service	Adverse National Coverage, Officers/Member Resignations	Litigation /claims / fines from Services £250k +corporate£500k +	Costing over £50,000.Up to 80% of budget	Death or disabling	<b>5</b>	<b>0</b>	<b>5</b>	<b>10</b>	<b>15</b>	<b>20</b>	<b>25</b>	Letter	Explanation
Partial failure of project/ extreme delay – 3 months or more	Loss of area of Service for a long period	Adverse National Coverage	Litigation /claims / fines from Services £100k +corporate£250k +	Costing between £30,000 and £50,000.Up to 60% of budget	Long term injury/ill health	<b>4</b>	<b>0</b>	<b>4</b>	<b>8</b>	<b>12</b>	<b>16</b>	<b>20</b>	A	A short description of the risk
Significant impact on project or most of expected benefits fail/ major delay – 2-3 months	Loss of area of Service for a short period	Adverse professional Coverage	Litigation /claims / fines from Services £50k +corporate£100k +	Costing between £10,000 and £30,000.Up to 40% of budget	> 3 days absence	<b>3</b>	<b>0</b>	<b>3</b>	<b>6</b>	<b>9</b>	<b>12</b>	<b>15</b>	B	The Scope of the risk, what it effects
Adverse effect on project /significant slippage – 3 weeks –to 2 months	Major Effect on Service	Adverse local Media Coverage	Litigation /claims / fines from Services £25k +corporate£50k +	Costing between £5,000 and £10,000. Up to 25% of budget	< 3 days absence	<b>2</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>6</b>	<b>8</b>	<b>10</b>	C	The Category that the risk fits into
Minor impact to project / slight delay 1 to 2 weeks	Minor Effect on Service	Contained within a Directorate	Litigation / claims / fines from Service £10k to £25k	Costing between £1000 and £5,000.Up to 10% of budget	First aid	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	D	Who is the owner of the risk
Minimal impact to project / slight delay less than 1 week	No Effect on Service	Contained within a Section	Litigation / claims / fines from Service to £1k corporateto £10k	Costing between less than £1000. Up to 5% of budget	No injury	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	E	The risk calculation if there were no control in place
		<b>Red</b>	High Risks	Must be managed as a matter of urgency								F	A description of the current controls in operation	
		<b>Amber</b>	Medium Risks	Additional Action / Control required to reduce risk to Green or Blue		<b>Likelihood</b>							G	The risk calculation after the application of existing controls
		<b>Green</b>	Low Risks	Live with and monitor Optional reduction to Blue Risk			0-5%	5-25%	25-50%	50-75%	75-95%	95-100%	H	If the risk is acceptable or not and why it is felt to be acceptable
		<b>Blue</b>	Insignificant Risk	No Action			Never before	Once in 5 - 10 years	Once in 3 -5 years	Once a year	Few times a year	Regular occurrence	K	The Actions planned to reduce the risk further
													L	The timescale for completion of the Actions
													M	The risk calculation when the actions are complete. Each Risk should be uniquely numbered.