



TODMORDEN TOWN COUNCIL

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## REPORT TO RESOURCES COMMITTEE

<b>REPORT AUTHOR</b>	<b>Colin Hill Town Clerk and Responsible Financial Officer</b>
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<b>Date</b>	<b>16th February 2022</b>
<b>SUBJECT</b>	<b>Scheme of Delegation</b>

### PURPOSE OF REPORT

1. To remind Members the Scheme of Delegation was last reviewed In February 2021.
2. To propose amends that are recommended to be made to reflect the role of the Resources Committee in overseeing the role of Todmorden Town Council as Sponsor to Centre Vale Project elements of the Town Deal fund.
3. To include within the delegations the role of the Projects and Finance Manager specifically dealing with the Town Deal Fund Centre Vale Project.
4. To include the Climate Officer within the Scheme of Delegation
5. To update the financial Scheme of Delegation to mirror those contained within the Financial Regulations.
6. To seek the Resources Committee approval to submit to Full Council for adoption.

### PROPOSED CHANGES

7. The following table of changes are proposed: -

<b>Reference</b>	<b>Amend</b>	<b>Reason</b>
P5 4.1	Increase authority to make single commitment from £5,000 to £10,000	Reflects increase in level of financial activity.
P8 (19)	To include Town Deal fund projects under Resources responsibility	Formally assigns responsibility to Resources Committee.
P13 (b)1,2,3	To include Projects and Finance Manager in Scheme.	Provides broad area of delegation and responsibility

P15 (d)	To include Climate Officer power to issue CEC summons	Provides authority to issue summons.
Pg7	To mirror financial regulations.	Matches Financial Scheme of Delegation.

## **FINANCIAL IMPLICATIONS**

8. Whilst none directly arising from this review, a review of the delegations confirm that they reflect the day-to-day nature of financial management required and introduces specific authorities to enable the Town Councils role as Sponsor for the Centre Vale project elements of the Town Deals Fund to be delivered.

## **RECOMMENDATION**

9. That Members agree the amendments as proposed and recommend to Full Council for adoption.

## **REASONS FOR RECOMMENDATION**

10. Members of the Resources Committee, under their Terms of Reference, are responsible for reviewing key financially related documents and controls.

## **POLICY IMPLICATIONS:**

11. This key Policy is subject to annual review.

## **DETAILS OF CONSULTATION:**

12. None arising from this report.

## **CLIMATE CHANGE:**

13. None arising from this report.

## **IMPACT EQUALITY ASSESSMENT**

14. None arising from this report.

## **SUPPORTING PAPERS:**

15. Appendix 1 Scheme of Delegation to Council Committee and Officers for amend/approval;

**FURTHER INFORMATION, PLEASE CONTACT: Colin Hill**