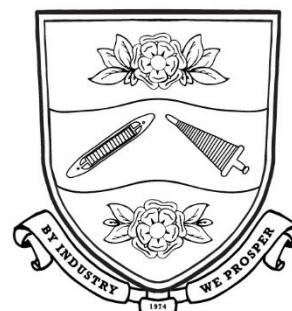


**TODMORDEN TOWN COUNCIL**

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**MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL**

**Held at Todmorden Town Hall on Wednesday 24th November 2021 at 7:30pm**

**Councillors present:** - D Skelton (Chairman), M Carrigan , M Holmstedt, , S Martin, A Hollis, P Ripley L Levick (sub for Cllr M Taylor) P Taylor (Mayor) ex officio,

**Councillors absent:** - R Coleman – Taylor, M Taylor, A H Greenwood, K White, L Thorpe

**Officers:** Colin Hill Town Clerk and RFO (minute taker)

**Members of the Public:** Douglas Wilson, Christian Jackson

*A minute silence was observed as a mark of respect following the recent passing of Christine Potter Councillor and former Mayor of Todmorden*

2021(RC)097	<p><b><u>ITEM 1. Apologies for Absence</u></b>                  To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed</p> <p><i>Apologies were received from Cllrs R Coleman - Taylor &amp; M Taylor both on vacation and K White and L Thorpe illness.</i></p> <p><i>Proposed by Cllr A Hollis and Seconded by Cllr P Ripley Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the apologies of Cllrs R Coleman – Taylor, M Taylor be accepted as on vacation and K White and L Thorpe through illness.</i></p>
2021(RC)098	<p><b><u>ITEM 2. Declarations of Interest</u></b>                  To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>None received</i></p>

2021(RC)099 **ITEM 3. Public Participation**  
 To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.

*Christian Jackson asked that in relation to Item 17 Vale Land be added to discuss its current state and use as a picnic area.*

2021(RC)100 **ITEM 4. To approve the draft minutes of the Resources Committee meeting held on 3<sup>rd</sup> November 2021 – for decision.**

*Proposed by Cllr M Carrigan and seconded by Cllr A Hollis Unanimous*

**RESOLVED:** *That subject to the inclusion of “or no faith” to minute 2021(RC)090, the minutes of the Resources Committee meeting held on 3rd November 2021 be accepted as a true record and the Chair be authorised to sign as such.*

2021(RC)101 **ITEM 5 - Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**  
 To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

*Proposed by Cllr M Carrigan and seconded by Cllr P Ripley Unanimous*

**RESOLVED:** *That any public or press who may attend be allowed to stay for the whole of the meeting*

2021(RC)102 **ITEM 6 Grant Awards feedback – for information**  
 To receive any feedback

Ref	Applicant	Amount awarded	Purpose
6a	Todmorden Information Centre	£23,536 payable quarterly	Quarter two update
6b	Community Rights of Way (CROWS)	£1,000	Six monthly update

*Proposed by Cllr S Martin and seconded by Cllr P Taylor Unanimous*

**RESOLVED:** *That member receive the feedback from Todmorden Information Centre and CROWS*

**ITEM 7 Grant Applications – for decision**  
 To note the current budget before considering whether to approve any grant applications enclosed:  
 Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application **but subject to being within the overall budget set by Full Council.** Any grants exceeding this threshold must be recommended to Full Council for approval.

2021(RC)103

2021(RC)104

2021(RC)105

Ref	Applicant	Amount Requested	Purpose
7a	The Fielden Association	£750	Project cost £1750 - 50 years of Fielden Centre – Historical Exhibition
<p><i>Cllr L Levick queried that only for two days. Cllr S Martin advised that they will then be moving into the library. Cllr M Holmstedt emphasised importance of Fielden Centre in term of teaching.</i></p> <p><i>Proposed by Cllr A Hollis and seconded by Cllr M Holmstedt Unanimous</i></p> <p><b>RESOLVED:</b> <i>That a grant award of £750 be made to The Fielden Association.</i></p>			
7b	Age Concern	£160	Project cost £690 – Xmas get together for hard-to-reach elderly persons
<p><i>Cllr M Carrigan welcomed this approach. Cllr M Holmstedt queried whether enough to enable lunches to be provided. Cllr P Taylor advised several local concerns donating food.</i></p> <p><i>Proposed by Cllr M Holmstedt and seconded by Cllr P Taylor Unanimous</i></p> <p><b>RESOLVED:</b> <i>That a grant award of £160 be made to Age Concern</i></p>			
7c	Tod Book Festival	To be advised	To consider use of underspend for additional project in year.
<p><i>Cllr M Carrigan expressed support given that during lockdown children have not had the usual opportunity to experience poetry or storytelling and that feedback from schools was positive regarding the impact the book festival has.</i></p> <p><i>Proposed By Cllr M Carrigan and seconded by Cllr A Hollis unanimous</i></p> <p><b>RESOLVED:</b> <i>That an underspend of £700 from the original grant award of £3,000 be allowed to be used for delivery of a one-day event for storytelling</i></p>			

2021(RC)106	<p><b>ITEM 8 Cash Reconciliation- for information</b>  To receive a report from Cllr D Skelton confirming that a cash reconciliation was undertaken as of the 15<sup>th</sup> November 2021</p> <p><i>Members received the report and thanked Cllr Skelton for undertaking this exercise</i></p> <p><i>Proposed By Cllr S Martin and seconded by Cllr P Taylor Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the report be received with thanks.</i></p>
2021(RC)107	<p><b>ITEM 9 –</b>To receive a financial summary and detailed income and expenditure as of 17<sup>th</sup> November 2021.</p> <p>9a Financial Summary  9b Commitments  9c Budgets by Detail  9d Balance Sheet</p> <p><i>The Town Clerk advised that whilst forecast end of year General Reserve levels at c£74k are lower than the recommended £80k, it is anticipated that there will be further underspend and given high level of Earmarked Reserves the Town Council is in a strong financial position in relation to its normal level of activity.</i></p> <p><i>Proposed by Cllr L Levick and seconded by Cllr P Taylor Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the Clerk be thanked for the information and that members receive the above information en bloc.</i></p>
2021(RC)108	<p><b>ITEM10 Internal Audit Report – for information</b>  To receive a report from the Internal Auditor following an interim audit visit on the 15th November 2021</p> <p><i>Members noted the report and that no matters were brought to their attention.</i></p> <p><i>Proposed By Cllr M Carrigan and seconded by Cllr A Hollis Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the report be received.</i></p>
2021(RC)109	<p><b>ITEM 11 Budget 2022/23 – for Decision</b>  To consider the budget for 2022-23 and to make recommendation to Full Council for the level of precept to be set for 2022</p> <p><i>Members discussed the budget papers presented to them and the options open to consider.</i></p> <p><i>Cllr M Carrigan felt that given possible inflationary pressure and the items included in the budget a council tax rise of 5% was appropriate to consider.</i></p> <p><i>Cllr L levick queried what a rise of 5% would mean in respect of 3 year impact and the Town Clerk advised that year 1 forecast surplus £3,445, year 2 Surplus</i></p>

	<p>£315 and year 3 £4,875 shortfall resulting in over a 3 year period a shortfall of £1,116.</p> <p><i>Cllr M Holmstedt expressed concern for band A and B properties as to what 5% would translate to - £1.82 and £2.13 per annum increase respectively.</i></p> <p><i>Cllr D Skelton reminded Members that many Todmorden residents continue to feel financial hardship and whilst last year had not increased precept, recognised the need to set a balanced budget.</i></p> <p><i>Proposed by Cllr A Hollis and seconded by Cllr L Levick Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the Resources Committee make recommendation to Full Council to increase the precept by 5%</i></p>
2021(RC)110	<p><b>ITEM 12 Schedule of Payments - for decision</b></p> <p>To receive and approve a schedule of 49 payments made between 28<sup>th</sup> October 2021 to 17<sup>th</sup> November 2021 totalling £41,268.81</p> <p><i>Proposed by Cllr A Hollis and seconded by Cllr S Martin Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the schedule of 49 payments totalling £41,238.81 made between 28<sup>th</sup> October 2021 to 17<sup>th</sup> November 2021 be accepted and duly signed by the Chairman and one other Member.</i></p>
2021(RC)111	<p><b>ITEM 13 Todmorden in Bloom- for information</b></p> <p>To receive a verbal update regarding potential future financial implications arising out of proposals by Calderdale MBC to recharge costs previously met by them.</p> <p><i>The Clerk advised that it was the intention of CMBC to outsource this work and that a menu of financial options to choose from, would be prepared for all areas within Calderdale where CMBC put hanging basket/planters up.</i></p> <p><i>Pricing will only be known once procurement of a provider has been completed but based on an informal discussion likely around £30 to £35 per basket/planter would equate to c£4,500.</i></p> <p><i>The Town Clerk reminded Members that whilst provision has been made for 2022/23 by way of an Earmarked Reserve, there is no provision within the revenue budget and that this may need to be readdressed next year.</i></p> <p><i>Cllr S Martin raised the potential of seeking sponsorship from local businesses and asked the Town Clerk to liaise with Todmorden in Bloom.</i></p> <p><i>Members have already acknowledged the need to potentially support for 2023/24 and the positive impact that floral displays bring to the town.</i></p> <p><i>Proposed by Cllr S Martin and seconded by Cllr P Taylor Unanimous</i></p> <p><b>RESOLVED:</b> <i>that the update be received and further information be brought back to the Committee once more firm options and pricing are known.</i></p>

2021(RC)112	<p><b>ITEM 14 Smaller Projects update – for information</b>  To receive an update regarding smaller projects outstanding</p> <ul style="list-style-type: none"> <li>• Blue/Brass Plaques</li> <li>• Town Charter</li> <li>• Fielden Statue</li> <li>• Walsden and Portsmouth Community Garden.</li> <li>• Defibrillators</li> <li>• Children’s Festive Light Displays and competition</li> <li>• Lobb Mill</li> <li>• Wheelspark Graffiti and Coaching</li> </ul> <p><i>Members noted the update report and thanked Officers for the Festive tree Lights switch on event and Tod Brass Band and Choral Society for the carol singing enjoyed by a good crowd.</i></p> <p><i>Proposed By Cllr D Skelton and seconded by Cllr M Carrigan Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the update be received.</i></p>
2021(RC)113	<p><b>ITEM 15 Outstanding Items – for information</b>  To receive a summary of outstanding projects/work relating to this Committee</p> <ul style="list-style-type: none"> <li>a) Outstanding projects/work relating to this Committee.</li> <li>b) Completed projects/work relating to this Committee</li> </ul> <p><i>Members noted the update, and that progress continues to be made.</i></p> <p><i>Proposed By Cllr D Skelton and seconded by Cllr S Martin Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the updated registers be received.</i></p>
2021(RC)114	<p><b>ITEM 16 – Correspondence Received – for information</b> To receive and consider any items of correspondence.</p> <p><i>None received</i></p>
2021(RC)115	<p><b>ITEM 17 Any items for discussion for a future agenda</b>  To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p> <ul style="list-style-type: none"> <li>• Patmos Gardens</li> <li>• Benches</li> <li>• Grant process and feedback</li> <li>• Todmorden Bowls Club</li> <li>• Vale Land</li> </ul>
2020(RC)096	<p><b>ITEM 18 Date of the next Committee meeting</b>  To note the date of the next committee meeting scheduled for Wednesday 16th February 2022 at 7.30pm</p> <p><i>The meeting closed at 8.20pm</i></p>