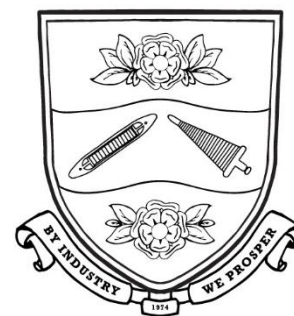


TODMORDEN TOWN COUNCIL

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MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall on Wednesday 4th May 2022 at 7.30pm

Councillors present: - D Skelton (Chair), A H Greenwood (Vice-Chair), M Carrigan, P Ripley, S Martin, M Holmstedt, L Thorpe, A Hollis, P Taylor and J Turner

Officers: Ms Naomi Crewe (Town Clerk & RFO (minute taker)) and Mr C Hill (Project Manager)

Members of the Public: Mr S Curry (UCVR), Mrs S Greenwood (TIB), Mr G Greenwood, Cllr S Press and Mr D Wilson.

2022(RC)001	<p><u>Item 1. Apologies for Absence</u></p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed</p> <p><i>Apologies were received from Cllrs M Taylor, R Coleman- Taylor, K White and A H Greenwood.</i></p> <p><i>Proposed by Cllr M Carrigan Seconded by Cllr P Taylor Unanimously Approved</i></p> <p><i>RESOLVED:</i> <i>That the apologies of M Taylor (Family commitment), R Coleman- Taylor (Health reasons), K White (Prior commitments) and A H Greenwood (Prior commitments) and their reasons for absence are accepted.</i></p>
2022(RC)002	<p><u>Item 2. Declarations of Interest</u></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Cllr D Skelton made a non-pecuniary interest declaration on item 16c as he is now a director for this group, however, was not when the grant was made.</i></p>
2022(RC)003	<p><u>Item 3. Public Participation</u></p> <p>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p>

	<p><i>Representation was made by Shelia Greenwood and Geoff Greenwood regarding the Todmorden in Bloom grant application.</i></p> <p><i>Representation was made by Stephen Curry regarding the UCVR grant application.</i></p>
2022(RC)004	<p><u>Item 4. Minutes – For decision</u></p> <p>To approve the minutes of the Resources Committee meeting held on 16th February 2022.</p> <p><i>Proposed by Cllr A Hollis Secoded by Cllr L Thorpe+ Unanimously Approved</i></p> <p><i>RESOLVED:</i> <i>That the minutes of the Resources Committee meeting held on 16th February 2022 be accepted as a true record and the Chair be authorised to sign as such.</i></p>
2022(RC)005	<p><u>Item 5. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</u></p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><i>Proposed by Cllr M Carrigan Secoded by Cllr P Taylor Unanimously Approved</i></p> <p><i>RESOLVED:</i> <i>That any public or press who may attend be allowed to stay for the whole of the meeting</i></p>
2022(RC)006	<p><u>Item 6. End of Year Financial Outturn and comparison to start of Year Budgets – information only</u></p> <p>To receive a report on the End of year financial outturn and analysis of variance of spend to the start of year budget.</p> <p><i>Proposed by Cllr L Thorpe Secoded by Cllr P Ripley Unanimously Approved</i></p> <p><i>RESOLVED:</i> <i>That Members noted the satisfactory outturn for 2021/22.</i></p> <p><i>That Members considered the year on year variances.</i></p>
2022(RC)007	<p><u>Item 7. Internal Audit Report- information only</u></p> <p>To receive the internal Audit report for 2021/2022</p> <p><i>Proposed by Cllr M Carrigan Secoded by Cllr P Taylor Unanimously Approved</i></p> <p><i>RESOLVED:</i> <i>That Members noted the clear Internal Audit Report.</i></p>
2022(RC)008	<p><u>Item 8. AGAR – Information only</u></p> <p>To review the completed AGAR forms prior to submission to Full Council</p> <p><i>Proposed by Cllr S Martin Secoded by Cllr P Ripley Unanimously Approved</i></p>

	<p>RESOLVED: That the AGAR be noted for recommendation to Full Council for approval and sign off at the May meeting.</p>
2022(RC)009	<p><u>Item 9. Start of year Budget for 2022/2023 – for decision</u> To receive a report detailing the start of year budgets for 2022/2023.</p> <p>Proposed by Cllr D Skelton Seconded by Cllr L Thorpe Unanimously Approved</p> <p>RESOLVED: That Members noted the start of year budget position.</p> <p><i>That £8,300 is moved from the revenue budget to Festive Lights Earmarked Reserve and £5000 to the Community Development Reserve</i></p> <p><i>That the Resources Committee makes the recommendation to Full Council to ratify the use of the Year End Commitments Reserve of £16,000 and to bring back into the revenue budget Earmarked Reserves relating to Benches of £10,000, Defibrillators £7,000 and £7,720 Town Deal Contribution for these projects to progress.</i></p>
2022(RC)010	<p><u>Item 10. Upgrade of Accounting system- information only</u> To receive confirmation that in view of increased financial activities that the Councils accounting system has been upgraded.</p> <p><i>Members note the upgrade to the system.</i></p>
2022(RC)011	<p><u>Item 11. Financial Summary – information only</u> To receive a financial summary and detailed income and expenditure as of 27th April 2022.</p> <p>11a Financial Summary 11b Commitments 11c Budgets by Detail 11d Balance Sheet</p> <p>Proposed by Cllr D Skelton Seconded by Cllr L Thorpe Unanimously Approved</p> <p>RESOLVED: That Members received the above information en bloc.</p> <p>Cllr A H Greenwood arrived @ 7.55pm</p>
2022(RC)012	<p><u>Item 12. Benches – information only</u> To receive an update outlining where new benches acquired under the Welcome Back Fund have been located.</p> <p>Proposed by Cllr P Taylor Seconded by Cllr P Ripley Unanimously Approved</p> <p>RESOLVED: That Members note the update on the Welcome Back Fund benches.</p>

2022(RC)013	<p><u>Item 13. Benches Policy</u> To receive a report and draft policy relating to the Todmorden Town Council owned benches.</p> <p><i>Proposed by Cllr L Thorpe Seconded by Cllr J Turner Approved</i></p> <p><i>RESOLVED:</i> <i>That the Resources Committee note the change of assets reported to Full Council in April 2022 of new benches from the Welcome Back Fund.</i></p> <p><i>That the Resources Committee, as per the presented policy, recommend to Full Council a delegated refurbishment procedure of 20 benches per annum to be managed by Officers.</i></p> <p><i>That the Resources Committee reviews the information provided in the Appendices and confirms the type of bench as an Ilkley Sloper or to be recommended to Full Council, taking into consideration the costings in the Policy are based on recycled plastic Benches in line with the Councils stance on the Climate Emergency.</i></p> <p><i>That the Resources Committee reviewed the policy provided and recommend it to Full Council for adoption.</i></p> <p><i>That the Resources Committee recommend to Full Council that delegated authority to the Town Clerk to fulfil any applications for Memorial Benches or Plaques within the policy provided.</i></p> <p><i>ACTION: Town Clerk to request a sample plaque to show the Resources Committee</i></p>
2022(RC)014	<p><u>Item 14. Defibrillators</u> To receive a report relating to the Councils defibrillator installation project.</p> <p><i>Proposed by Cllr A H Greenwood Seconded by Cllr M Carrigan</i> <i>Unanimously Approved</i></p> <p><i>RESOLVED:</i> <i>That the Town Clerk is authorised to contact the building owners suggested in appendix 2 to gain consent or not into siting a Defibrillator and their agreement to cover the ongoing electricity costs.</i></p> <p><i>That the Town Clerk receives delegated authority to apply for grants on behalf of Todmorden Town Council regarding being able to get multiple AED Defibrillators within Todmorden.</i></p> <p><i>That Members requested that all proposed locations be requested for defibrillators and the addition of Vale Baptist Church.</i></p> <p><i>That Members consider a budget provision of £2800 for consumables for the defibrillators when setting the annual budget.</i></p>

2022(RC)015 **Item 15. Towns Deal Fund – Decision required**
 To receive a report and progress update on the Centre Vale Park Projects element of the Towns Deal Fund

Proposed by Cllr M Carrigan Secoded by Cllr P Taylor Unanimously Approved

RESOLVED: Members noted the progress report and resolved that delegated authority is given to the Town Clerk in consultation with the Chair of Resources to issue appointment letters for professional services to be provided to the Town Council and the related budget codes be set up for the £26,003 received.

Proposed by Cllr D Skelton Secoded by Cllr S Martin Unanimously Approved

RESOLVED: That the Resources Committee recommend to Full Council, that asset transfers will be considered if it supports the project on the same conditions and principle of the wheels park project.

Proposed by Cllr D Skelton Secoded by Cllr S Martin Unanimously Approved

RESOLVED: That the Resources Committee recommend to Full Council that the Town Council would front some of the requirements for grant applications for this project.

2022(RC)016 **Item 16. Grant Awards feedback – for information**
 To receive any feedback on the current policy and process.

Ref	Applicant	Amount awarded	Purpose
16a	Upper Calder Valley Renaissance	£2689	Security fencing and sewage pump system repairs
16b	Todmorden Bowls Association	£2120	The local community has been made aware of new activity of the Bowls Club. Schools and youth groups are coming on board in the summer term 2022. Increased usage of the bowling greens is readily apparent. Facebook group has over 300 members. New bowlers are joining the club, buying their own bowls, continuing to borrow others, bowling at other times. Visits from other clubs are being planned. Refugees holiday schemes have been hosted. Large regional and national events are in the calendar. Well over 400 new bowlers have developed new skills. Involvement of local high school, primary schools and other youth groups. Five coaches are in training.

			Demonstrating use of disabled aids is attracting local and national attention. One new bowling team created, playing in the Todmorden League, fertiliser on greens for first time in twelve years – showing a dramatic difference already. All this, with six months off for the winter break since the award was granted.
16c	Cornholme & Portsmouth Old Library	£3000	Members are updated on with further investigation that the Cornholme & Portsmouth Old Library had an underspend on the grant allocated and the Council agreed that this could be added to the restricted funds for the foodbank this is evident in the evidence provided. Their feedback form was returned to the Council and was reviewed at the Amenities committee on the 6 th June 2019.

Proposed by Cllr A H Greenwood Seconded by Cllr M Carrigan Unanimously Approved

RESOLVED: That Members received the above information en bloc and accepted it.

2022(RC)017

Item 17. Grant Applications – for decision

To note the current budget before considering whether to approve any grant applications enclosed:

Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.

Ref	Applicant	Amount Requested	Purpose
17a	Todmorden in Bloom	£5,528	Todmorden in Bloom Summer Planting and Watering and Garden competition prize giving.
17b	Age Concern Todmorden	£840	Sitting exercise classes for the Elderly
17c	Upper Calder Valley Renaissance	£1404	Purchase 1 pair of football goalposts

RESOLVED: That the grant application for £5528, from Todmorden in Bloom be recommended to Full Council for approval and thanked them for their hard work.

	<p>To receive an update of project work outstanding and proposals for the handover of outstanding projects.</p> <p>20a. Update of projects 20b. Progress of handover 20c. Outstanding projects/work relating to this Committee. 20d. Completed projects/work completed relating to this Committee</p> <p>Proposed by Cllr D Skelton Seconded by Cllr P Ripley Unanimously Approved</p> <p>RESOLVED: <i>That Members received and noted the above information en bloc</i></p>
2022(RC)021	<p><u>Item 21. Mayors for Peace</u> To review the documents sent through to from Mayors for Peace and consider what further resolutions may be required.</p> <p><i>This was noted & consideration was given to what further resolutions may be needed but none were put forward.</i></p>
2022(RC)022	<p><u>Item 22 Correspondence received – For Information</u> To receive any correspondence.</p> <p>No correspondence received.</p>
2022(RC)023	<p><u>Item 23. Any items for discussion for a future agenda – For information</u></p> <ul style="list-style-type: none"> - Poverty in Todmorden and the current cost of living crisis.
2022(RC)024	<p><u>Item 24. Date of the next Town Council meeting</u> To note the date of the next Meeting of the Town Council will be the 8th June 2022 commencing at 7.30pm.</p>
	<p>Meeting closed at 8.55pm</p>