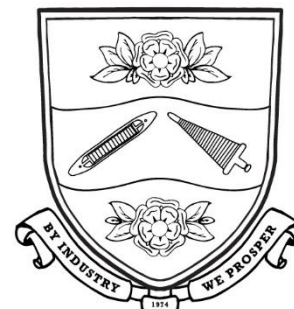


**TODMORDEN TOWN COUNCIL**

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**MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL**

**Held at Todmorden Town Hall on Wednesday 9<sup>th</sup> June 2021 at 7:30pm**

**Councillors present:** - D Skelton (Chair), M Carrigan , M Holmstedt, M Taylor, S Martin, R Coleman - Taylor, L Thorpe, P Taylor (Mayor) Ex officio

**Councillors absent:** - A H Greenwood, K White, M Doyle, P Ripley

**Officers:** Colin Hill Town Clerk and RFO (minute taker)

**Members of the Public:** Todmorden Book Festival - Pam Warhurst

2021(RC)019	<p><b><u>ITEM 1. Apologies for Absence</u></b>                  To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed</p> <p><i>Apologies were received from Cllrs A H Greenwood, K White and M Doyle</i></p> <p><i>Proposed by Cllr M Carrigan and Seconded by Cllr R Coleman- Taylor Unanimous</i></p> <p><b><i>RESOLVED:</i></b> <i>That the apologies of Cllrs K White and M Doyle be accepted on medical grounds and Cllr AH Greenwood as on vacation.</i></p>
2021(RC)020	<p><b><u>ITEM 2. Declarations of Interest</u></b>                  To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>None received</i></p>
2021(RC)021	<p><b><u>ITEM 3. Public Participation</u></b>                  To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p><i>No public representations were made on items on the agenda, other than from Pam Warhurst of Todmorden Book Festival who addressed the Committee.</i></p> <p><i>Project is to hold a book festival delivering a combination of live and digital performances to promote Todmorden and in doing so encourage wider participation, build community cohesion and reduce social isolation that may people have experienced since lockdown.</i></p>

	<p>This was the 4<sup>th</sup> year of the project, with the festival to run for one week from 24<sup>th</sup> September 2021.</p> <p>Some 284 hours volunteer hours were involved. The ambition is to provide as much free to access and all- inclusive opportunity as possible especially at younger children age groups and will include options of storytelling through the talking newspaper. Some events are to balance the books charged for, but various discount structures are in place to benefit Tod residents/families.</p>												
2021(RC)022	<p><b>ITEM 4. To approve the draft minutes of the Resources Committee meeting held on 25th February 2021 – for decision.</b></p> <p><i>Proposed by Cllr M Carrigan and seconded by Cllr A Hollis                                  Unanimous</i></p> <p><i>That the minutes of the Resources Committee meeting held on 19<sup>th</sup> May 2021 be accepted as a true record and the Chair be authorised to sign as such.</i></p>												
2021(RC)023	<p><b>ITEM 5 - Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</b></p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><i>Proposed by Cllr M Taylor and seconded by Cllr L Thorpe                                  Unanimous</i></p> <p><b>RESOLVED:</b> <i>That any public or press who may attend be allowed to stay for the whole of the meeting</i></p>												
2021(RC)024	<p><b>ITEM 6 - Financial Summary - for information</b></p> <p>To receive a financial summary and detailed income and expenditure as of 5th May 2021</p> <p>6a     Financial Summary 6b     Commitments 6c     Budgets by Detail 6d     Balance Sheet</p> <p><i>Proposed by Cllr D Skelton and seconded by Cllr R Coleman- Taylor                          Unanimous</i></p> <p><b>RESOLVED:</b> <i>That members receive the above information en bloc.</i></p>												
2021(RC)025	<p><b>ITEM 7 – Schedule of Payments - for decision</b></p> <p>To receive a schedule of 26 payments made between 4th May and 1<sup>st</sup> June 2021 totalling £69,755.62.</p> <p><i>Proposed by Cllr D Skelton     and seconded by Cllr S Martin                                  Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the schedule of 26 payments totalling £69,755.62 made between 4th May 2021 and 1st June 2021 be accepted and duly signed by the Charman and one other Member.</i></p>												
2021(RC)026	<p><b>ITEM 8 – Grant Awards feedback – for information</b></p> <p>To receive any feedback on the current policy and process.</p> <table border="1" data-bbox="279 1863 1482 2033"> <thead> <tr> <th>Ref</th> <th>Applicant</th> <th>Amount awarded</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>8a</td> <td>CROWS</td> <td>£1,000</td> <td>Footpaths and rights of way improvements.</td> </tr> <tr> <td>8b</td> <td>Todmorden Book Festival</td> <td>£1,000</td> <td>Programme of on-line events – digital festival</td> </tr> </tbody> </table>	Ref	Applicant	Amount awarded	Purpose	8a	CROWS	£1,000	Footpaths and rights of way improvements.	8b	Todmorden Book Festival	£1,000	Programme of on-line events – digital festival
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	<p><i>Members were appreciative of the excellent quality of feedback information provided</i></p> <p><i>Proposed by Cllr P Taylor and seconded by Cllr R Coleman - Taylor Unanimous</i></p> <p><b>RESOLVED:</b> <i>that Members receive the feedback and the web site be updated</i></p>								
2021(RC)026	<p><b>ITEM 9 – Grant Applications – for decision</b></p> <p>To note the current budget before considering whether to approve any grant applications enclosed:</p> <p>Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application <b>but subject to being within the overall budget set by Full Council.</b> Any grants exceeding this threshold must be recommended to Full Council for approval.</p> <table border="1"> <thead> <tr> <th>Ref</th> <th>Applicant</th> <th>Amount Requested</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>9a</td> <td>Todmorden Book Festival</td> <td>£3,000</td> <td>Annual book festival with mixture of live and digital format delivery</td> </tr> </tbody> </table> <p><i>Member were pleased to support this application</i></p> <p><i>Proposed by Cllr M Carrigan and seconded by Cllr M Taylor Unanimous</i></p> <p><b>RESOLVED:</b> <i>That a grant award of £3,000 be made to the Todmorden Book Festival to assist with the holding of the Todmorden Book festival in live and digital format.</i></p>	Ref	Applicant	Amount Requested	Purpose	9a	Todmorden Book Festival	£3,000	Annual book festival with mixture of live and digital format delivery
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2021(RC)027	<p><b>ITEM 10 – Wheelspark – for information</b></p> <p>To receive a verbal update</p> <p><i>Members had prior to the meeting received a progress report. The Town Clerk updated Members that the project has been hindered by some poor weather. Low level vandalism had taken place over the last two weekends but that Tuesday night, after pouring of one of the feature ramps, the site had been accessed and bike tracks found on the concrete which has had to be repaired. Tod High school has been asked to put the message out, a press release to be issued. Police have been informed again.</i></p> <p><i>Contractors are considering placing a caravan on site for some overnight presence and will tarpaulin over and weight down to try to minimise disruption. If additional security is required, this may need to be a variation of contract at additional cost as this may be disputed that it is not within contractor’s reasonable expectations.</i></p> <p><i>The scheduling of pours of concrete will be revised to not pour on a Friday to reduce the chances of the concrete still being “green” over the weekend. When due for the major base pour, we may need to agree to overnight security presence whilst it hardens off.</i></p>								
2021(RC)028	<p><b>ITEM 11 – Outstanding Items – for information</b></p> <p>To receive a report and summary of outstanding projects/work relating to this Committee</p> <p><i>Members were provided with a register of outstanding works relating to this Committee that will require further time to be completed and a brief update on specific items.</i></p> <p><i>Proposed by Cllr L Thorpe and seconded by Cllr M Carrigan Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the register be received, and the extent of outstanding items noted.</i></p>								
2021(RC)029	<p><b>ITEM 12 - Correspondence Received – for information</b></p> <p>None received</p>								

2021(RC)0	<p><b>ITEM 13 –Any items for discussion for a future agenda</b>  To notify the Clerk of any matters for inclusion on the agenda of the next meeting</p> <ul style="list-style-type: none"> <li>• <i>Lobb Mill Site Visit</i></li> <li>• <i>Defibrillators</i></li> <li>• <i>Benches</i></li> <li>• <i>Grant process feedback and review</i></li> <li>• <i>Children’s Festive lights display</i></li> <li>• <i>Portsmouth Community Garden use</i></li> <li>• <i>Patmos Gardens</i></li> </ul>
2020(RC)018	<p><b>ITEM 16 Date of the next Committee meeting</b>  To note the date of the next committee meeting scheduled for Wednesday 28th July 2021 at 7.30pm</p> <p><i>The meeting closed at 7.55 pm</i></p>