

# TODMORDEN TOWN COUNCIL

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## MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL Held at Todmorden Town Hall on Wednesday 8<sup>th</sup> June 2022 at 7.30pm

**Councillors present:** - D Skelton (Chair), A H Greenwood (Vice-Chair), K White, P Ripley, S Martin, S Press, M Holmstedt, P Taylor, A Hollis, J Turner and L Thorpe (Mayor)

**Officers:** Ms Naomi Crewe (Town Clerk & RFO)

**Members of the Public:** Mr D Wilson, Mr B Still and Mr B Acton.

2022(RC)025	<p><b><u>Item 1. Apologies for Absence</u></b></p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed</p> <p><i>Apologies were received from Cllrs M Taylor and R Coleman- Taylor.</i></p> <p><b>Proposed by Cllr A Hollis                      Seconded by Cllr P Taylor                      Unanimously Approved</b></p> <p><b>RESOLVED:</b> That the apologies of M Taylor (Family commitment) and R Coleman- Taylor (Health reasons) and their reasons for absence are accepted.</p>
2022(RC)026	<p><b><u>Item 2. Declarations of Interest</u></b></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>No declarations received.</i></p>
2022(RC)027	<p><b><u>Item 3. Public Participation</u></b></p> <p>To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p><i>Representation was made by Mr B Still regarding the Friends of Centre Vale Park grant application.</i></p>

	<p><i>Representation was made by Mr B Acton Curry regarding the Music Makes You grant application.</i></p> <p><i>Representation was made by Mr D Wilson regarding agenda items 10 – Football Pitches and Item 11 – John Fielden Statue Plaque.</i></p>
2022(RC)028	<p><b><u>Item 4. Minutes – For decision</u></b> To approve the minutes of the Resources Committee meeting held on 4<sup>th</sup> May 2022.</p> <p><b><i>Proposed by Cllr A Hollis    Seconded by Cllr A H Greenwood    Unanimously Approved</i></b></p> <p><b><i>RESOLVED:</i></b> <i>That the minutes of the Resources Committee meeting held on 4<sup>th</sup> May 2022 be accepted as a true record and the Chair be authorised to sign as such.</i></p>
2022(RC)029	<p><b><u>Item 5. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</u></b> To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><b><i>Proposed by Cllr A H Greenwood    Seconded by Cllr K White    Unanimously Approved</i></b></p> <p><b><i>RESOLVED:</i></b> <i>That any public or press who may attend be allowed to stay for the whole of the meeting</i></p>
2022(RC)030	<p><b><u>Item 6. Financial Summary – information only</u></b> To receive a financial summary and detailed income and expenditure as of 30th April 2022.</p> <p>6a     Financial Summary 6b     Budgets by Detail and Commitments 6c     Balance Sheet</p> <p><b><i>Proposed by Cllr S Martin                      Seconded by Cllr K White                      Unanimously Approved</i></b></p> <p><b><i>RESOLVED:</i></b> <i>That Members received the above information en bloc.</i></p>
2022(RC)031	<p><b><u>Item 7. Grant Applications – for decision</u></b> To note the current budget before considering whether to approve any grant applications enclosed:</p> <p><i>Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.</i></p>

Ref	Applicant	Amount Requested	Purpose
7a	Friends of Centre Vale Park	£550	Jubilee Picnic in the Park Event
7b	Denis' Field Friends and Growers Group.	£710	Purchase of materials/ installation/filling of 2 raised planters for use of by young children.
7c	Music Makes You	£2640	Music Project with twinning towns

**RESOLVED:** That the grant application for £550 for the Friends of Calder Vale Park is approved.

**Proposed by** Cllr A H Greenwood      **Seconded by** Cllr K White      **Unanimously Approved**

**RESOLVED** That the grant application for £710 Denis' Field Friends and Growers Group was approved by the Resources Committee

**Proposed by** Cllr L Thorpe      **Seconded by** Cllr J Turner      **Unanimously Approved**

**RESOLVED** That the grant application for £2640 for Music Makes You is deferred until all the information and the costs are able to be confirmed and then brought back to Committee for consideration, without prejudice and in principle the Committee Support this project.

The Committee would like to see more information from where the costs have come from and that other funding sources have been investigated and applied for.

**Proposed by** Cllr S Press      **Seconded by** Cllr K White      **Approved**

2022(RC)032

**8. Town Deal - Centre Vale Park Project- Information only**

To receive a progress update.

The Resources Committee note the updates on this project and is interested in the full update next week at Full Council.

2022(RC)033

**9. Poverty in Todmorden and the current cost of living crisis – Decision required**

To discuss how the current living cost increases are affecting the residents of Todmorden and consider if the Council can help.

**Proposed by** Cllr J Turner      **Seconded by** Cllr A H Greenwood      **Unanimously Approved**

**RESOLVED** That Members recommend to Full Council, that they

1. Ensure people can easily find information about where they can get help on the Town Council's website.

	<ol style="list-style-type: none"> <li>2. Maintain a list of organisations supporting people in need and update annually.</li> <li>3. Facilitate sharing of information amongst voluntary groups by disseminating information from one group to the network within the Council’s GDPR Policy and the legislative requirements.</li> <li>4. Hold a networking event for voluntary and other organisations working with people in need in Todmorden in order to: <ol style="list-style-type: none"> <li>a) thank organisations, and all their volunteers, for the work they do to support our local community</li> <li>b) encourage and facilitate closer working together</li> <li>c) identify any actions that the Town Council can take to support the work of the organisations</li> </ol> </li> <li>5. Disseminate information and deadlines about funding opportunities directly from the Town Council, from organisations that the Town Council is represented on, or any other funding opportunities.</li> <li>6. Request that Todmorden Town Council should have a representative on the Calderdale Anti - Poverty Strategy group.</li> </ol>
2022(RC)034	<p><b>10. <u>Football Pitches – Discussion</u></b> To discuss the current provisions for football within Todmorden.</p> <p><i>Members requested that the Officers stay in contact with Calderdale to keep up to date with what plans there are for further facilities within Todmorden, and that Cllr D Skelton updates the Committee on any Town Deal projects which relate to sports facilities within Todmorden.</i></p>
2022(RC)035	<p><b>11. <u>John Fielden Statue Plaque – Decision required</u></b> To receive an update on the Planning permission for the plaque on the John Fielden Statue and confirm the text which will be displayed.</p> <p><b><i>Proposed by Cllr A H Greenwood    Secoded by Cllr L Thorpe    Unanimously Approved</i></b></p> <p><b><i>RESOLVED</i></b> That the Committee recommend to Full Council that the Plaque not be taken forward and that Officers Contact Calderdale to request cleaning &amp; restoration of the Statue and the current text be made more legible.</p>
2022(RC)036	<p><b>12. <u>Upgrade to IT Systems – Decision required</u></b> To receive a report on the IT systems upgrades.</p> <p><b><i>Proposed by Cllr A H Greenwood    Secoded by Cllr K White    Unanimously Approved</i></b></p>

	<p><b>RESOLVED:</b> That the Resources Committee recommend to Full Council for approval and that these upgrades take place as soon as possible.</p>
2022(RC)037	<p><b>13. <u>Awards Policy – Decision required</u></b> To receive a draft policy relating to Awards presented by Todmorden Town Council.</p> <p><b>Proposed by Cllr D Skelton                      Secoded by Cllr S Martin                      Unanimously Approved</b></p> <p><b>RESOLVED</b> That the Service to Todmorden Award remain in the Policy.</p> <p><b>Proposed by Cllr D Skelton                      Secoded by Cllr P Taylor                      Unanimously Approved</b></p> <p><b>RESOLVED</b> That the Mayor’s Recognition Award remain in the Policy.</p> <p><b>Proposed by Cllr D Skelton                      Secoded by Cllr A H Greenwood                      Unanimously Approved</b></p> <p><b>RESOLVED</b> That the Honorary Citizen Award remain in the Policy.</p> <p><b>Proposed by Cllr D Skelton                      Secoded by Cllr J Turner                      Unanimously Approved</b></p> <p><b>RESOLVED</b> That the Councillor Long Service Award be removed from the Policy.</p> <p>That the Resources Committee recommend to Full Council for approval after amendments.</p>
2022(RC)038	<p><b>14. <u>Operational Risk Assessments and H &amp; S Policies - Decision required</u></b> To receive a suite of operational risk assessments and Health and Safety Policies relating to Todmorden Town Council.</p> <p><b>Proposed by Cllr D Skelton                      Secoded by Cllr A Hollis                      Unanimously Approved</b></p> <p><b>RESOLVED</b> That the Resources Committee recommend to Full Council for approval the following Operational Risk assessments and Health and Safety Policies and that they recommend that the Town Clerk review them as required and only bring them back to Council if there is a material change to them.</p>
2022(RC)039	<p><b>15. <u>Update and handover of Projects/Outstanding Work progress – Information only</u></b> To receive an update of project work outstanding and proposals for the handover of outstanding projects.</p> <p>15a    Outstanding projects/work relating to this Committee. 15b    Completed projects/work competed relating to this Committee</p> <p>Members received and noted the above information en bloc</p>
2022(RC)040	<p><b>16. <u>Correspondence received – Information only</u></b> To receive any correspondence.</p> <p>None received.</p>

2022(RC)041	<p><b><u>Item 17. Any items for discussion for a future agenda – For information</u></b></p> <ul style="list-style-type: none"> <li>- Relocation of the Town Council Offices.</li> <li>- Lighting up the Town Hall showing support of Ukraine.</li> </ul>
2022(RC)042	<p><b><u>Item 18. Date of the next Resources Committee meeting</u></b></p> <p>To note the date of the next Meeting of the Resources Committee will be the 3<sup>rd</sup> August 2022 commencing at 7.30pm.</p>
	<p><b>Meeting closed at 9.10pm</b></p>