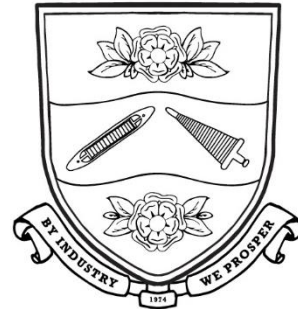


## TODMORDEN TOWN COUNCIL

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### MINUTES OF A MEETING OF RESOURCES COMMITTEE OF TODMORDEN TOWN COUNCIL

Held at Todmorden Town Hall on Wednesday 19<sup>th</sup> May 2021 at 7:30pm

**Councillors present:** - D Skelton (Chair), A H Greenwood (Vice-Chair) P Ripley, M Carrigan (late arrival) M Doyle, M Holmstedt, M Taylor, S Martin, R Coleman - Taylor, L Thorpe, P Taylor (Mayor) Ex officio

**Councillors absent:** - K White, A Hollis, M Carrigan (attended at 7.45pm)

**Officers:** Colin Hill Town Clerk and RFO (minute taker)

**Members of the Public:** Representatives for Grant Applicants –

Scouts -Anne Fleming and Dave Payne,

Todmorden Makery- Mick Chesterman.

Handmade Parade- Jude Wadley and Elaine Price

The Chair welcomed the recently elected Councillor for Stansfield Ward, Cllr Liz Thorpe.

2021(RC)001	<p><b><u>ITEM 1. Apologies for Absence</u></b>                  To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting noting substitutions at late notice will be allowed</p> <p><i>Proposed by Cllr A H Greenwood and Seconded by Cllr M Taylor Unanimous</i></p> <p><b>RESOLVED:</b> That the apologies of Cllrs K White and A Hollis be accepted on medical grounds.</p>
2021(RC)002	<p><b><u>ITEM 2. Declarations of Interest</u></b>                  To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>Nonpecuniary interests declared by</i></p> <p><i>Cllr A H Greenwood re items 10a and 10b</i>  <i>Cllrs L Thorpe re Item 10d</i></p>

**ITEM 3. Public Participation**

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.

*Excluding grant applicants no public representations were made on items on the Agenda. Grant applicants presentations were made as follows*

**Scouts**

*Ann Fleming and Dave Payne addressed the Committee.*

*Project is to set up informal partnership with Bellholme Sport centre and purchase a lockable container which will provide storage for kayaks, canoes and safety equipment and will help develop a small informal local water sports centre in partnership with Riverside Sports Activity and Training Centre at Bellholme near Todmorden. The container will be based at the Bellholme site with participants being able to use existing showers and toilet facilities at the venue. Currently 120 member of scout group using facilities but being opened to other youth groups to use these facilities.*

**Hepstonstall Exhibitions Charity / Richard Naylor Charity**

*Cllr A H Greenwood addressed the Committee.*

*Two charities operating effectively as one providing financial support for students up to age of 25 to help fund equipment and travel costs associated with taking up higher education opportunities. Mixture of new applicants and renewable grants.*

**Todmorden Makery**

*Mick Chesterman addressed the Committee.*

*Community workshop for repairing and making things. Like the repair café already operating. Suits space at Community College (offered initially at half rent). For start-up costs rent and equipment. To improve learning skills of old and young and families and to encourage self- confidence.*

*Responded to Cllr query that as model seeks "pay as you can afford" contributions unlikely to ever be self- sustainable and will require ongoing grant funding assistance but aim is to reduce cost by 50% within two years.*

*Contributes towards TTC climate emergency committee ambitions.*

**Handmade Parade**

*Jude Wadley and Elaine Price addressed the Committee.*

*Specifically to fund an outreach programme to enable numerous groups to contribute to the handmade programme of creative making of items for us in parades/ displays. Element also of continuing "windows on world". By this programme it is aimed to encourage those who do not normally participate in public workshop session to build up their confidence and skills base to be able to participate in public workshops. End outcome parade likely to be in Centre Vale Park.*

*One of three applications being submitted to Arts Council, with TTC contribution being used to lever in additional £25k toward this project.*

*Responded to Cllr query that if grant awarded were less that requested how this would impact - would still be delivered but in reduced format.*

*Responded to Cllr query requesting name of artist to be delivering the outreach programme that several artists will be involved drawing from an established list they can call on relative to the type of activity and skills required.*

2021(RC)004	<p><b>ITEM 4. To approve the draft minutes of the Resources Committee meeting held on 25th February 2021 – for decision.</b></p> <p><i>Proposed by Cllr M Carrigan and seconded by Cllr S Martin Unanimous</i></p> <p><i>That the minutes of the Resources Committee meeting held on 25<sup>th</sup> February 2021 be accepted as a true record and the Chair be authorised to sign as such.</i></p>
2021(RC)005	<p><b>ITEM 5 - Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</b></p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><i>Proposed by Cllr A H Greenwood and seconded by Cllr M Carrigan Unanimous</i></p> <p><b>RESOLVED:</b> <i>That any public or press who may attend be allowed to stay for the whole of the meeting</i></p>
2021(RC)006	<p><b>ITEM 6 – Earmarked Reserves- for information</b></p> <p>To receive an update on Earmarked Reserves following step up of start of year budgets</p> <p>6a Earmarked Reserves Transfer Community Development to Skate/ Wheelspark  6b Earmarked Reserves detailing Wheelspark EMR set up of Accelerator Funding  6c Earmarked Reserves after bringing back year- end adjustments  6d Earmarked Reserves – start of Wheelspark drawdowns</p> <p><i>Proposed by Cllr L Thorpe and seconded by Cllr A H Greenwood Unanimous</i></p> <p><b>RESOLVED:</b> <i>That members receive the above information en bloc.</i></p>
2021(RC)007	<p><b>ITEM 7 - Financial Summary - for information</b></p> <p>To receive a financial summary and detailed income and expenditure as of 5th May 2021</p> <p>7a Financial Summary  7b Commitments  7c Budgets by Detail  7d Balance Sheet  7e Cash Reconciliation as of 30<sup>th</sup> April 2021</p> <p><i>Proposed by Cllr M Taylor and seconded by Cllr R Coleman - Taylor Unanimous</i></p> <p><b>RESOLVED:</b> <i>That members receive the above information en bloc.</i></p>
2021(RC)008	<p><b>ITEM 8 – Schedule of Payments - for decision</b></p> <p>To receive a schedule of 28 payments made between 1<sup>st</sup> April and 5th May 2021 totalling £17,871.54.</p> <p><i>Proposed by Cllr P Taylor and seconded by Cllr R Coleman - Taylor Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the schedule of 28 payments totalling £17,871.54 made between 1<sup>ST</sup> April 2021 and 5<sup>th</sup> May 2021 be accepted and duly signed by the Charman and one other Member.</i></p>
2021(RC)009	<p><b>ITEM 9 – Grant Awards feedback – for information</b></p> <p>To receive any feedback on the current policy and process.</p>

Ref	Applicant	Amount awarded	Purpose
9a	Hepstonstall Exhibitions Charity	£1,000	Further Educational Support- Expenditure £1850 supporting 7 applicants.
9b	Richard Naylor Charity	£1,000	Further Educational Support- Expenditure £4,000 supporting 6 applicants.
<p><i>Proposed by Cllr L Thorpe and seconded by Cllr P Taylor Unanimous</i></p> <p><b>RESOLVED:</b> that Members receive the feedback</p>			
<p><b>ITEM 10 – Grant Applications – for decision</b>            To note the current budget before considering whether to approve any grant applications enclosed:            Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application <b>but subject to being within the overall budget set by Full Council.</b> Any grants exceeding this threshold must be recommended to Full Council for approval.</p>			
Ref	Applicant	Amount Requested	Purpose
10a	Scouts	£3,000	Container for Canoe Storage- Project cost £9,331.
<p><i>Cllr M Carrigan requested that some form of TTC acknowledgment of support be included on the canoes.</i></p> <p><i>Proposed by Cllr M Taylor and seconded by Cllr L Thorpe Unanimous</i></p> <p><b>RESOLVED:</b> That a grant award of £3,000 be made to the scouts to assist with the purchase of a container for storage of canoes and that they be requested that some form of TTC acknowledgment of support be included on the canoes.</p>			
10b	Hepstonstall Exhibitions Charity	£1,000	Young person support into higher education
10c	Richard Naylor Charity	£1,000	Young person support into higher education
<p><i>Cllr AH Greenwood left the room.</i></p> <p><i>Proposed by Cllr R Coleman- Taylor and seconded by Cllr P Taylor Unanimous</i></p> <p><b>RESOLVED:</b> That item 10b and 10c be considered together and that a grant award of £1,000 be made to Richard Naylor Charity and a grant award of £1,000 to Richard Naylor Charity to assist with the set-up cost of students entering into higher education</p>			
10d	Todmorden Makery	£3,000	Rent, for workshops and drop in for repair/recycling/tool library.
<p><i>Cllr L Thorpe left the room.</i></p> <p><i>Proposed by Cllr R Coleman- Taylor and seconded by Cllr P Taylor Unanimous</i></p> <p><b>RESOLVED:</b> That a grant award of £3,000 be made to Todmorden Makery to assist with the set up and rental costs of running workshops and a drop in centre for a repair / recycling/tool library</p>			

	10e	Handmade Parade	£6,530	Outreach workshops for creative design. Project cost £13,519
<p><i>Members appreciated the valued contribution made by Handmade Parade but were mindful of budget constraints this early part of the financial year</i></p> <p><i>Proposed by Cllr R Coleman - Taylor and seconded by Cllr P Taylor to recommend to Full Council that award of the full grant requested be made.</i></p> <p><i>For 5, against 6, motion not carried.</i></p> <p><i>Proposed by M Carrigan and seconded by Cllr A H Greenwood to recommend to Full Council that award of £4,000 be made.</i></p> <p><i>For 6, against 0, abstention 5, motion carried.</i></p> <p><b>RESOLVED:</b> <i>That the Resources Committee recommend to Full Council that a grant of £4,000 be made to Handmade Parade as contribution towards the holding of outreach workshops for creative design in connection with the parade.</i></p>				
2021(RC)013	<p><b>ITEM 11 – Wheelspark – for information</b> To receive a verbal update</p> <p><i>Members had prior to the meeting received a progress report. The Town Clerk update Members that the project was progressing well, albeit an element of contingency funding had already been committed following ground stability and drainage issues. It was paramount to sort at this early stage of construction.</i></p>			
2021(RC)014	<p><b>ITEM 12 – Festive Lights Children’s Displays – for information</b> To receive a verbal update</p> <p><i>Members were updated that of the eight schools invited to submit Children’s Displays, Shade and Ferney lee Primary had not responded, despite reminders.</i></p> <p><i>LITE are now working through these designs to create realistic visuals for judging in due course.</i></p> <p><i>LITE have identified a number of ex-children’s displays and considering whether are salvageable.</i></p> <p><i>LITE will include any second hand sale value of previous displays when compiling their used displays catalogue.</i></p>			
2021(RC)015	<p><b>ITEM 13 – Outstanding Items – for information</b> To receive a report and summary of outstanding projects/work relating to this Committee</p> <p>Members were provided with a register of outstanding works relating to this Committee that will require further time to be completed.</p> <p><i>Cllr M Carrigan in her role as Chair of Staffing Committee Asked members to note the extent of work being carried out by officers when considering future staffing need.</i></p> <p><i>Proposed by Cllr M Taylor and seconded by Cllr M Carrigan Unanimous</i></p> <p><b>RESOLVED:</b> <i>That the register be received, and the extent of outstanding items noted.</i></p>			

2021(RC)016	<p><b>ITEM 14 - Correspondence Received – for information</b> To receive and consider any items of correspondence.</p> <p><i>A letter from HMRC regarding 2013/14 arrears and 2016/17 overpayment, net amount due £655.69, with response back to HMRC was received noting that financial provision has been made should it be necessary to repay this.</i></p> <p><i>Members noted this correspondence.</i></p>
2021(RC)017	<p><b>ITEM 15 –Any items for discussion for a future agenda</b> To notify the Clerk of any matters for inclusion on the agenda of the next meeting</p> <ul style="list-style-type: none"> <li>• <i>Lobb Mill Site Visit</i></li> </ul>
2020(RC)018	<p><b>ITEM 16 Date of the next Committee meeting</b> To note the date of the next committee meeting scheduled for Wednesday 9th June 2021 at 7.30pm</p> <p><i>The meeting closed at 8.35pm</i></p>

draft