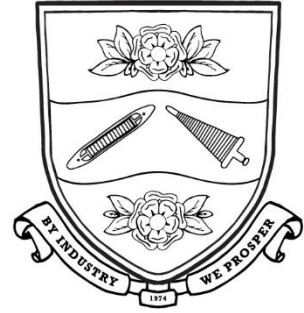


# TODMORDEN TOWN COUNCIL

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## MINUTES OF THE DEVELOPMENT COMMITTEE MEETING

Held in the Cockcroft Room, Todmorden Town Hall, Bridge Street, Todmorden, on  
Wednesday 2<sup>nd</sup> October at 7:30 pm

<b>Councillors Present:</b>	Cllrs C Potter [Chair], K White, L Levick, P Taylor, R Coleman – Taylor , S Martin ,T Roberts, J Williams and A Hollis,
<b>Absent Councillors:</b>	Cllr L Needham, A Greenwood, The Revd G Kent
<b>Observing Councillors</b>	(Cllr M Holstedt joined the meeting during Item 7):
<b>Officers:</b>	Colin Hill – Town Clerk (Minute Taker)
<b>Members of the Public:</b>	4 members of the public attended

*Members welcomed the new Assistant Town Clerk Susan Miles to the meeting. Susan starts on the 7<sup>th</sup> October and in due course will take over responsibility for clerking and helping the administration and delivery of the Development Committee, initially under the guidance of the Town Clerk*

2019(D) 120	<p><b><u>ITEM 1 APOLOGIES FOR ABSENCE</u></b></p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting</p> <p><i>Proposed by Cllr. C Potter and Seconded by Cllr. J Williams Unanimous</i></p> <p><b>RESOLVED:-</b></p> <p><i>That the apologies and reasons for absence, namely illness and holiday be noted for Cllr L Needham and Cllr A Greenwood be received and accepted.</i></p>
2019 (D) 121	<p><b><u>ITEM 2 DECLARATIONS OF INTERESTS</u></b></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p><i>None declared</i></p>
2019 (D) 122	<p><b><u>ITEM 3 PUBLIC PARTICIPATION</u></b></p> <p><i>One member wished to feedback his concerns regarding the administration of his plot by Calderdale Council in that emails went unanswered, a letter regarding possible termination if the plot condition did not improve had been sent despite a new site taken over that required a lot of pre ground work before being in reasonable state to grow.</i></p> <p><i>Members suggested that concerns should be raised through their respective Calderdale Ward Councillor .</i></p>

Signed Chair: .....

Dated: .....

	<i>The discussion prompted a number of issues to be considered under Item 13</i>								
2019(D) 123	<p><b><u>ITEM 4 MINUTES</u></b></p> <p><b>To approve the minutes of the Development Committee meeting held on the 11<sup>th</sup> September 2019</b></p> <p><i>Proposed by Cllr. A Hollis and Seconded by Cllr. J Williams Unanimous</i></p> <p><b>RESOLVED:-</b></p> <p><i>That the draft minutes of the Development committee meeting held on the 11th September 2019 be approved as a true record of proceedings and signed by the Chair, subject to the following factual amendments:</i></p>								
2019 (D) 124	<p><b><u>ITEM 5 EXCLUSION OF PRESS AND PUBLIC - PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960</u></b></p> <p>To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p><i>Proposed by Cllr.S Martin and Seconded by Cllr. A Hollis Unanimous</i></p> <p><b>RESOLVED:-</b></p> <p><i>That the agenda items for the meeting do not require the exclusion of the press and public and that they be allowed to remain for the duration of the meeting.</i></p>								
2019 (D) 125	<p><b><u>ITEM 6 Correspondence</u></b></p> <p><i>None received</i></p>								
2019 (D) 126	<p><b><u>ITEM 7 Correspondence received in respect of planning applications previously considered</u></b></p> <p><i>None received</i></p>								
2019 (D) 127	<p><b><u>ITEM 8 comments on Planning Applications received from Calderdale Council</u></b></p> <p>Comments as detailed below were Agreed by Members En Bloc</p> <p>Proposed by Cllr. C Potter and Seconded by Cllr. R Coleman Taylor Unanimous</p> <p><b>RESOLVED:-</b> <u>That the consultees responses as detailed below be submitted to Calderdale Council En Bloc</u></p> <table border="1" data-bbox="359 1787 1519 2067"> <thead> <tr> <th>Item no</th> <th>Application Number</th> <th>Address</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>8a</td> <td>19/01049/FUL</td> <td>12 Weavers Moorings Walsden Todmorden Calderdale OL14 6RT</td> <td>Detached house revised details  <i>TTC Comment We support this application</i></td> </tr> </tbody> </table>	Item no	Application Number	Address	Purpose	8a	19/01049/FUL	12 Weavers Moorings Walsden Todmorden Calderdale OL14 6RT	Detached house revised details  <i>TTC Comment We support this application</i>
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Dated: .....

<b>8b</b>	19/10016/ADV	283 Halifax Road Todmorden Calderdale OL14 5SQ	Upgrade of an existing 48 sheet poster and paste advert to support a 6 x 3m digital advert.  <i>TTC Comment</i> <i>We support this application subject to Highways agreement regarding the impact on road safety</i>
<b>8c</b>	19/01034/26H	Brink Top Farm Brink Top Todmorden Calderdale OL14 6JB	Internal changes (Lawful Development Certificate)    <i>TTC Comment</i> <i>We support this application</i>
<b>8d</b>	19/01085/HSE	2 The Grove Todmorden Calderdale OL14 8RB	Single storey extension to rear/side  <i>TTC Comment</i> <i>We support this application subject to drainage issues being resolved as proposed and consideration given to the need for permeable surfaces.</i>
<b>8e</b>	19/00970/FUL	Lower Eastley Lane, topdmorden, OL14 8RW	Internal alterations to dwelling including partial barn conversion to provide additional accommodation  <i>TTC Comment</i> <i>We support this application subject to the satisfaction of the conservation officer.</i>
<b>8f</b>	19/00971/LBC	Lower Eastley Lane, Todmorden, OL14 8RW	Internal alterations to dwelling including partial barn conversion to provide additional accommodation  Listed Building Consent  <i>TTC Comment</i> <i>We support this application subject to the satisfaction of the conservation officer.</i>
<b>8g</b>	19/01068/HSE	703 Rochdale Road, Todmorden, OL14 6SX	Two storey side extension  <i>TTC Comment</i> <i>We support this application</i>

2019(D) 128	<p><b><u>ITEM 9 Other planning issues for consideration</u></b></p> <p><i>None received</i></p>
2019 (D) 129	<p><b><u>ITEM 10 Footpaths and Obstructions</u></b></p> <p>To consider any issues surrounding footpaths and obstruction</p> <p><i>An item brought to the attention of the Town Clerk by Cllr P Taylor regarding Lee Bottom Road was circulated to Members.</i></p> <p><i>Cllr S Martin raised the issue of a sign issue for Rise Lane</i></p> <p><i>Members also raised other issues regarding litter in some areas of the Town.</i></p> <p><i>Members are keen to improve the appearance of Todmorden and actively monitor their areas and raise a number of different issues, generally through this committee.</i></p> <p><i>The Town Clerk sought the Committees agreement to help in managing resolving some of these issues to feed them direct to The Assistant Town Clerk who will assume responsibility for making contact with the right service deliverers from Calderdale, maintain a record of issues raised, follow up items mand periodically report back to the committee and or advise Members by email of actions/resolutions. Members were supportive of this approach.</i></p> <p><i>Action. Town Clerk to implement this on an ongoing basis.</i></p>
2019(D) 130	<p><b><u>ITEM 11 Conditions of pavements</u></b></p> <p><i>Concerns were expressed regarding the condition of some of the Asphalted pavements in the following areas:</i></p> <ul style="list-style-type: none"> <li>• <i>Calder Street</i></li> <li>• <i>School Lane – corner of front of Methodist Church to Myrtle Street</i></li> <li>• <i>Myrtle Street – both sides</i></li> <li>• <i>Stansfield Road</i></li> </ul> <p><i>Proposed by Cllr C Potter and Seconded by Cllr. J Williams                      Unanimous</i></p> <p><b><i>RESOLVED:</i></b> <i>That the Town Clerk write to Calderdale Council to bring these matters to their attention to request they include improvements to these pavements in their future programme of works.</i></p>
2019(D) 131	<p><b><u>ITEM 12 One stop frontage</u></b></p> <p><i>Concerns were raised by Members about the negative appearance of shop frontage of One Stop, which has been boarded up for some considerable time following damage to their shop window.</i></p> <p><b><i>RESOLVED:</i></b> <i>That the Town Clerk write to the owners of the One Stop shop to express our concerns regarding the appearance of the shop and to seek their agreement to replace the window front and or improve the appearance as soon as possible.</i></p>
2019(D) 132	<p><b><u>ITEM 13 Allotment Sites</u></b></p> <p><i>Following the issue raised by the member of public, a more general discussion followed reinforcing Members interest in trying to promote the use of Allotments, and to wish to explore the possibility of whether any “miscellaneous” sites not considered for use by Calderdale as Allotments, could possibly be considered for use by Todmorden Town Council. This mirrors our Neighbourhood plan objective regarding encouraging food growing. Suggestions were made to try to encourage conversion of areas of existing</i></p>

Signed Chair: .....

Dated: .....

	<p><i>private gardens to food growing use by the production of information and guidance that may prove helpful to residents considering such a use.</i></p> <p><i>The Town Clerk advised Members that the taking on of Allotments would likely bring with it both operational administrative costs and those likely regarding the need for securing of miscellaneous sites, but that it could be within the remit of Todmorden Town Council to deliver such a service.</i></p> <p><i>In recognising Members ambitions to look at this in more depth the Town Clerk suggested that a report be brought back to the Development Committee in February, or earlier if other priorities permit, to include more baseline information, understanding of Calderdale policies and site information, identification of possible miscellaneous sites, including non-developable small sites , projected “set up” costs of securing new sites and an outline of administrative processes necessary to take forward the delivery of such a service by Todmorden Town Council</i></p> <p><b><i>Action : Town Clerk to work with Assistant Town clerk to help develop this proposal and to bring back report in February 2019.</i></b></p>
2019 (D) 133	<p><b><u>ITEM 14 CHEQUES</u></b></p> <p>To receive the schedule of cheque payments that require signing in accordance with the Financial Regulations.</p> <p><i>No schedule presented</i></p>
2019 (D) 134	<p><b><u>ITEM 15 Any Items for Discussion for a future agenda</u></b></p> <ul style="list-style-type: none"> <li>• <i>Neighbourhood Plan update</i></li> <li>• <i>Recovering Neighbourhood Plan Working Group</i></li> <li>• <i>Green Spaces</i></li> <li>• <i>Lidl Site run off flooding issue</i></li> </ul>
2019 (D) 135	<p><b><u>ITEM 16 DATE OF THE NEXT COMMITTEE MEETING</u></b></p> <p>The date of the next committee meeting was noted – Wednesday 23<sup>rd</sup> October at 7.30pm, Todmorden Town Hall.</p> <p><i>There being no further business, the Chair closed the meeting at 8.55 pm.</i></p>