



# TODMORDEN TOWN COUNCIL

## SMALL GRANTS APPLICATION FORM – MAXIMUM GRANT £3,000

### CONTACT DETAILS

Applicants should familiarise themselves with the Discretionary Grants Policy and award criteria before submitting their Grant application.

<b>Date of Application:</b>	19 June 2022	<b>Ref Number:</b> <i>(official use only)</i>	
<b>Name of Organisation:</b>	Todmorden Orchestra		

<b>Name of person making the application.</b>		<b>Position:</b>	Chairman
<b>Telephone Number:</b>		<b>Email Address:</b>	
<b>Website:</b>	www.todmordenorchestra.org.uk	<b>Town Clerk confirmed Bank details and supporting documents</b> <i>(official use only)</i>	

### ORGANISATION DETAILS

<b>What type of organisation are you?</b>		
<input type="checkbox"/> <del>Charitable Organisation</del> <input type="checkbox"/> <del>Unregistered Community Group/Club/Society (delete as appropriate*)</del>		
<input type="checkbox"/> Registered Charity <input type="checkbox"/> Charity Number 1099196 <input type="checkbox"/> <del>Other (please state)</del>		
<b>Do you have a constitution or a set of rules? (if yes, please enclose a copy of your constitution)</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Are you part of a larger, national or regional organisation?</b> If yes, please give details	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<b>How many trustees, volunteers and service users are there in your organisation?</b>	45	
<b>Tell us about your organisation, its aims and the work you wish to undertake and your main activities and how you encourage engagement from all sections of the Todmorden Community</b>		
We are an amateur symphony orchestra that rehearses and performs in Todmorden.  Our players are from Todmorden and the surrounding area. We always give the opportunity for those who can play a musical instrument to a suitable standard to come along and be welcomed to play in the orchestra. The orchestra is open to all who play music - all ages, genders, ethnicities and economic background and we work with players to address any access barriers (eg practical travel support).  Our aim is to promote and perform live classical music in Todmorden. We are also committed to bringing talented professional soloists to Todmorden, to perform with the orchestra, for members of the Todmorden community to enjoy and engage with. We aim to keep our concerts fairly priced to avoid economic exclusion and prepare programmes that will inspire and be accessible to a variety of attendees.		

**Will your project have any implications in respect of climate emergency and if so, how do you intend to minimise such impact?**

No direct impact, but we are local and community based, and encourage use of sustainable transport, lift sharing etc to minimise environmental impact.

**How will you acknowledge the Assistance of Todmorden Town Council on all promotional material - see declaration attend of application.**

We will acknowledge the assistance of the Town Council on our annual publicity brochures, posters, on our website and social media, and in our concert programmes.

**FINANCIAL INFORMATION – (Please complete/provide)**

Level of Reserves Held at application date	Audited Accounts/Annual Income Expenditure Statement	Bank Statement(s) Balance at application date	Total value of Assets Held £
£16,907.23	Statement attached	£12,697.34 Current £4,199.72 Savings £10.14 Cash	£16,907.23

**DETAILS OF FUNDING REQUESTED**

**What is the purpose of your request for a grant?**

- |  |   |
|--|---|
| <input type="checkbox"/> Town Hall Hire          | <input type="checkbox"/> Community Cohesion   |
| <input type="checkbox"/> Project Delivery        | <input type="checkbox"/> Cultural Arts & Music  |
| <input type="checkbox"/> Core Funding            | <input type="checkbox"/> Town Centre Event  |
| <input type="checkbox"/> Civic Pride             | <input type="checkbox"/> Food Growing   |
| <input type="checkbox"/> Town Centre Improvement | <input type="checkbox"/> Skills Development   |
| <input type="checkbox"/> Safety/Promotion        | <input type="checkbox"/> Voluntary Sector Youth Engagement                            |
| <input type="checkbox"/> Environmental Projects  | <input type="checkbox"/> Social Exclusion/Economic Difficulties                       |
| <input type="checkbox"/> Climate Change          | <input type="checkbox"/> Accessibility and Inclusivity – especially Dementia friendly |
|  | <input type="checkbox"/> Other (Please Specify)                                       |

Community Benefit

<b>What is your project called?</b>	<b>Annual Concert Season</b>	
<b>When will your project start and finish?</b>	<b>Start Date: 25/6/2022</b>	<b>Finish Date: March 2023</b>

**How will your project benefit the local community within the Todmorden town boundary? (Use a separate Sheet if necessary).**

Our audiences can experience high quality performances from local members and incoming professional performers, close to their homes in the heart of Todmorden.

We are bringing live classical music to Todmorden. Our affordable concerts make for accessibility to an important artistic outlet, help to further enjoyment and provide therapeutic, wellbeing and other social benefits to our audiences. For players it provides an educational and stimulating pastime, makes friendships and supports social inclusion.

Our aim is to reach as much of the local Calderdale community as possible. This includes creating accessible, inspiring and interactive opportunities for children and young people of diverse backgrounds to connect and engage with, and develop a lifelong interest and involvement in, classical music. We vary the programmes of music we present to appeal to a range of audiences, and to allow as broad an access to this style of music and performance as possible.

**Why is this project needed? What advantage will it bring to Todmorden?  
How many people within the Todmorden town boundary will benefit from the project?**

We are the only local symphony orchestra, and we present events and performances in a unique style in the area. Our players are integrated into the community, which adds to the sense of belonging and wellbeing locally. Residents are proud to have a locally based symphony orchestra which they can participate in or see perform on a regular basis.

Over a concert season we expect approximately 400-500 people to attend our performances from the local area. Our playing members number 40+, and we bring extra expertise for concerts from around the region.

We also bring international standard soloists into Todmorden, raising the profile and awareness of the town.

**Please include dates and venue of events if applicable – please include a draft programme if available.**

25<sup>th</sup> June 2022, 19<sup>th</sup> November 2022, 21<sup>st</sup> January 2023, 25<sup>th</sup> March 2023  
**See attached our proposed programmes**

**PROJECT COSTS AND FINANCES**

Total Cost of Project:	<b>£16700</b>	Amount Requested:	<b>£2904.84</b>
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Have you previously applied for grant funding from Todmorden Town Council?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, when did you apply and what amounts were awarded?	We have applied for and received the cost of booking the Town Hall for our concerts for many years past.	

Have you or this group previously applied for or received any other grant for this project?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Applied to:	We have applied to Calderdale Council to support our young people's programme specifically (in partnership with Music for the Many) but that is separate activity to the activity set out in this funding application	
Date(s) applied for:	Pending decision – expected end June 2022	
Received from:		
Date(s) received:		
Amount (s) received:		

**Budget:** This budget should be for the **total cost** of the activity you are applying to do. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. Attach a separate budget sheet if you have done this work already. Please also provide estimates/quotations of the proposed items of expenditure you may use.

Expenditure items	Cost (£)
Conductor fees	5000
Soloist/ presenter fees	1200
Extra players for concerts	2800
Rehearsal room	2000
Publicity	1200
Music hire	1000
Town Hall hire	2904.21
Subscriptions and Miscellaneous expenses	500
If applicable - Volunteer hours at £10 per hour	
<b>A: Total Expenditure</b>	<b>16604.21</b>

Other Income Sources (state from whom and whether confirmed)	Income (£)
Members subscriptions	4000
Patrons	2800
Ticket sales	4500
Fund raising	1600

Gift Aid	800
If applicable - Volunteer hours at £10 per hour - (Match with Figure in Expenditure)	
<b>B: Total Income</b>	<b>13700</b>

<b>C: Sum requested from Todmorden Town Council</b>	<b>2904.21</b>
<b>D: Applicant contribution % = (B/A)% - (official use only)</b>	%
<b>E: Todmorden Town Council Contribution % = (C/A)% (official use only)</b>	%
<b>D: Total income (must be sum of B &amp; C above) and equal to figure A</b>	
<b>TTC use – does applicant contribution % meet criteria – see end of application form (official use only)</b>	<b>Yes</b>

How much do you receive from your main funder ?	Per year £ (see income sheet above)
What other grants have you received in the last 3 years (amount and from who?)	
Nil	
Please attach any other information you think is appropriate for this project, e.g. insurance cover, health and safety issues, planning permission received, quotations from suppliers and any other relevant information to support your application.	

If your group has been set up or has been running for less than a year, applicants must provide one personal reference. You must also provide a copy of your latest bank statement with a statement of income and expenditure of other financial information which indicates your financial position.	
Personal Reference:	Reference contact details: