



TODMORDEN TOWN COUNCIL

SMALL GRANTS APPLICATION FORM – MAXIMUM GRANT £3,000

CONTACT DETAILS

Applicants should familiarise themselves with the Discretionary Grants Policy and award criteria before submitting their Grant application.

Date of Application:	24 May 2022	Ref Number: <i>(official use only)</i>	
Name of Organisation:	Friends of Centre Vale Park		
Address:			
		Postcode:	

Name of person making the application.		Position:	Membership Secretaries
Telephone Number:		Email Address:	
Website:	www.friendsofcentrevaleprak.org.uk	Town Clerk confirmed Bank details and supporting documents <i>(official use only)</i>	Confirmed

ORGANISATION DETAILS

What type of organisation are you?		
X Unregistered Community Group/Club/Society		
Do you have a constitution or a set of rules? (if yes, please enclose a copy of your constitution)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are you part of a larger, national or regional organisation? If yes, please give details	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
How many trustees, volunteers and service users are there in your organisation?	Committee of 6 Members 90	
Tell us about your organisation, its aims and the work you wish to undertake and your main activities and how you encourage engagement from all sections of the Todmorden Community		
<p>The aim of the Friends is to facilitate, promote, and maintain the recreational use of Centre Vale Park, in order to make it a safe, welcoming and enjoyable environment for all, without discrimination. Objectives:</p> <p>a) To work in partnership with Calderdale Metropolitan Borough Council (CMBC) for the general betterment of Centre Vale Park.</p> <p>b) To work in partnership with the local community, local agencies and local organisations to foster a sense of ownership and responsibility for Centre Vale Park.</p> <p>c) To improve and restore the parkland environment, and to help develop new and existing facilities at Centre Vale Park, including community recreation.</p>		

d) Through education to promote the public understanding and appreciation of the natural environment and history of Centre Vale Park.

e) To apply to external funding bodies for contributions towards the costs of educational and environmental improvement projects.

Activities include • Hands-on projects such as woodland management, planting initiatives and path improvements. FoCVP has a team of regular volunteers who work in the park two mornings a month. • The planning and promotion of projects such as development of the park's facilities through fundraising and public awareness. Recent projects have included: - Creation of a Heritage Trail in partnership with Groundworks after £98k Heritage Lottery Fund - Design and installation of interpretation boards - Creation of Heritage Trail leaflet and guided tours - Creation of a schools' outdoor learning area - Research and publication of Stories of Centre Vale Trees, a trail booklet explaining the local, national and international significance of a dozen tree species - running Birdwatching guided walks - Ensuring the park is well maintained; monitoring and raising any issues that arise with local authority staff who oversee the park. - Holding monthly meetings to discuss future events and planning, review the effectiveness of past activities and organise work for volunteer days. - Running a 'Friends' membership scheme, with regular newsletters.

We were successful in gaining a grant from the Arts Council England via Community Foundation Calderdale of £3,800 - the grant required us to partner up with an arts organisation, and we have commissioned Music for the Many to compose a piece of musical theatre to be premiered at a Jubilee Picnic in the Park hosted by the Friends – see poster.

The piece of musical theatre has been inspired in consultation with children and elders of Todmorden to capture the town's history, the park and Jubilee's past. The performance will include 100 people, roughly 75 pupils from seven schools in Todmorden, supported by 25 professional musicians and singers.

Sadly Todmorden's Mayor and Deputy Mayor are unable to attend, but a W Yorkshire Deputy Lieutenant will be.

We want to have additional musical performance on the day and to capture the event for posterity.

We ask for a grant of £550 to cover the following costs:

- £150 for Todmorden Brass Band
- £100 for Three Valley's Gospel Choir
- £50 for Nicola Mills Opera
- £250 for Rowenna Baldwin of Hare Moon Film Productions to create an 8 minute film of the event

How will you acknowledge the Assistance of Todmorden Town Council on all promotional material - see declaration attend of application.

Unfortunately our publicity materials have already been produced with logos – as per the poster.

However, we propose three ways to acknowledge the assistance of Todmorden Town Council:

1. Specific thanks and image of the town's crest on the film – shown to schools, on Friends and Music for the Many websites and facebook page.
2. The compere on the day thanking Todmorden Town Council when introducing the three performances
3. Having a Todmorden Town Council pendant flag alongside the Friends gazebo

Will your project have any implications in respect of climate emergency and if so, how do you intend to minimise such impact?

Not a significant implication, though mindful of caring for the planet we will have recycle points.

FINANCIAL INFORMATION – (Please complete/provide)

Level of Reserves Held at application date	Audited Accounts/Annual Income Expenditure Statement	Bank Statement(s) Balance at application date	Total value of Assets Held £0
£4,500 (including Arts Council England grant)	Attached from 20/21	£4,500	No fixed assets, just cash

DETAILS OF FUNDING REQUESTED

What is the purpose of your request for a grant?

<input type="checkbox"/> Town Hall Hire <input type="checkbox"/> Project Delivery <input type="checkbox"/> Core Funding <input checked="" type="checkbox"/> Civic Pride <input type="checkbox"/> Town Centre Improvement <input type="checkbox"/> Safety/Promotion <input type="checkbox"/> Environmental Projects <input type="checkbox"/> Climate Change Community Benefit	<input checked="" type="checkbox"/> Community Cohesion <input checked="" type="checkbox"/> Cultural Arts & Music <input checked="" type="checkbox"/> Town Centre Event <input type="checkbox"/> Food Growing <input type="checkbox"/> Skills Development <input checked="" type="checkbox"/> Voluntary Sector Youth Engagement <input type="checkbox"/> Social Exclusion/Economic Difficulties <input type="checkbox"/> Accessibility and Inclusivity – especially Dementia friendly <input type="checkbox"/> Other (Please Specify)
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What is your project called?	Jubilee Picnic in the Park (Sunday 19 June 2022)	
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When will your project start and finish?	Start Date: Sunday 19 June 2022	Finish Date: Sunday 19 June 2022
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How will your project benefit the local community within the Todmorden town boundary? (Use a separate Sheet if necessary).

Our key target audience are the children and young people of Todmorden. In particular those through disadvantage who may not have the opportunity to engage with professionals in the creation of music and performance. Music for the Many has access to these children and young people, and has all the established links with the schools of Todmorden; the 90 children and young people will:

- Be involved in the rehearsal and public performance of a new musical composition
- Benefit from quality, professional music tuition – extending beyond their core school curriculum
- Have the opportunity to collaborate with other musical partners in the town
- Be part of a significant, local/national historical event
- Enjoy the satisfaction of achievement
- See their achievement acknowledged by family, friends and residents of Todmorden

Additionally, the family and friends of the young performers, and the wider community of Todmorden, will:

- Experience the talents and performance of young people in Todmorden
- Participate in a significant local celebration of a national milestone

We want an inter-generational event, where older residents of Todmorden – many of whom will have experienced increased isolation in recent years – will benefit from recalling and sharing reminiscences with the young people in the composition stage, and be attendant at the picnic to further share their memories of Centre Vale Park in a special 'Park Memories' space.

**Why is this project needed? What advantage will it bring to Todmorden?
How many people within the Todmorden town boundary will benefit from the project?**

The Friends of Centre Vale Park are a body of volunteers that speak and act on behalf of the people of Todmorden, whether park users or not. The experience for the children and young people will be of a high quality, engaging with professionals in the arts. The project requires them to go on a journey of learning, development and improvement. They will contribute to the very design of the composition, gain understanding of Britain's royal history and how that is entwined with Todmorden history – have some ownership of the production, then gain a sense of achievement as they rehearse and perfect their individual contribution and collectively feel a sense of accomplishment.

We consider the project and event will have a lasting memory for the children and young people involved. The recording will be shown locally and available online, a record for ever.

There is a need to bridge ever widening generational gaps; the world of a young person accelerates exponentially in the eyes of many older people. There is the exciting opportunity to connect the generations and expose young people to the relevance of the 70 year timeline of Queen Elizabeth's reign with the living elders in Todmorden.

The event will further reinforce the recognition of Centre Vale Park as a very special place; extending community use; access to beauty, physical and mental health; appreciation of natural environment; less vandalism; more people involved in looking after the park and looking out for each other.

The reduction of community interaction and cohesion during the covid pandemic has been all too stark for many people in Todmorden. Our project and event will contribute to revitalising peoples of the town. Music has the unique power to raise people up. It helps to improve confidence and wellbeing, enabling us to communicate and interact better with those around us and to express emotion.

The project and event will bring together many different people and musical groups within Todmorden and thereby strengthen their ties; this collaboration will make the future different by paving the way for further working together between schools, artists and community organisations in the town.

100 performers in the Music for the Many musical theatre – further professional musicians involved.

Anticipated attendance of 3-400 people

20 volunteer stewards/organisers

Please include dates and venue of events if applicable – please include a draft programme if available.

Sunday 19 June 12.30pm – 3pm

Centre Vale Park

11.00 Event committee members on site - set up

11.45 Stewards briefing

12.30 Event opens - Tod Brass Band play for 30 mins

1.00 Nicola Mills - opera tunes for 20 mins

1.20 Three Valleys Gospel - sing for 30 mins

1.50 Judging of Best Dressed Father's Day Jubilee Dad by Deputy Lieutenant

1.55 followed by judging of Best Dressed Jubilee Dog by Deputy Lieutenant

* taxi with three female elders arriving to courtyard for 2pm - need VIP treatment and chairs

2.00 Music for the Many musical theatre performance 20/25 minutes

2.30 Tod Brass Band play for 20 mins as people disperse

PROJECT COSTS AND FINANCES

Total Cost of Project:	£4,350	Amount Requested:	£550
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Have you previously applied for grant funding from Todmorden Town Council?	X Yes	
If yes, when did you apply and what amounts were awarded?	Over the years for small grants – planting schemes, print of leaflets, Tree Booklet	

Have you or this group previously applied for or received any other grant for this project?	X Yes	<input type="checkbox"/> No
Applied to:	Arts Council England – through Community Foundation Calderdale	
Date(s) applied for:	28 February 2022	
Received from:	20 April 2022	
Date(s) received:		
Amount (s) received:		

Budget: This budget should be for the **total cost** of the activity you are applying to do. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. Attach a separate budget sheet if you have done this work already. Please also provide estimates/quotations of the proposed items of expenditure you may use.

Expenditure items	Cost (£)
Todmorden Brass Band	150
Three Valley's Gospel Choir	100
Nicola Mills Opera Singer	50
Rowenna Baldwin of Hare Moon Film Productions to create an 8 minute film of the event	250
Music for the Many	3,036
Logistics – portaloos, publicity, license, banners, posters and fliers, stewards bibs etc.	764
If applicable - Volunteer hours at £10 per hour	
A: Total Expenditure	4,350

Other Income Sources (state from whom and whether confirmed)	Income (£)
From your own resources (including public fundraising)	
Arts Council England via Community Foundation Calderdale	3,800
If applicable - Volunteer hours at £10 per hour - (Match with Figure in Expenditure)	
B: Total Income	

C: Sum requested from Todmorden Town Council	550
D: Applicant contribution % = (B/A)% - (official use only)	87%
E: Todmorden Town Council Contribution % = (C/A)% (official use only)	13 %
D: Total income (must be sum of B & C above) and equal to figure A	4,350
TTC use – does applicant contribution % meet criteria – see end of application form (official use only)	Yes

How much do you receive from your main funder ?	Per year £
What other grants have you received in the last 3 years (amount and from who?)	
<p>Ward Forum Grant of £486 in February 2022 Reeps Moss Grant (Grantscape) £372 in October 2020</p>	
Please attach any other information you think is appropriate for this project, e.g. insurance cover, health and safety issues, planning permission received, quotations from suppliers and any other relevant information to support your application.	

If your group has been set up or has been running for less than a year, applicants must provide one personal reference. You must also provide a copy of your latest bank statement with a statement of income and expenditure of other financial information which indicates your financial position.	
Personal Reference:	Reference contact details:

TOWN COUNCILLOR SUPPORT – is this application supported by your ward Town Councillor?

Yes No

DECLARATION

- I am authorised to make this application on behalf of the above organisation
- I certify that the information contained in this application is correct
- I confirm that I have read and understood the Council’s criteria for its small grants scheme
- If the information in the application changes, I will inform Todmorden Town Council as soon as possible
- I give permission for Todmorden Town Council to record the details of my organisation electronically and contact organisation by phone, mail or email with information from time to time
- I agree to the terms and conditions of the grant criteria stipulated on this form and will provide evidence to the Council to show that the grant has been used in the manner it was intended and will repay any funds that have not been used towards the grant
- I agree to promote Todmorden Town Council in all publicity activities in support of the grant awarded
- I agree to comply with any other terms and conditions that the Council may attach to the grant

- I agree to return any unspent grant monies awarded.

Acknowledging the contribution from Todmorden Town Council

This is public money used to support local good causes. We would expect residents to be made aware of this wherever your organisation is able to do so through use of the Council's crest and commentary wherever the opportunity arises.

- **Press Release on award of Grant.**
- **Web Site acknowledgement that Todmorden Town Council has provided a Grant and the amount provided.**
- **Social media post on award being given.**
- **Any literature promoting the project and or purpose of the grant.**
- **Inclusion of crest on letter footer as funders/part funders of organisation.**

Applicant Signature: Bob Still

Date: 24 May 2022