	Ongoing/ Completed	Date Raised	Issue Type	Priority	Description	Actions	Action/ Outcome
1	Completed	30/01/2019	Footpath		Complaint about footpath 32 at Eastwood	Letter to be written to Calderdale Council's Highways and Engineering. To include in the letter a request for advice regarding extent of Calderdale Council's powers. To invite a representative from Calderdale Council to a future Development Committee meeting to discuss the issue and other footpaths and obstructions issues. To copy in the Welfare Officer at Defra and seek information regarding dealing with unruly animals. That the letter be sent under delegated powers due to the urgency of the matter.	20/2 Response received from Highways Enforcement Officer. He was asked if compliance could be brought forward and to be kept informed of developments. It was agreed to write to the planning officer to ask if buildings have been unlawfully constructed.
3	Completed	24/04/2019	Footpath		Loose paving stones at bottom of Longfield Rd	Deputy Town Clerk visited site and reported this to Calderdale who have appointed a contractor	This had also been reported by a resident - Area Maintenance Team attended following day and re-laid loose flags in footway.
7	Completed	21/08/2019			Side of market area towards the Bus Station	13/3 An update was received from the Highways Enforcement Officer following action 643. The footpath was still blocked. That a further email be sent to Highways Enforcement Officer asking how Calderdale will proceed . Email Animal Welfare Officer copying in HSE and Environment Health.	Advised to Calderdale 22/8 - location appears to be Market Hall Footpath, this is unadopted and Calderdale do not cleanse gullies on private roads-23/10
8	Completed	21/08/2019	Blocked drains		Off Stansfield Road below Hall Wall	Concern raised by members	Advised to Calderdale 22/9 - not clear about this location, unable to find anything logged under Stansfield Road-23/10. Confirmed to Calderdale that the location is by the Todmorden Chippy OL14 5BB and area. 24/10 Calderdale had Service Request logged on 31/07/19 for this location. Gullies are inspected along this road almost daily as it is a main commute for our drainage superintendent. They are designed to cope with a certain amount of water and were inspected 28/07/19 and 30/07/19, no flood risk, seen to be overwhelmed after heavy rainfall but not blocked. They will be cleansed on the next cyclic visit.
10	Completed	02/10/2019	Signage		Sign issue for Rise Lane	Concern raised by members	Cllr Martin advised issue has been resolved
11	Completed	02/10/2019	Pavement		Calder Street. Right hand pavement (as seen from the Town Hall) flagged and in good condition. Left hand pavement originally flagged but more than half of the flags have been removed and replaced with patches of different sorts of asphalt. Very pitted and uneven. As there is no light on Calder Street and the asphalt is black this pavement is hazardous after dark.	Raised by member. Town Clerk to write to Calderdale Council to ask for these to include work to this pave pavement in a future programme of work.	28/10 Assistant Clerk sent this spreadsheet to Calderdale MBC to register issues. Inspected 9/1 and footway was worn but not a serious safety issue at present - 3/2
12	Completed	02/10/2019	Pavement		School Lane , corner of front of Methodist Church to Myrtle St. Left hand footpath that follows the side of the Central Methodist Church, which is pitted with many patches	Raised by member. Town Clerk to write to Calderdale Council to ask for these to be included in a future programme of work.	28/10 Assistant Clerk sent this spreadsheet to Calderdale MBC to register issues. Inspected 9/1 and footway was worn but not a serious safety issue at present - 3/2
13	Completed	02/10/2019	Pavement		Myrtle Street - both sides the asphalt is in poor condition	Raised by member. Town Clerk to write to Calderdale Council to ask for these to include work to this pavement in future programme of work. Cllr Holmstedt provided photos and provided specific descriptions. In future, members requested to let Susan (Assistant Town Clerk know of any further issues like this. She will keep a log of issues and periodically update members about this at meetings. Susan also to liaise with Calderdale Council about issues on log.	28/10 Assistant Clerk sent this spreadsheet to Calderdale MBC to register issues. On inspection on 9/1/20, the Area Superintendent found the footway was unsightly and needs tidying up (when funds are available) but is safe - 3/2/20
14	Completed	02/10/2019	Pavement		School Lane, corner of front of Methodist Church to Myrtle Street. Left hand footpath that follows the side of the Central Methodist Church, which is asphalt, is pitted with many patches.	Raised by member. Town Clerk to write to Calderdale Council to ask for these to be include work to this pavement in future programme of work.	28/10 Assistant Clerk sent this spreadsheet to Calderdale MBC to register issues. Inspected 9/1 and footway was worn but not a serious safety issue at present - 3/2
21	Completed	23/10/2019	Potential re-opening of railway station at Cornholme		Development Committee agreed to support any proposals for this station to be reopened.	Clerk to request a copy of the footfall survey from Calderdale and report back.	Clerk sent letter to Calderdale about Foot Fall survey - 11/11 No survey carried out - 26/2
25	Completed	14/11/2019	Street lighting over Town hall		A member of the public complained that the lamp post floodlights are timed to come on after it is dark around the Town Hall 14/11	Assistant Town Clerk contacted Calderdale and this has been referred to the Corporate and Facilities Management Team - 7/11. Corporate and Facilities Management team have requested the lights be switched on at 3pm - 25/11	Chased 27/11. Clerk raised the issue with Calderdale 2/12. There has been a problems with who is responsible for the floodlights. Spoke to a member of the Streetlighting team who said that 2 floodlights had been repaired and the timer set for 3.30pm. A check will be made of the flood lights today to see what the problem is 11/12. The problem has been resolved and the lights are set to be on between 3.30pm and midnight 12/12.
26	Completed	10/07/2019	New build of supermarket		Feedback is that residents have received communication about the build. Also, planning permission was requested for illuminated branded signage.	Contact made with Aldi for an update.20/11	Update from Aldi - building on site to commence October 2020 and store opening planned for March 2021 - 16/12
27	Completed	04/12/2019	Delay in planning permission resolved for Cinderhill Todmorden - application 18/01496/RES		Concern was raised at Development Committee meeting 4/12	Email sent to Planning Team - 10/12	Chasing email sent - 27/1 Planning team requested reference number for the site - 8/1. Reference emailed to Planning team 9/1. Planning permission has already been given - 19/2
29	Completed	20/11/2019	Problems exiting residents car parking spaces at Ridgefoot on Cobden Rd.	completed	This was raised by Cllr Pat Taylor	Contact made with Calderdale Highways - 16/12	Minor Works Webform completed for Highways to suggest yellow lines be put on Cobden St. Priority is given to sites where there has been an accident. The first step will be for an inspector to take a look at the site - 16/12 Chasing email sent to Highways - 19/2 Chasing email sent to Highways - 8/3 Response from Highways that the Traffic Team are still awaiting on an assessment by the Traffic Liaison Officer - we will contacted after this has happened - 10/3 Response from the Traffic Liaison Officer is that yellow lines cannot be applied as this location does not meet the criteria as the road is a back street. Suggest that the police be involved if someone is blocked in. Cllr P Taylor informed - 22/4
31	Completed	16/12/2019	Blocked drain on corner of road by Todmorden Library. Also the street sign on same corner is damaged and cannot be read.		This was raised by Cllr Potter	Contact made with Calderdale-17/2	The clearing of the drain and damaged street sign has been raised as a job by Highways-18/12 Gully cleansing request (SR 348834) passed to contractor for cleansing subject to access and parked cars – should have been completed. Chasing email sent to Calderdale to see if work has been completed - 19/2 Chasing email sent to Calderdale to see if work completed - 9/3 Response from Highways that this job has should have been completed but the system not updated yet as Calderdale inundated with requests for gully cleaning following floods - 10/3
35	Completed	14/01/2020	Security issues and general appearance of railing around Peace Garden		This was raised by Cllr Pat Taylor	Contact made with Calderdale Highways -16/12	Confirmation received from Safer, Greener, Cleaner that the railings are the standard ones for Calderdale. If Todmorden would like different ones, they will need to be funded locally - 19/2
36	Completed	08/01/2020	Raised/displaced paving slab outside market		This was raised at 8/1 Development Meeting	Fault raised with Calderdale 14/1	Calderdale advised that the displaced paving stone on the steps of Brook St car park has already been reported. Repaired 10/2

	Ongoing/ Completed	Date Raised	Issue Type	Priority	Description	Actions	Action/ Outcome
39	Completed	15/01/2020	Could Todmorden centre footpaths be uplifted as part of A646 pedestrianisation plan		This was raised by Cllr Holmstedt	Contact made with Calderdale-17/12 This has been passed to the Streetworks team	Fed into A646 consultation - 13/2 Business case for the A646 scheme to be submitted to West Yorkshire Combined Authority in August. Calderdale are seeking to include additional public realm works which would include some upgrades of footways in the town centre. They are also working alongside the team developing proposals for the Town Hall to ensure that the schemes complement each other 30/4
41	Completed	27/01/2020	Consultation about proposed removal of 2 phone boxes		Phone boxes outside post office, St Petersgate in Walsden and adjacent to Longfield Way. Consultation took place at 5/2 Development Committee meeting	On 5/2/20 agenda of Development Committee	Response to consultation sent to Calderdale confirming that the phone boxes concerned meet the criteria for retention 18/2
42	Completed	29/01/2020	Slip hazard on footpath around the Duke of York pub on Halifax Rd.		The pub has two downspouts (one to the side and one to the front) which take rainwater from the guttering to the pavement. Where the water hits the pavement, green slime has accumulated and is a slip hazard	Registered with Calderdale - 29/1	Chasing email sent to Highways -19/2 Chasing email sent to Highways -9/3 Highways informed that Safer, Cleaner, Greener completed the power wash of this pavement on 5/2 - 10/3
46	Completed	03/02/2020	Blocked drains		Several gullies on Kilnhurst Rd between Badger Wood and canal bridge are completely blocked causing rainwater to flow down hill to the canal bridge.	Reported to Calderdale-3/2.	Chasing email sent to Highways - 19/2 Chasing email sent to Highways - 9/3 Gullies cleansed, clear and running (apart from 1 where was car parked) on 2/3 - 10/3
50	Completed	27/01/2020	Potentially dangerous scaffolding on Water St		Cllr White raised this issue with the Town Clerk	Town Clerk raised this with Building Control and the site was inspected on 30/1. The assessment was that neither the building nor the scaffolding pose an immediate threat to the health and safety of the public. Advice was that this issue is covered by the Health and Safety Executive. This information was forwarded to Cllr White on 30/1	Scaffolding removed - 19/2
53	Completed	05/02/2020	Resident of Together Housing Ashenhurst Rd bungalows		Problem caused by sump pumps	Write to Calderdale Environmental Health expressing concerns and requesting risk assessment. 31/7 Mayor said he had seen the houses and a video was handed to Town Clerk for copying. A joint letter be written by Calderdale Ward Councillors, the MP and Todmorden Town Councillors to Calderdale Town Council. An update from Environmental Health said specific addresses were needed to progress this.	Update sought from Highways...this is not part of their responsibility-3/2
60	Completed	08/02/2020	Dangerous barn at Stoodley Hall, Stoodley Lane OL14 6HA		Reported by Cllr P Taylor who is very concerned this barn roof and gable end is unsafe especially with the inclement weather	Reported to Building Control-12/2.	Report back that owner has arranged structural engineer survey. In the meantime, temporary barriers have been put in place to protect the site -13/2
68	Completed	15/02/2020	Heavy rainfall causing bank to move forward and damage resident's garden wall		Heavy rainfall caused the land above garden in Hallroyd Crescent (SD 94177 24428) to cause serious movement in stone garden wall.	Raised with Network Rail (Asset Protection) - 17/2. Reported that the land is owned by local investment company - 17/2.	Calderdale Council has repaired the wall - 20/2
90	Completed	15/06/2020	Noise pollution		Resident complained about noise pollution from Physique Gym, Walsden. Reported by Cllr M Taylor	Reported by Cllr M Taylor and Assistant Town Clerk to Calderdale Council 15/6 Issue raised with Head of Environmental Health - 29/6. Response received from senior Environmental Health Officer. The situation has been investigated, site visits have taken place. There is no issues to answer - 13/7	
94	Completed	22/06/2020	Designation of green space in Neighbourhood Plan		Agreement to include Denis' Field in NP as designated green space	Notification included in CMBC consultation for Local Plan - 02/20 Notification received from CMBC that Denis' Field has been nominated as an Asset of Community Value - 22/6 Email sent to CMBC to clarify process for Denis' Field becoming an Asset of Community Value and the benefits that come with this - 22/6 Response was that Denis' Field had protection for the next 5 Years - 10/8	
95	Completed	29.06.20	Provision of recycling bins		Resident in Walsden has requested 2nd recycling bin but has been refused. Issue raised by Cllr M Taylor - 29/6	Email sent to manager of household waste team - 29/6	Issue resolved - 3/7
96	Completed	01.07.20	Resident issue with flood gates		Resident issue with flood gates. Reported by Cllr P Taylor	Spoke to Cllrs T Greenwood and K White. Emailed Daisy Wilde and she is going to resolve with the SCG team and liaise with resident direct about solution - 2/7 SCG are going to liaise with landlord to pay for new flood gates - 2/7	
98	Completed	02.07.20	Issue with removal of flood gates		Shop owner had problem with flood gates removed during Storm Ciara	Investigated and reported to Upper Calder Valley coordinator - 6/7	Issue resolved - 6/7
102	Completed	10/08/2020	Sharps and syringes		When Tod in Bloom weeded outside at the Town Hall over the weekend they found sharps and syringes.	Clerk reported this to Upper Valley coordinator and she reported this to Safer, Cleaner, Greener - 10/8 SCG reported that sharps had been removed - 17/8	
103	Completed	12/08/2020	Bags left outside Sue Ryder shop on Bramsche Square		Reported by Cllr C Potter	Reported to SCG 12/8. Removed 13/8	
104	Completed	05/08/2020	Report from Tod in Bloom that a rough sleeper was sleeping on Town Hall steps		Reported by Clerk to Upper Valley Coordinator	PCSOs advised through online contact - 17/8 Upper Valley coordinator reported that they had advised PCSOs and local support teams about the rough sleeper - 17/8	
106	Completed	17/08/2020	Bin collection issues		Resident reported having problems with bin collection supplies-17/8	Contacted Home Collection Team - 17/8 Passed response on to resident - 18/8	
1a	Completed	30/01/2019			13/3 An update was received from the Highways Enforcement Officer following action 643. The footpath was still blocked. That a further email be sent to the Highways Enforcement Officer asking how Calderdale will proceed. Email Animal Welfare Officer copying in HSE and Environmental Health.	13/1 Footpath open	
24e	Completed	05/02/2020	e. Glass reported on street		Concern raised at Development Committee meeting about broken glass on street outside Wetherspoons Pub	Reported to Street Cleaning team -11/2	Email reported they have checked the area and it was clear of glass. They spoke with the bar staff and they understand that it is Wetherspoons responsibility to remove any glass on the road outside - 13/2
24a	Completed	13/11/2019	a.Litter in the town, especially from takeaway meals and around the bus station. Inadequate bins and street cleaning		Concern was raised at the Development Committee meeting 13/11	Clerk to investigate with Calderdale and First Group buses and report back to a forthcoming meeting of the Committee - 13/11	Meeting held with Clerks and representatives from Calderdale Council, Todmorden Street Cleaning on 27/11. They advised on how to report issues, offered quarterly updates of cleaning audit, proposed volunteer bins and reported on appointment of new Volunteer Coordinator - 27/11 Volunteer Coordinator to attend 8/4 DC meeting - 9/3 First Group confirmed that the Biffa bin has been relocated to the First Group depot so overflowing problem prevented - 4/3

	Ongoing/ Completed	Date Raised	Issue Type	Priority	Description	Actions	Action/ Outcome
24b	Completed	04/12/2019	b. Cigarette butts and chewing gum around the Town Hall		Concern about this raised at the Development Committee meeting 4/12	Contact was made with Calderdale to enquire about these issues. This is going to be investigated and feedback given - 10/12	Susan met with cleaning manager 10/12. 2 bins to accommodate stubbing out and storing cigarette butts to be swapped for existing ones around the Town Hall. Calderdale do not have the equipment to deep clean pavements to remove chewing gum. If the Town Council want this they will need to identify the area they want cleaning and pay for the cost of contractors. A list of suggested contractors and likely cost will be provided to the Assistant Town Clerk by the end of February 2020. There is currently a spending freeze at Calderdale but when this is lifted there may be a possibility of Calderdale meeting half the cost and the Town Council would meet the other half - 10/12. Two new bins to accommodate the stubbing out and disposal of cigarettes installed - 16/12
24c	Completed	08/01/2020	c. Glass and litter on Calder St. Also, general condition of seating areas outside public toilets Bramsche Sq. and Butterworth St		Concern about glass and litter on Calder St, Butterworth St and Bramsche Sq. at 8/1 meeting.	Contact made with Calderdale - 9.	Susan spoke with Street Cleaning team 9/1, additional sweeping to take place in these areas on 10/1. Email sent to Environmental Health (including Street Warden Co-ordinator) about broken glass - also about state of bins on Calder St. This is being investigated by the Environmental team and the Warden Coordinator - 9/1. Calderdale has moved their bin away from next to the Biffa bins belonging to the nightclub. Also, received feedback from the cleaning team that some of the problem is caused by rubbish being blown into these areas from the market - 28/1. Email from Licensing Enforcement Officer who has made enquiries with the nightclub and will monitor the area regularly - 28/1. Assistant Town Clerk met with the Market Supervisor to discuss the possibility of rubbish blowing from the market. He agreed to monitor this but said that the area is cleaned each evening after the market. He requested a key to enable cleaning of the locked area between the toilets and the market. This was reported to the Street Cleaning team - 13/2. 2 bins requested for benches in market area, one near the public toilets and one near the entrance to the indoor market - 4/3
24d	Completed	13/11/2019	d. Litter and cigarette butts around the bus station and periphery		Concern was raised about litter in the bus station and peripheral area	Concern raised by members - 13/11	Susan spoke with WYCA manager of cleaning at Todmorden bus station. There are 3 weekly cleans on Monday, Wednesday and Friday where the bins are emptied. On one of these days a deep clean is done for the bus shelters. 2 staff (a cleaner and a principal cleaner) do the cleaning between 5-6am in the morning. there are 11 bins in the bus station but litter is an ongoing problem. Susan and Cllr White will meet the manager at the site on 7/1 to discuss. He has agreed to remind cleaners that the rubbish must be removed from the site after every clean. Letter sent to confirm this and the request a weekend clean. letter also written to First Group to request that the Biffa bin be locked after every use. Have reported back that they are looking into having the Biffa bin moved to the depot instead of the bus station - 17/2 Response from WYCA that under the current contract (which ends in October) ther is no provision for a weekend clean. However, when the contract comes for renewal, they will aim to include this if at all possible - 20/2
24f	Completed	05/02/2020	f. General state of Bramsche Square		Concern raised at Development Committee meeting that a commitment had been made in the remove litter and tidy up Bramsche Sq.	Contact made with Street Cleaning team - 11/2	Email reported that they litter pick on a daily basis in Bramsche Sq. They also take care of the greenery there. and are not aware of any additional commitment made in the past - 12/2
24g	Completed	08/01/2020	g. Graffiti on Butterworth St and around Millennium Building		Concern raised at 13/11 Development Meeting.	Reported to Environmental Health, Warden Coordinator and Street Cleaning team - 8/1	Chasing email sent to Environmental Health/ Street Cleaning Team - 19/2 Email received from Environmental Health that the manager of the Street Cleaning Team and the Upper Valley Warden Coordinator will pick this up - 20/2 Response from Upper Valley Coordinator that it will be discussed at the next SCG meeting but that all resources are taken with the flood relief work - 24/2 Warden Coordinator emailed that she will liaise with the wardens to see if they can use their graffiti removal kits. Unfortunately this does not work on some surfaces. They will liaise with Customer First about the areas they cannot deal with - 24/2 Update from Upper Valley Coordinator - The Street Wardens have graffiti removal kits but they are insufficient for the graffiti there. Also, when removed, a mark will be left so a disclaimer will need to be signed by property owners. The work will be done by the Street Cleaning Team as they have suitable graffiti removal materials 27/2 Street Wardens have contacted the owners of the buildings with graffiti and disclaimers have been signed so the Street Cleaning Team can start removing the graffiti - 4/3
24h	Completed	20/02/2020	Additional bins required at various locations in Todmorden		Cllt Needham has produced a report listing the areas where additional bins are required	Contacted Manager of Street Cleaning Team - 20/2	Response from Manager saying a survey of the recommended area will be conducted w/c 24/2. He said that there is no budget until at least April 2020. He will contact Cllr Needham to prioritise those bins most required. TTC may need to fund some - 20/2 Feedback from the Street Cleaning Manager was that recycling bin will be moved from its current situation on Burnley Rd across the road to be near the bus station. He expressed concern about the number of bins requested and this number would make the round too long. He is to arrange walk round with Cllr Needham and the Assistant Town Clerk - 5/3
5b	Completed	13/11/2019	Site security at Lidl		Concern about health and safety as the gate to the lagoons has been left open on several occasions	This was raised by the Clerk with Inspector Doughty and the PCSOs are to check the gate on their rounds. A member of the public mentioned that there is a hole in the wall from the canal footpath behind the lagoons. The Clerk agreed to feed this back to Insp. Doughty.	Assistant Town Clerk photographed the fencing and gate and a letter was sent to Lidl Estates to query whether the fencing is temporary, the gaps under the fence, the uneven gate, the small padlock and bolt as well as the feedback received that the lagoons are being infilled - 11/12
2	Completed	24/04/2019	Fly tipping		Fly tipping Rose Bank Road	Fly tipping of tyres on Rose Bank Rd, a local conservation area. Member had been advised by Calderdale that the land was privately owned and items could not be removed. Letter to be written to owner of the land to ask for the tyres to be removed and copied to the Democratic and Partnership Services and Safer, Cleaner, Greener	
17	Completed	23/10/2019	Fly tipping		On Broadcarr Farm as overlooked by 12 Manor Close, Lee Bottom	Issue raised by Pat Taylor along with photos	Emailed Calderdale 23/10.Response received- this is not regarded as fly tipping as it is on landowners land-28/10. Cllr Pat Taylor informed-28/10
5a	Completed	11/09/2019	Signage and gates		Gates at Lidl to the ponds had been left undone. Some street signs have been stolen/damaged	Concern raised by members	Formal letter sent to Lidl Head Office raising concerns 1/11
15	Completed	02/10/2019	Litter		Litter in town	To be raised at 13/11 Development Committee meeting	Clerk and Assistant Clerk met with 2 representatives of Safer, Cleaner, Greener why are responsible for street cleaning in Todmorden. Contact for issues were established, quarterly audits of street cleaning are to be made available to the Town Council, volunteer bins are planned for the centre of Todmorden and a volunteer coordinator has taken up post - 27/11
107	Completed	18/08/2020	Possibility of block paving being replaced with tarmac. Reported by Cllr P Taylor - 18/8		Resident reported issues as Yorkshire Water have said they wish to replace the block paving on Stonemere Avenue with tarmac.	Email sent to Highways and Engineering to establish facts - 18/8 Response from Highways - they have not received request from Yorkshire Water - 19/8 Email sent to Highways and Engineering to ask how they would deal with such a request if they receive one - 19/8	

	Ongoing/ Completed	Date Raised	Issue Type	Priority	Description	Actions	Action/ Outcome
34	Completed	14/01/2020	Parking problems on Cobden St		This was raised by Cllr Pat Taylor	Contact made with Highways - 16/1	
105	Completed	12/08/2020	Poor state of road on Stoodley Lane		Poor state of road on Stoodley Lane. Reported by resident.	Assistant Town Clerk visited and took photos and submitted to Calderdale. The road is not adopted but it seems Calderdale did repair the mouth of the road around 10 years ago and installed a speed bump.- 17/8 Response received from Calderdale that the Rights of Way Officer will make a site visit - 19/8 Right of way officer inspected this. As the road is unadopted the maintenance of the road is the responsibility of residents. Resident informed - 8/9	
110	Completed	26/08/2020	Overgrown trees by Shade playground on Knowlwood Rd. Reported by a resident to Cllr M Carrigan		Overgrown trees by Shade playground on Knowlwood Rd	Reported to Philip Johnson at Calderdale - 26/8 Response from Richard Robertson - the trees were trimmed earlier in the year but only enough for health and safety not for light/views. One option is for the residents to fund the trimming to hedge height and Calderdale will maintain this - 2/9	
111	Completed	25/08/2020	Damaged wall		Damaged wall and deposits of	Reported to Calderdale - 26/8	
ISSUES STILL OUTSTANDING REQUIRING ACTION/ FOLLOW UP							Followed up with Environmental Health - 19/2 Chasing email sent to Environmental Health - 9/3
4		10/07/2019	Sump Pumps		Problem caused by sump pumps	Write to Calderdale Environmental Health team expressing concerns and requesting a risk assessment 31/7. Mayor said that he had seen the houses and a video was handed to the Town Clerk for copying. A joint letter to be written by Calderdale Ward councillors, the MP and Todmorden Town Councillors to Calderdale. An update from Environmental Health said specific addresses were needed to progress this. Emailed Susan Press - 26/5 Response that it was in hand - 26/5 Issue still live but no solution at the moment. Mentioned in letter to Robin Tuddenham about the issues around Lidl/Commercial St - 15/6	Awaiting receipt of December report about drainage with input from Yorkshire Water. Requested update from Steven Lee - 7/1 and 11/2 Steven Lee advised that a CCTV survey is being arranged for the drainage pipes around Lidl - 11/2 Letter sent to Robin Tuddenham about longstanding issues - 28/5 and response received.
5c		13/11/2019	Flooding at Lidl		Concern about the ongoing problems with flooding at Aldi.	Clerk sent letter to Aldi. No response received.	Calderdale Building Control advised Planning Officer to remind developer of responsibilities to keep site safe. Chasing email to Building Control to confirm issue rectified - 19/2 Report back that the issue looks like water draining from the hillside behind which flows down to the Mons site and then the properties. This is an issue between Lords Builders and the owners of the properties below. However, they will refer to Planning and Land Drainage - 19/2 Chasing email to Planning and Land Drainage - 9/3 Email sent to Building Control to chase progress - 22/9
6		11/09/2019	Potentially dangerous banking	high	Mons Rd - banking surrounding building site potentially slipping	Contacted Calderdale and site visit carried out and confirmed safe but to be kept under review. Further contact 11th Oct and reported back to Calderdale and further visit undertaken and will continue to monitor	Calderdale has asked for an adoption plan and will get back to you when we receive it.23/10.Further to our email of 23/10/19 with regard to query 9 on your spreadsheet. We have received the adoption plan requested but it is still not clear whether or not this footpath is adopted. Confirmation received that it is not adopted. No further action from Highways - 10/3 Planning Department recommend approaching the Land Registry in Birmingham for information about ownership - 13/2. Contacted Customer First to enquire who owns the banking - they are going to send someone out to check - 16/2 Email sent to Planning Dept - 9/3 The land does not belong to Calderdale Council. TTC to request ownership details from the Land Registry - 22/9
9		02/10/2019	Obstructed path		Lee Bottom Road - runs from number 18 and alongside Manor Close on the left of Lee Bottom Rd towards Upper Shaw Rd. The path/banking as you turn left into Manor Close is mowed regularly by the resident next to it because of the danger backing out of the drive. This is to stop the road being obscured by very long grass to the right as you pull out of Manor Close. On the completion of Manor Close, the resulting banking soil was levelled and laid with a sandy mix so pedestrians could walk on it without being on the road instead - 13/2.	Contacted Calderdale - 5/10	Letters have been sent to Manse property owner, Age Concern and Highways. Also copied to councillors-4/11 Calderdale have asked for a Streetworks Enforcement officer to investigate the overgrown shrubbery and for the Road Safety Officer to do an initial assessment for possible street calming - 27/11. Letter received from Calderdale Traffic Officer that the bend at Cornholme is unsuitable for traffic calming measures. They have referred the issue of speed to the Neighbourhood Police Team. The issue of overgrown shrubbery has been referred to the Highways Enforcement Officer so they can be cut back - 17/12. Chasing email sent to Enforcement team about shrubbery and email sent to Traffic Officer - 18/2 Response from Traffic Officer - they have considered all traffic calming options and none are suitable. The Traffic Engineer has suggested that TTC may wish to consider putting a side entrance to the south east side of the site for pedestrians which may allow them to cross on a slightly more open section of the road where sight lines may be unimpeded by gate posts at the current entrance to the chapel - 20/2 Request for site meeting between Cllr Greenwood and Road Safety Officer - 4/3 Peter Stubbs refused site visit on grounds that there had been visits before but offered Cllr T Greenwood a meeting
16		22/07/2019	Overgrown greenage and dangerous road bend		Garden on bend of road from Baptist Vale Church, Cornholme, with overgrown greenage causing pedestrians to cross road twice on bad bend.	Sarah Pennie is going to find who owns the garden, speak to the lay preacher and take photos. On agenda Development Committee for 23/10	One set delivered to Offices for Mayor to progress. Details of paint colours received - 9/12 Signs to be painted early in 2020. The 4 signs have been collected. Now awaiting cleaning and painting-27/1 Paint and other supplies to be ordered w/c 17/2
18		23/10/2019	Highway signage		To take down existing gateway signage to be repainted by the Mayor	Agreed with Calderdale Highways a price to take down all three signs as and when in that area.	Town Clerk wrote to Calderdale MBC to advise them of this inclusion.-5/11 Letters send to those who wrote to the Council and in respect of the letters from schools, confirmation that these were sent on behalf of the Governing Bodies-5/11 Proposed designation fed into Calderdale Local Plan - Feb 2020. Calderdale advised that Denis's Field in process of being designated an area of interest - 22/6 Clarified with Calderdale, although site has been designated as an area of interest it is to remain on the Local Plan - 16/9
19		23/10/2019	Green space		Denis's Field has had been identified as area for building development. Requests received for it to be designated green area.	Development Committee agreed at 23/10 meeting that Denis's Field be a designated Green Space with Neighbourhood Plan.	Street Meeting took place on 20/11. The project will be with the DFT early December 2020 where the option will be selected. It will be 18 months-2 years after this when the improvements will be complete - 20/11. Update received from Network Rail that DfT has approved GRIP 3 AtA report submitted before Christmas. Network Rail is currently getting prices to complete the designs - 28/1
20		23/10/2019	Accessibility at the Todmorden railway Station		Network rail has contacted the Council about the proposed lift at the railway station.	Public meeting arranged for 20/11 for Network Rail to update public. To be held in Community College 20/11.	Clerk sent letter to Calderdale about Foot Fall survey - 11/11 No survey carried out.
21		23/10/2019	Potential re-opening of railway station at Cornholme		Development Committee agreed to support any proposals for this station to be reopened.	Clerk to request a copy of the footfall survey from Calderdale and report back.	To put on 18/3 Development Committee agenda. Meeting was cancelled due to CV19 lockdown. Some networking done with local experts and training suppliers - April/May 2020 To be picked up bt the Climate Emergency Committee by end 2020
22		23/10/2019	Moorlands Policy		To update the current Moorlands Policy in line with Calderdale	2008 policy sent to members of Development Committee mid January 2020.	Report submitted to 26/2 DC meeting. Agreed to consider situation regarding allotments again when the information requested from Calderdale has been received - 26/2

	Ongoing/ Completed	Date Raised	Issue Type	Priority	Description	Actions	Action/ Outcome
23		06/11/2019	Allotments		Update to the 5 February Development Committee.-27/1	Update deferred to 26/2 DC meeting	Aldi as reported that building is expected to commence October 2020 and the opening be March 2021 Investigations made about issues of dust, lack of social distancing and noise - April 2020
26		04/12/2019	Potential issues caused by Aldi build		Concerns about Aldi build and no information received	Contacted Aldi	Chasing email sent to CAFM - 19/2 Update from CAFM- a replacement lampshade is being specially made (the current lampshades are very yellow). If this is successful, the rest of the lampshades will be replaced and LED bulbs installed. As the lampshade is being specially made this may take some time to test - 20/2
28		05/12/2019	Quality of lighting in the Town Hall, especially the Council Chamber		Letter received from Photographic Society - the lights cast a poor yellow light	Contact made with Calderdale 12/12. It is possible that the light fittings are covered by the grade 1 listing. They are to be inspected to see if they can be replaced. They may become part of the CAFM programme for improvement. More extensive work on the lights could be part of the wider scheme of work - 12/2	Todmorden in Bloom are happy to be involved and will knock on local doors to see if local people would be interested in looking after these - 8/2 Follow-up email sent to Todmorden in Bloom - 19/2 Email sent to the Environment Agency to request access. They confirmed that the land does not belong to the Environment Agency - 5/3 Confirmation received that the land does not belong to the Rivers and Canals Trust or Calderdale MBC. It was recommended that the Land Registry at Nottingham be consulted - 5/3
30		05/12/2019	Overgrown garden at Shade between Back Waterloo Terraces and 193 Rochdale Rd.		This was raised by Cllr Greenwood. He mentioned a local resident would be interested in helping with gardening in this plot.	Contacted Rivers and Canals Trust and their local office are going to get in touch within 24 hours - 28/1 Leeds office emailed, photos sent for issue to be investigated. 28/1 Email from Canal & River Trust - this is not their responsibility. 28/1 Assistant Town Clerk contacted Todmorden in Bloom and they are happy to work with local residents to improve this area - 1/2 Assistant Clerk took photographs of the two area, one a raised flower bed, the other, an area of raised flower beds behind lock and key which formed part of the upgrading of the flood defences in Shade. Contact made with Todmorden in Bloom - 1/2.	Awaiting input from Cllrs Coleman-Taylor and Pat Taylor - 19/2 Confirmation received that cycle stands can be provided by Calderdale, a visit is to be undertaken to identify the best location, type of stand and the number that can be supplied - 5/3 Cllr Taylor asked if additional cycle stands could be obtained for the Tour de Yorkshire visit - 5/3 Calderdale has offered to install bike stands on 5 different sites. ATC looking in to this - 8/9
32		16/12/2019	Cycle racks/storage near market		This was raised by Cllr Pat Taylor. There is nowhere for visitors to the market to securely leave their bikes. Pollination St and the Brook St car park may be able to accommodate bikes - 17/12.	Researching contact at Calderdale. Also to be raised at Climate Emergency Committee - 17/12. Identified contact at Calderdale and they have offered to purchase and install racks - 28/1. Cllr Pat Taylor and Cllr Coleman-Taylor consulted about type of stand and location - 4/2 Discussed The clerk will explore options and report back with an integrated approach for cycle racks and car parking and to investigate potential funding opportunities for this -26/5	
32a		06/05/2020	Integrated plan for car parking and cycle storage		Integrated plan for car parking and cycle storage - discussed at 6/5 Emergency Meeting	Plan to be produced by Town Clerk	Diarised for April 2020 to check work has started.
33		18/12/2019	Ongoing problems with flooding at the railway station		This was raised by Cllr Skelton	Contact made with Network Rail -18/12 Confirmation received from Network Rail that works will commence on this March 2020 - 19/12	Email received from Norther Rail that this is definitely a Network Rail issue. Further email sent to Northern rail - 4/3
37		15/01/2020	Overgrown trees at Walsden Station cause a problem for passengers with disability accessing the station- reported by Cllr Carrigan at the Climate Emergency Committee - 15/1		Reported to Calderdale Customer First and Network Rail-20/1 Photos sent 21/1	Network Rail advised this is a matter for Northern Rail. Email sent to Northern Rail - 28/1	Superceded by 10/2 flooding. Diary check scheduled for May 2020
38	Completed	15/01/2020	Deep floodwater present in Centre Vale Park near to the 2nd Lodge. Reported by Cllr Kent at the Climate Emergency Committee - 15/1		The flooded area is around 6ft deep and the fencing is falling down.	Reported to Calderdale Customer First - 21/1	Chasing email sent to Highways - 19/2 Chasing email sent to Highways - 9/3 Response said that this had been passed to a contractor for hand cleansing on 4/2. It should have been completed but the system has not been updated yet due to workloads after the recent flooding - 10/3
40		27/01/2020	Blocked road drain		Reported by Cllr Pat Taylor. Blocked drains on Shaw Wood Rd (Blocked with asphalt). Blocked drain on Shaw Wood Rd (blocked with asphalt). 'Having gone over the two bridges from the main road, river then canal, there is a very sharp hairpin bend on your way UP to the left. It is the first drain on the left'. Also, several other drains are blocked.	Reported to Calderdale - 27/1	Chasing email sent to Highways -19/2 Chasing email sent to Highways -9/3 Highways informed that Safer, Cleaner, Greener completed the power wash of this pavement on 5/2 - 10/3
42		29/01/2020	Slip hazard on footpath around the Duke of York pub on Halifax Rd.		The pub has two downspouts (one to the side and one to the front) which take rainwater from the guttering to the pavement. Where the water hits the pavement, green slime has accumulated and is a slip hazard	Registered with Calderdale - 29/1	Building Control inspected and said that it is in an acceptable condition and not a threat to health and safety. Rivers and Canals Trust are investigating. Further damage was done to the bridges with the 10/2 flooding and a large part of the bridge wall has collapsed. This has been reported to Building Control again. A bridge engineer will be attending to assess - 12/2 Assistant Town Clerk contacted Building Control for an update about the bridge and to enquire which unit is responsible for pursuing the illegal removal of stone from the bridges - 18/2 Chasing email sent to Rivers and Canals Trust - 20/2 Response from Rivers and Canals Trust said they take this sort of thing very seriously and that the Bridge Inspector is monitoring the bridges carefully for any further damage. They will also engage a bridge inspector - 21/2 Repairs will be done to the bridge in due course although it will be relatively low priority as it is safe to use (although barriers have been erected at the sides of the bridge so they are protected somewhat - 4/3
43		29/01/2020	Damage to bridges over the River Calder and Canal at Stoodley Glen		Residents of houses at Stoodley Glen have observed a local farmer cutting and removing quantities of stone from the bridges so he can get his vehicles over the bridge. The stone bridge over the Calder is a 200 year old listed structure and it appears to have been weakened by the grinding of material from it. The parapet of the bridge over the canal has been damaged in such a way that it may fall into the canal if it is knocked again.	Reported to Building Control, Customer First and the Rivers and Canals Trust - 29/1.	Chased with Rivers and Canals Trust - 19/2 Response said that this has been reported to the regional department which will be in touch in due course - 21/2 The towpath will be closed between 10/2 and 13/3 as a third party is doing work on the canal area - 24/2
44			Canal closed for stretch along Shaw Rd		Closure of canal towpath	Rivers and Canals Trust contacted - 29/1	Follow-up email sent to Todmorden in Bloom - 19/2 Follow-up email sent to Todmorden in Bloom - 9/3

	Ongoing/ Completed	Date Raised	Issue Type	Priority	Description	Actions	Action/ Outcome
45		30/01/2020	Land near bus stop on Halifax Rd, Just before Shaw Wood Rd is unkept - belongs to Calderdale?		Land near bus stop on Halifax Rd on LHS immediately before turning left on to Shaw Wood Rd (going towards Todmorden). Cllr P Taylor reported a resident would like to move the grass and plant some bulbs.	Contacted Todmorden in Bloom for their input-3/2.	
49		04/04/2020	Signage for TTC owned land		To procure and install signage on the 4 plots of TTC owned land	Action to be started in March 2020	
52		08/01/2020	Opening of Minor Injuries Unit at Todmorden Health Centre		Opening of Minor Injuries Unit at Todmorden Health Centre	Letter sent 5/2 Response chased 29/6 - reply will be received by 29/7	Chasing email sent 20/2 Update received that the drawings in the application (13/01197/FUL) clearly show parking provision for each house however it may be the case that they have not been built in accordance with the approved plan if the parking spaces are not available or may not yet be completed. The scheme referred to for two houses was an application for outline planning permission for two houses in 2005 (05/00818/OUT) but that was refused. Update sent to resident - 19/2 At resident's request, the issue referred to the ward councillors - 2/3
53		05/02/2020	Congestion at Knowlwood Rd junction with Rochdale Rd		Reported by a resident - Road is very narrow at this junction with a bus stop immediately in front of 4 new houses. Assistant Town Clerk to check the planning permission for the build, especially provision for car parking as any parking on the road itself could lead to almost permanent gridlock	Assistant Town Clerk contacted planning at Calderdale - 6/2	
54		06/02/2020	Disabled car parking spaces at the Leisure Centre		Cllr M Taylor has reported that the disabled parking spaces at the Leisure Centre are being misused.	Reported to Calderdale. Letter sent to Manager of Sports Centre - 13/2	Chasing email sent - 9/3
55		06/02/2020	Rubbish dumped on street		Large amount of rubbish on path on Gledhill St	Reported to Street Cleaning Team-11/2	Chasing email sent 9/3
56		10/02/2020	Sump Pumps		Sump pumps on Garden St discharging onto street and flooding houses on Byron St (number 17). Resident reported this at Flooding Hub	Reported to Calderdale-11/2	Chasing email sent - 9/3 Has been logged with Land Drainage (ref:SR 352495) - 10/3
57		10/02/2020	Problem with river wall being too high causing flooding		Wall between the flood plain and the Calder river by Orchan Way is too high. Some of wall knocked down by flood water together with wall on Orchan Rd cul de sac. Contributed to flooding where there has been none before	Reported to Calderdale-11/2	Problem is being dealt with by Environmental Health team - 9/3
61		05/02/2020	Rubbish dumped on Blind street rear Weavers pub		Reported at DC meeting.	Reported to Street Cleaning team-13/2 Report back was that this area has been a problem for 18 months and the Environmental Health team are involved - 13/2	Building Control advised that bridge is safe to use although there are some cracks in the walls. It will be repaired in due course 4/3
62		13/02/2020	Potentially dangerous bridge at the back of the market		Market Supervisor reported that the bridge had been damaged by the flood on 9/2 and pieces of it had dropped into the river and one piece is still hanging off. They are concerned it is unsafe.	Bridge reported to Building Control - 13/2 Surveyor reported that it is of concern and are getting a bridge engineer to inspect. In the meantime, barriers have been erected around it. Market Supervisor has been informed - 13/2	Chasing email sent 9/3 Highways report that Brook St is not near the river - suggest its either Pollination St or the Market Car Park. Further email sent to Highways to confirm location is Brook St - 10/3
63		13/02/2020	Concern expressed by market Supervisor that there is a blocked drain on Brook St by the rebuilt section of the wall onto the river		Drain has been blocked since the wall to the river was rebuilt (around 9 years ago). This adds to flooding risk.	Reported to Calderdale - 13/2	Chasing email sent 9/3 Highways report that this is Bramsch Square Car Park and is unadopted/private. Further email sent to Highways to confirm location is Brook St - 10/3
64		13/02/2020	Poor state of road		Concern expressed by market Supervisor that the road on Brook St leading to the back of the market is in a very poor state of repair. This has been raised previously with Network Rail and Calderdale	Reported to Network rail and Calderdale - 13/2 Network Rail has advised that it does not belong to them - 17/2	Chasing email sent 9/3 Highways passed SR353074 to Streetworks - however, Stoodley Grange is unadopted (therefore not a Calderdale issue) and this issue needs reporting to the Utility Company. Information passed to Cllr. P Taylor - 10/3
65		13/02/2020	Damaged manhole cover on Stoodley Grange.		Cllr. P Taylor reported issue with damaged raised manhole cover and the shaft down to the pipe that runs under the lane.	Requested address details to enable reporting - 13/2 Reported to Calderdale - 17/2	Feedback into consultation 13/2
66		13/02/2020	Consultation		A646 initial Consultation	Discussed at Development Committee meeting on 5/2 and 11/2 where Steven Lee presented.	Feedback into consultation 19/2
67		13/02/2002	Consultation		Consultation about the Local Plan - addition of Rose St site	Discussed at Development Committee meeting on 5/2 and 11/2 where Steven Lee presented generally about the Rose St area. Decision agreed that the identification of the Rose St site was acceptable for a mixed use development. Also to notify consultation that TTC is having a Housing Needs Assessment undertaken and the report will be shared with Calderdale.	
69		20/02/2020	Request for additional zebra crossing outside Morrisons supermarket		Request for zebra crossing for Rochdale Rd at Shade end of Morrisons	Raised with Highways - 24/2	Cllr Roberts did a site visit and information being gathered - 27/2 Pack of information received from group - 3/3
70		26/02/2020	Increase in flood risk on Commercial St and surrounding streets because of increased level on Sandholme Mill site		Ground at Sandholme Mill in front of Commercial St has been raised by about 3ft as waste materials from the work on the towpath has been levelled	Raised at Development Meeting - 26/2 Letter sent to Head of Planning 26/3 No response. Email sent to Head of Planning. Response that agent had advised that the builder will remove the additional earth and return site to level approved in initial planning permission - 2/6 Letter sent to Chief Officer CMBC - 15/6	Responses received that both the Flood Team and the Canals and Rivers Trust are investigating - 4/3