

AMENITIES COMMITTEE
Minutes of the meeting held in the Town Hall on 27th March 2019 at 7.30pm

Present: Cllr A Hollis, Town Mayor, Cllr D Tremayne, Chair.
Cllrs J Grieve, M Hatfield, M Holmstedt, C Potter and D Tattersall.

In attendance: K Eastwood, Locum Town Clerk (minutes) and D Pearce, Deputy Town Clerk.
Five guests and one member of the public.

715 **Absence**
To receive apologies and approve reasons for absence.
Apologies were submitted from Cllrs A H Greenwood, B Paramor Reeder,
P Marrington, D Skelton and D Wardell.
No apologies were received from Cllr J Taylor.

Resolved: that the reasons given for absence be approved.

716 **Minutes of the Amenities Committee meeting held on the 13th February 2019**

Resolved: that, following ratification at the Town Council meeting on 6th March 2019, the minutes of the Amenities Committee meeting held on 13th February 2019 be approved as a correct record and signed by the Chair.

717 Consideration was given to the motion to exclude the public and press for any agenda items.

Resolved: that the public and press be allowed to stay in the meeting for all agenda items.

718 The Chair invited a member of the public to discuss proposals for a Centre for Folklore, Myth and Magic. The guest speaker delivered a presentation describing the potential value to Todmorden of developing folklore, myth and magic events and exhibitions. Events planned for the year including a start-up event in April and pop-up events were outlined. Possible locations for a permanent base were discussed. The Chair thanked the guest speaker for the contribution to the meeting.

719 The Todmorden Information Centre Manager and the Vice Chair of the Trust were invited to discuss their grant application and take questions from Members at the beginning of the meeting (agenda item 9). A Member requested that the Trust clearly identify future Todmorden Town Council grant donations within their accounts. The Chair thanked those present for their attendance.

CORRESPONDENCE

Calderdale MBC:

720 None received.

Additional correspondence:

721 Lovetts Law Deeds and papers relating to Patmos Congregational Church and easement on land at Patmos.

Resolved: i) to receive the correspondence and to note arrangements in place for the storage of the deeds and papers.

Late correspondence:

722 The Chair outlined a grant application from Todmorden Connect just received. It was noted the application was to support filming of Destination Todmorden planned to take place in the Spring.

Resolved: i) that given the time pressures, the grant application be included on the agenda for consideration at Town Council on 10th April 2019.

GRANT APPLICATIONS

723 **Todmorden Information Centre Trust Information Centre 2019/20 - £19,900**
Cllrs M Hatfield and D Tattersall declared non pecuniary interests in relation to this item as nominated trustees and left the room for the duration of the item.

Resolved: i) that a grant of £19,000 be awarded to the organisation.
ii) to be paid for from the Town Centre Security budgetary heading.
iii) subject to ratification at Town Council on 10th April 2019.

724 **Todmorden in Bloom Projects for 2019 - £5,250.**

Resolved: i) that a grant of £5,250 be awarded to the organisation.
ii) to be paid for from the budgetary heading.
iii) subject to ratification at Town Council on 10th April 2019.

725 **Cockroft & Wilkinson House Residents Planting & seating - £900.**

Resolved: i) that a grant of £900 be awarded to the organisation.
ii) that Upper Calder Valley Renaissance (UCVR) be the accounting body for the project and administration of the grant.
iii) to be paid for from the Environmental Projects budgetary heading.
iv) subject to ratification at Town Council on 10th April 2019.

TOWN HALL REFUND APPLICATIONS (Section 137 monies)

726 **Todmorden Orchestra £732.04 - Concert - 14 hours.**
Cllrs M Holmstedt declared a pecuniary interest in relation to this item and left the room for the duration of the item.

Resolved: i) that a grant of £732.04 be awarded to the organisation.
ii) to be paid for from the Town Hall Hire budgetary heading.
iii) subject to ratification at Town Council on 10th April 2019.

727 **Kidsfest £469.78 - Kidsfest - 6 hours**
Cllr M Holmstedt declared a pecuniary interest in relation to this item and left the room for the duration of the item. Cllr D Tremayne declared an other interest in the item

Resolved: i) that a grant of £469.78 be awarded to the organisation.
ii) to be paid for from the Town Hall Hire budgetary heading.
iii) subject to ratification at Town Council on 10th April 2019.

728 Letters of thanks and grant feedback report forms

Received from Handmade Parade CIC, 3 Valley Vegans and Mid Pennine Arts.

Resolved: i) to receive the letters and feedback forms.

To consider matters relating to:

729 The committee budget review and the roll-over of any year end surplus monies.

A Budget review was submitted showing total committee expenditure of £78,067 leaving a balance on annual estimates of £42,819. Allowing for revised committed expenditure, funds available were £18,626 as at 28 February, 2019 equating to an 84% overall spend.

Resolved: i) that the budget review be received.
ii) that the arrangements for accounting for Section 137 monies be reviewed in the new financial year.
iii) that unspent monies from the Christmas Lights, Development Projects and Environmental Projects budgetary headings be rolled over at year end.
iv) subject to ratification at Town Council on 10th April 2019.

730 Hanging baskets

Resolved: i) that 60 lamppost hanging baskets be ordered from Calderdale Council, as last year, at a total cost of £2,970 including watering.
ii) to be paid for out of the 2019/20 Environmental Projects budgetary heading.
iii) subject to ratification at Town Council on 10th April 2019.

731 Wheels park

Resolved: i) that a draft Landscape design and Project Management proposal prepared by Groundwork be received.
ii) that a representative from Groundwork be invited to attend the next Amenities Committee meeting.
iii) subject to ratification at Town Council on 10th April 2019.

732 Quotes received for the repair of a collapsed boundary wall to Vale Land, Cornholme

Resolved: i) to note quotes received.
ii) to note a contract awarded under emergency circumstances following recommendation by the Town Clerk to the Mayor and Chair.
iii) to thank the staff involved in expeditiously progressing the matter.

733 Great British spring clean

Cllr J Grieve spoke about the Keep Todmorden Tidy campaign being planned for 6th to 13th April, during the Great British Spring Clean.

- Resolved:**
- i) to support and encourage the volunteering activity and participation in the Great British Spring Clean.
 - ii) subject to ratification at Town Council on 6th March 2019.

734 Todmorden market defibrillator

The Town Clerk described discussions with the Markets Manager and a proposal to fund an external enclosure for the defibrillator purchased by market traders following charity fundraising. Calderdale Council to be responsible for installation and ongoing maintenance and servicing. The equipment to be registered with Yorkshire Ambulance Service as a Community Public Access Defibrillator.

- Resolved:**
- i) that the proposals be welcomed and supported.
 - ii) that expenditure of up to £525 be authorised for the purchase of the recommended enclosure and a suitable sign acknowledging contributions made by all parties.
 - iii) Expenditure to be allocated to the Development Projects budgetary heading.
 - iv) subject to ratification at Town Council on 10th April 2019.

735 Crooks Hill and Reaps Moss Windfarm funds

CLlr Holmstedt provided feedback following attendance at two grants panel meetings.

- Resolved:**
- i) that the grant funds accessible to projects in Todmorden be noted.
 - ii) that the appointment of two Members to represent the Council on the panels be considered at the Informal Annual Meeting and recommendations made to the Annual Meeting.
 - iii) subject to ratification at Town Council on 10th April 2019.

736 Cheques for signature

There were 9 cheques presented for signature to the value of £10,985.12.

- RESOLVED:** that the cheques be signed in accordance with Council procedures.
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