

TODMORDEN TOWN COUNCIL

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27th July 2022

You are hereby Summoned to attend a meeting of the Resources Committee which will be held on Wednesday 3rd August 2022 at 7.30pm in the Cockcroft Room at Todmorden Town Hall.

N Crewe

N Crewe
Town Clerk

All Agenda, minutes and meeting papers will be found on www.todmorden-tc.gov.uk which should be checked for any updated Agenda related items.

All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than Monday 1st August 2022 (townclerk@todmorden-tc.gov.uk) tel. 07923257879.

COMMITTEE MEMBERS

D Skelton (Chair)	A H Greenwood (Vice-Chair)	K White
P Ripley	S Martin	S Press
M Holmstedt	M Taylor	P Taylor
A Hollis	J Turner	Vacancy

12 Committee Members plus Mayor Ex Officio

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation - Information only

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation.

4. Minutes – For decision

To approve the minutes of the Town Council meeting held on 8th June 2022.

5. Exclusion of Press and Public - Public Bodies (admission to meetings act 1960)

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

6. Financial Summary – Information only

To receive a financial summary and detailed income and expenditure as of 25th July 2022.

- 6a Financial Summary
- 6b Commitments and Budgets by Detail
- 6c Balance Sheet

7. Grant Applications – Decision required

To note the current budget before considering whether to approve any grant applications enclosed:

Note: The Committee has the power to approve grant applications up to a maximum amount of £3,000 for any one individual application but subject to being within the overall budget set by Full Council. Any grants exceeding this threshold must be recommended to Full Council for approval.

Ref	Applicant	Amount Requested	Purpose
7a	Todmorden Orchestra	£2904.84	Town Hall room hire for 4 concerts.
7b	Todmorden Photographic Society	£564.64	Town Hall room hire for Photograph exhibition
7c	Golden Lion Sounds CIC	£500.00	The Festival Fair, Cultural Exchange 2022

8. Grant Feedback – Information only

To receive feedback from grants awarded as per the Councils Policy.

Ref	Applicant	Amount Awarded	Purpose
8a	Friends of Centre Vale Park	£550	Jubilee Picnic in the Park Event
8b	8 th /26 th Calder Valley Scouts	£3000	Watersports Project

9. Grant Transfer – Decision required

To consider the request from EMpowered People Todmorden to transfer grant funding to a different activity than the original application.

10. Todmorden Information Centre Quarterly Report – Information only

To receive the quarterly report on activities from the Todmorden Information Centre, in line with their grant requirements.

11. Managing Absence Policy - Decision required

To receive a draft Policy for Managing absence for recommendation to Full Council for adoption.

12. Appraisal Process Review - Decision required

To review the amended appraisal Policy and supporting documents for recommendation to Full Council for adoption

13. First Draft of Budget for 2023/2024 - Decision required

To receive options for consideration in respect of the budget for 2023/24, 2024/25 and 2025/26

14. Town Deal Fund - Centre Vale Park Projects – Information only

To receive a verbal update.

15. Budget request for Networking Event – Decision required

To receive a report requesting a budget provision for the network event relating to supporting Todmorden with the cost-of-living crisis.

16. Relocation of Town Council Office – Information only

To receive a verbal update on the progress of the Town Council office being relocated to the Town Hall.

17. Lighting up the Town Hall to show support for Ukraine – Information only

To receive a verbal update on the progress of lighting up Todmorden Town Hall to show support for the people of Ukraine.

18. External Audit – Information only

To receive the external Audit report.

18a External Audit Report

18b Notice of Conclusion of Audit

19. Update and handover of Projects/Outstanding Work progress – Information only

To receive an update of project work outstanding and proposals for the handover of outstanding projects.

19a Outstanding projects/work relating to this Committee.

19b Completed projects/work completed relating to this Committee

20. Correspondence received – Information only

To receive any correspondence.

21. Any items for discussion for a future agenda – Information only

22. Date of the next committee meeting

To note the date of the next Meeting of the Resource Committee will be the 7th September 2022 commencing at 7.30pm.