

TODMORDEN TOWN COUNCIL

Town Clerk's Office,
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www.todmorden-tc.gov.uk



25th November 2020

YOU ARE HEREBY SUMMONED to attend a meeting of the Resources Committee which will be held via virtual link owing to the Covid19 restrictions on public meetings on Wednesday 2nd December 2020 at 7.30pm

**C R Hill
Town Clerk**

In view of Covid 19 restrictions on public gatherings public are invited to this meeting through use of zoom remote meeting technology.

To facilitate this, any member of the public wishing to attend and or ask a question on an Agenda item, receive copies of reports from the Agenda or wish raise any other matter, should contact the Town Clerk by email to townclerk@todmorden-tc.gov.uk to make the necessary arrangement to be admitted into the meeting.

All Agenda, minutes and meeting papers will be found on www.todmorden-tc.gov.uk which should be checked for any updated Agenda related items.

All email enquiries should be received by the Town Clerk no later than Monday 30th November 2020

C R Hill
Colin Hill
Town Clerk

Meeting Joining Instructions

- 1) Download and sign up to the Zoom app on your PC <https://zoom.us/signup>
- 2) Click on the direct link
<https://zoom.us/j/91328802400?pwd=R3FOMmF0QXB1UFVDbm1mUy9MMmhSUT09>
- 3) Alternatively Enter the Meeting ID: 913 2880 2400 and then enter the Passcode: 525917

COMMITTEE MEMBERSHIP

**D Skelton (Chair)
M Carrigan
M Doyle
A H Greenwood**

**S Martin (Vice-Chair)
K White
M Holmstedt
A Hollis**

**T Roberts
P Ripley
M Taylor
P Taylor**

12 Committee members plus Mayor Cllr R Coleman- Taylor – ex officio

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

4. Minutes

To approve the draft minutes of the Resources Committee meeting held on 4th November 2020

5. Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

6. Schedule of payments

To receive a schedule of 35 payments made totalling £36584.42 between 29th October 2020 and 24th November 2020

7. Financial Summary

To receive a financial summary and detailed income and expenditure as of 24th November 2020

- 7a Financial Summary
- 7b Commitments
- 7c Budgets by Detail
- 7d Balance sheet

8. Three Year Budget – 2021 to 2024

To consider a 3-year budget for 2021 – 2024, implications on Precept and to make recommendations to Town Council to set the budget for 2021/2022

9. Internal Auditor Report

To receive the Internal audit report and to consider any recommendations arising.

10. Wheelspark

To receive a report on the status of this project and to seek approval to accept the terms of a funding agreement and to authorise execution of such an agreement.

11. Festive Lights

To receive a report on the status of this project.

12. Calder Valley Community Land Trust Ltd – The Fielden Acre Project – Share Offer

To receive a report regarding the value for money and financial risk associated with investing in the Fielden Acre Community Share offer.

13. Grant Clawback and outstanding awards

To receive a report of any funds remaining to be clawed back following Covid 19 interruption and current awards not yet drawn down and to seek agreement to carry over one award into the 2021/22 financial year and allow a balance to be returned to be retained.

14. Fielden Statute Plaque

To consider the placing of a permanent plaque acknowledging the contribution made to Todmorden by John Fielden.

15. Update, Public Garden, Rochdale Road, Shade

To receive an update

16. Marketing and Communications Plan

To receive a draft Marketing and Communications Plan for consideration

17. Benches

To consider future provision.

18. Correspondence Received

To receive and consider any items of correspondence.

- Use of Town Hall in the event of flooding

19. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting.

- Review of Grants Policy – Process and Feedback
- Policy Issues – Risk Registers, Financial Regulations etc.

20. Date of the next Committee meeting

To note the date of the next routine committee meeting scheduled for Wednesday 24th February 2021 at 7.30pm by virtual meeting.

To note there will be a single item Meeting to be held on Monday 14th December at 7.30pm – Wheelspark Tender Selection

To note that there will be a meeting of the user/working group on Wednesday 9th December 2020 at 7.30pm to receive presentations from bidders for this project.