

TODMORDEN TOWN COUNCIL

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5th May 2022

YOU ARE HEREBY SUMMONED to attend the Annual meeting of the Town Council on Wednesday 11th May 2022 at 7.30pm in the Council Chamber at Todmorden Town Hall.

N Crewe

**N Crewe
Town Clerk**

All Agenda, minutes and meeting papers will be found on www.todmorden-tc.gov.uk which should be checked for any updated Agenda related items.

All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than Monday 9th May 2022 (townclerk@todmorden-tc.gov.uk) tel 07923257879.

COUNCIL MEMBERS

P Taylor (Mayor)	K White	D Skelton
S Martin	A Greenwood	P Ripley
A Hollis	L Needham	J Williams
L Levick	M Holmstedt	R Coleman - Taylor
M Carrigan	M Taylor	The Revd. G Kent
L Thorpe	J Turner	S Press

AGENDA

1. The Election of Town Mayor – Decision required

To receive a nomination for Cllr Elizabeth Thorpe to preside as Mayor of Todmorden for the Municipal year 2022/23

2. The Town Mayor to make Declaration of Acceptance of Office - Decision required

3. The Election of Deputy Town Mayor - Decision required

To receive a nomination for Cllr Anthony Greenwood to preside as Deputy Mayor of Todmorden for the Municipal year 2022/23

4. The Deputy Town Mayor to make Declaration of Acceptance of Office - Decision required

5. Apologies for Absence - Decision required

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

6. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

7. Public Participation – Information only

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

8. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

9. Appointment of Standing Committee Chairs and Vice Chairs - Decision required

To receive nominations for Standing Committee Chairs and Vice Chairs as detailed below.

Position	Resources	Development	Climate Emergency	Staffing
Chair	Cllr D Skelton	Cllr S Martin	Cllr J Williams	Cllr M Carrigan
Vice Chair	Cllr A H Greenwood	Cllr L Thorpe	Cllr M Holmstedt	Cllr D Skelton

10. Appointment to Committees - Decision required

To receive nominations for Standing Committee Membership as detailed below.

Resources Committee		Development Committee	
Name	Position	Name	Position
Denis Skelton	Chair	Steve Martin	Chair
A H Greenwood	Vice chairman	Liz Thorpe	Vice Chair
Steve Martin		A H Greenwood	
Susan Press		Jane Williams	
Pat Ripley		Andy Hollis	
Ken White		Pat Taylor	
June Turner		Revd Graham Kent	
Andy Hollis		Linda Levick	
Margareta Holmstedt		Louisa Needham	
Michael Taylor		June Turner	
Ruth Coleman - Taylor		Ruth Coleman - Taylor	
Pat Taylor		Susan Press	

Climate Emergency Committee		Staffing Committee	
Name	Position	Name	Position
Jane Williams	Chair	Mary Carrigan	Chair
Margaretta Holmstedt	Vice Chair	Denis Skelton	Vice Chair
Revd G Kent		A H Greenwood	
Mary Carrigan		Andy Hollis	
Pat Ripley		Linda Levick	
Pat Taylor		Louisa Needham	

The Mayor of Todmorden is a Member of any Committee Meeting ex officio

11. Working groups - Decision required

To receive nominations for Working Group Participation as detailed below.

Neighbourhood Plan		Communications (formerly web site)	
Name	Position	Name	Position
Steve Martin	Chair	Mary Carrigan	Chair
Revd G Kent		Revd G Kent	
Andy Hollis		Jane Williams	
Jane Williams		Pat Taylor	
Linda Levick			
Intergreat representative(s)	Co-opted		

The Mayor of Todmorden may attend any Working Groups ex officio

12. Outside Bodies - Decision required

To receive nominations for representation on Outside Bodies as detailed below.

No	Outside Body	Representatives
1	Age Concern Todmorden.	Cllrs M Carrigan and P Taylor.
2	Mid-Pennine Arts Association.	Cllr D Skelton
3	Yorkshire Local Councils Association.	Cllr D Skelton and A H Greenwood
4	Todmorden Town Twinning Association Management Committee.	Cllrs A Hollis and M Taylor
5	Todmorden Pride Partnership Board.	Cllrs L Levick, S Martin and M Taylor.
6	Todmorden Development Board.	Cllrs A Hollis, S Martin and D Skelton.
7	Coordinators for emergency purposes to act both in an emergency and in the aftermath.	Cllrs A Hollis, M Holmstedt, G Kent, L Levick and K White.
8	Town and Parish Council Liaison Group.	Cllr M Holmstedt, substitute Cllr R Coleman-Taylor.
9	Incredible Edible Todmorden Steering Group or Board.	Cllrs M Taylor and P Ripley.
10	Todmorden Flood Group.	Cllrs G Kent and A Hollis.
11	Upper Valley Flood Resilience Community Sub	Cllrs G Kent and R Coleman- Taylor

12	Todmorden Accident Prevention Council.	Cllr P Taylor.
13	Friends of Centre Vale Park.	Cllrs G Kent and L Needham.
14	Crook Hill Community Benefit Fund.	Cllrs A H Greenwood and S Martin.
15	Reaps Moss Community Benefit Fund.	Cllrs A H Greenwood and M Carrigan.
16	Todmorden Town Deal Fund	Cllrs D Skelton, substitute Cllr M Carrigan
17	Calder Valley Community Rail Partnership	Cllr D Skelton
18	Todmorden Town Hall Working Group	Cllr J Turner
19	Community Resilience Operations Group (CROG)	Cllr L Thorpe

13. Appointment as Trustees - Decision required

To receive nominations to sit as Trustees on Outside Bodies as detailed below.

	Outside Body	Trustee Appointment
20	Todmorden Information Centre Trust.	Cllrs A Hollis, P Ripley, M Holmstedt, and P Taylor
21	Todmorden Emergency Support (War Memorial Trust & Abraham Ormerod Trust).	Cllrs J Turner, M Carrigan, Ms J Wadsworth and Mr R Gunton
22	Trustees to Heptonstall Exhibition and Richard Naylor Charities.	Cllrs L Levick, P Ripley, D Skelton, and K White.
23	Trustee to Fielden Centre Association.	Cllrs J Williams and L Levick.
24	Trustee to Todmorden Carnival Group.	Cllr P Taylor.
25	Trustees to John Eastwood Homes.	Cllrs M Carrigan J Turner and M Taylor.
26	Trustees to Cloughfoot School Trust.	Cllrs P Ripley and K White.

14. Minutes – Decision required

To approve the minutes of the Town Council meeting held on 13th April 2022.

15. Committee Minutes – Information only

To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.

15a	Development Committee 27 th April 2022	Draft
15b	Resources Committee 4 th May 2022	Draft

16. Internal Auditors Report – Decision required

To receive the Internal Auditors report for 2021/22

17. Annual Governance and Accounting Return Part 3 – Decision required

To receive a report providing assurances, the Internal Auditors Certificate Annual Governance and Accounting Return (AGAR) for formal approval and date of the Public's Right to Inspect

18. Annual Governance Return – Decision required

To resolve for the Mayor and Town Clerk to sign Section 1 of the return - The Annual Governance Statement 2021/22

19. Annual Governance Return – Decision required

To resolve for the Mayor to sign Section 2 of the return - The Accounting Statements 2021/22

20. Start of year Budget for 2022/2023 – Decision required

To receive a report from the Resources Committee, detailing the start of year budgets for 2022/2023.

21. Financial Position – Information only

To receive a financial statement as of 5th May 2022.

21a Financial Summary

21b Balance Sheet

22. Schedule of Payments – For decision

To receive and approve a schedule of 38 payments made between 1st April and 5th May 2022 totaling £27,883.43.

23. Code of Conduct and Register of Interests – Information only

To remind Members of the Code of Conduct and the need to register interests.

24. Grant Applications – Decision required

To note the current budget before considering the recommendation from the Resources Committee, whether to approve any grant application enclosed:

Ref	Applicant	Amount Requested	Purpose
24a	Todmorden in Bloom	£5,528.00	Summer Planting, Watering and Garden competition prize giving.

25. Grant Application Policy Review – Decision required

To receive a review of the grants policy following feedback and to consider the proposed changes to the process.

26. Benches Policy – Decision required

To receive a report from the Resources Committee and a draft policy relating to the Todmorden Town Council owned benches and consider it for adoption.

27. Vale Land – Decision required

To receive a report from the Resources Committee outlining options for consideration.

27a Vale Land – Rear Parcel of Land Disposal Report

28. Mayors Day – Information only

To receive an update on the plans for Mayors Day on Saturday 14th May 2022.

29. Date of the next Town Council meeting

To note the date of the next Meeting of the Town Council will be the 15th June 2022 commencing at 7.30pm.