

# TODMORDEN TOWN COUNCIL

Town Clerk's Office,  
Todmorden Community College,  
Burnley Road, Todmorden OL14 7BX  
01706 318132



7th July 2021

townclerk@todmorden-tc.gov.uk  
www.todmorden-tc.gov.uk

**YOU ARE HEREBY SUMMONED to attend a meeting of the Town Council on Wednesday 14th July 2021 at 7.30pm in the Council Chamber at Todmorden Town Hall**

*CR Hill*

C R Hill  
Town Clerk

## COVID SECURE PROTOCOLS

In view of continuing Covid 19 restrictions on public gatherings, until restrictions are removed altogether in hopefully late June, rather than postpone meetings, the public are invited to attend subject to their agreement to follow the guidelines for attendance detailed below.

There is a maximum capacity of 26 that can be accommodated in the Council Chamber and therefore a maximum of 6 members of the public may use the area normally reserved for Members of the public.

You must wear a mask at all times.

You must respect social distancing of 2 metres at all times.

You must enter the Town Hall via the main door on Halifax Road

You must have your temperature taken.

You must sign the attendance register

You must use the hand sanitiser provided

You must sit on seats as laid out for use.

The public must use only one set of papers and retain these for your own use and dispose of these.

When addressing the meeting you may temporarily remove your mask.

When the meeting has finished, you will be guided out and must vacate using the side door – do not circulate, but leave the meeting immediately.

All Agenda, minutes and meeting papers will be found on [www.todmorden-tc.gov.uk](http://www.todmorden-tc.gov.uk) which should be checked for any updated Agenda related items.

All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than Monday 12<sup>th</sup> July 2021 ([townclerk@todmorden-tc.gov.uk](mailto:townclerk@todmorden-tc.gov.uk)) tel 07923257879.

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### COUNCIL MEMBERS

P Taylor (Mayor)

D Skelton

P Ripley

J Williams

R Coleman- Taylor

M Taylor

M Doyle (Deputy Mayor)

S Martin

A Hollis

C Potter

M Holmstedt

The Revd. G Kent

K White

A Greenwood

L Needham

L Levick

M Carrigan

L Thorpe

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## AGENDA

### 1. **Apologies for Absence**

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

### 2. **Declarations of Interests**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

### 3. **Public Participation**

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

### 4. **Minutes**

To approve the minutes of the Town Council meetings held on 16<sup>th</sup> June 2021

### 5. **Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960**

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

#### **PRIVATE AGENDA ITEM 14**

**Confidential on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.**

### 6. **Committee Minutes - Information**

To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.

6a Development Committee

26<sup>th</sup> May 2021

6b Resources Committee

9<sup>th</sup> June 2021

**Note: All Council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.**

### 7. **Financial Position – For Information**

To receive a financial statement as of 6<sup>th</sup> July 2021.

7a Financial Summary

7b Balance Sheet

**8. Schedule of payments**

To receive a schedule of 31 payments made between 2nd June 2021 and 30<sup>th</sup> June 2021 totalling £96,638.55

**9. Wheelspark Update – Decision**

To receive an update report and delegated powers for final payments to be made.

**10. Mayor Making – for information**

To receive an update – report to follow

**11. Walsden Cricket Ground - Decision required**

To receive valuation recommendations and a report seeking to grant a new 25 year lease

**12. Defibrillator – Decision Required**

To advise Members of an opportunity to install a defibrillator at Hollins Mill

**13. Correspondence received**

To receive any correspondence

- a) Railway Station Access- email
- b) Queens Platinum Jubilee Beacons
- c) Land Registry Report re Land Registration
- d) YLCA - Briefing analysis of council tax levels of local precepting authorities 2021-22

**PRIVATE ITEM**

**Confidential on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.**

**14. Future Staffing proposals – Decision required**

To receive a report seeking agreement to a revised staffing establishment.

**15. Date of the next Town Council meeting**

To note the date of the next Meeting of the Town Council will be 22<sup>nd</sup> September 2021 commencing at 7.30 p.m.