

# TODMORDEN TOWN COUNCIL

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[www.todmorden-tc.gov.uk](http://www.todmorden-tc.gov.uk)



**8<sup>th</sup> December 2021**

**YOU ARE HEREBY SUMMONED to attend a meeting of the Town Council on Wednesday 15<sup>th</sup> December 2021 at 7.30pm in the Council Chamber at Todmorden Town Hall.**

*C R Hill*

C R Hill  
Town Clerk

## COVID PROTOCOLS

**We would ask for your co-operation in the following:-**

**Please wear a mask when entering the building and when circulating.**

**Please continue to respect social distancing of 2 metres wherever possible**

**Please enter the Town Hall via the side door stairs. Please sign the attendance register.**

**Please use the hand sanitiser provided.**

**If you use the meeting papers provided, please retain and dispose of these.**

**When the meeting has finished, please wear your mask when circulating again and leaving the premises.**

**All Agenda, minutes and meeting papers will be found on [www.todmorden-tc.gov.uk](http://www.todmorden-tc.gov.uk) which should be checked for any updated Agenda related items.**

**All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than Monday 13<sup>th</sup> December 2021 ([townclerk@todmorden-tc.gov.uk](mailto:townclerk@todmorden-tc.gov.uk)) tel 07923257879.**

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## **COUNCIL MEMBERS**

P Taylor (Mayor)  
D Skelton  
P Ripley  
J Williams  
R Coleman - Taylor  
The Revd. G Kent

K White  
S Martin  
A Hollis  
L Levick  
M Carrigan  
L Thorpe

A Greenwood  
L Needham  
M Holmstedt  
M Taylor

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A minutes silence will be observed at the start of the meeting as a mark of respect following the recent passing of Christine Potter.

## **AGENDA**

### **1. Apologies for Absence**

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

## 2. **Declarations of Interests**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.

## 3. **Public Participation**

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

## 4. **Minutes – for decision**

To approve the minutes of the Town Council meetings held on 17<sup>th</sup> November 2021.

## 5. **Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960**

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

### **PRIVATE ITEM 16**

**Confidential on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.**

## 6. **Committee Minutes – for Information**

To confirm the receipt of approved/draft committee minutes previously circulated and to receive them en bloc.

6a	Development Committee 10 <sup>th</sup> November 2021	Approved
6b	Resources Committee 24 <sup>th</sup> November 2021	Draft
6c	Climate Emergency Committee 1 <sup>st</sup> December 2021	Draft

**Note: All Council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.**

## 7. **Financial Position – for Information**

To receive a financial statement as of 8<sup>th</sup> December 2021.

7a	Financial Summary
7b	Balance Sheet

**8. Budget 2022/23 and Setting of Precept – for Decision**

To receive a report from the Resources Committee making recommendation to increase Precept by 5% for 2022/23

**9. Co-option policy – for Decision**

To confirm that no by election has been called for Walsden Ward and that a process of co-option needs to be followed and for Members to agree such policy.

**10. Casual Vacancy Langfield Ward – for Information**

To update members on the advertising of a casual vacancy following the recent passing of Christine Potter.

**11. Todmorden Railway Station Lift Access – for Information**

To receive an update and drawings of the proposed scheme.

**12. Climate Emergency Committee Update Report - for Decision**

To receive a report from the Chair of the Climate Emergency Committee updating Members on progress in delivering the Action Plan and to request transfer of any current year budget underspend at the end of the year to an Earmarked Reserve to supplement the proposed 2022/23 revenue budget.

**13. Patmos Gardens – for Decision**

To receive a report confirming the issue of the Tender for proposed landscaping works and to seek delegated powers for the award of contract to the Town Clerk in consultation with the Chair of Resources Committee and one other Member.

**14. Correspondence received – for information**

To receive any correspondence

**15. Any items for discussion for a future agenda - for information**

To notify the Clerk of any matters for inclusion on the agenda of the next meeting.

**To exclude the Press and Public from the meeting on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.**

**16. Appointment of Town Clerk and Responsible Financial Officer**

To receive a report from the Chair of Staffing Committee seeking ratification of the decision to appoint to the position of Town Clerk and Responsible Financial Officer.

**17. Walsden Cricket Club – for Decision**

To determine in the absence of delayed Charities Commission approval, whether to enter into a 25 year lease in order for Walsden Cricket Club to access external grant funding, conditional on a lease being in place by the end of December 2021.

**18. Date of the next Town Council meeting**

To note the date of the next Meeting of the Town Council will be the 26<sup>th</sup> of January 2022 commencing at 7.30 p.m.