

TODMORDEN TOWN COUNCIL

Town Clerk's Office,
Todmorden Community College,
Burnley Road, Todmorden OL14 7BX
01706 548135

townclerk@todmorden-tc.gov.uk
www.todmorden-tc.gov.uk



9th December 2020

YOU ARE HEREBY SUMMONED to attend a meeting of the Town Council which will be held via virtual link owing to the Covid19 restrictions on public meetings on Wednesday 16th December 2020 at 7.30pm

C R Hill

C R Hill
Town Clerk

In view of Covid 19 restrictions on public gatherings public are invited to this meeting through use of zoom remote meeting technology.

To facilitate this, any member of the public wishing to attend and or ask a question on an Agenda item, receive copies of reports from the Agenda or wish raise any other matter, should contact the Town Clerk by email to townclerk@todmorden-tc.gov.uk to make the necessary arrangement to be admitted into the meeting.

All Agenda, minutes and meeting papers will be found on www.todmorden-tc.gov.uk which should be checked for any updated Agenda related items.

All email enquiries should be received by the Town Clerk no later than Monday 14th December 2020

C R Hill

Colin Hill
Town Clerk

Meeting Joining Instructions

- 1) Download and sign up to the Zoom app on your PC <https://zoom.us/signup>
- 2) Join Zoom Meeting
<https://zoom.us/j/96948293147?pwd=NHM0TkNRaWFROUpMbTlXNmxFcmpGdz09>
- 3) Alternatively Enter the Meeting ID: 969 4829 3147 Passcode 012605

Please note Zoom meeting protocols at end of this summons.

COUNCIL MEMBERS

R Coleman – Taylor (Mayor)
D Skelton
P Ripley
L Needham
L Levick
M Carrigan

The Revd. G Kent (Deputy Mayor)
S Martin
A Hollis
J Williams
P Taylor
M Taylor

K White
A Greenwood
T Roberts
C Potter
M Holmstedt
M Doyle

Full Council 17 Members and Town Mayor

AGENDA

1. Citizenship Awards

For the Mayor Cllr R Coleman Taylor to present Citizenship Awards for Outstanding Services to Todmorden and its Community to:

The Townley and Mattock Family
Healthy Minds – Todmorden
Daniel Bath
Stephen Joel Crowther

2. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

3. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

4. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

5. Minutes

To approve the minutes of the Town Council meeting held on the 18th November 2020

6. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

7. Committee Minutes

To confirm the receipt of approved committee minutes previously circulated and to receive them En-Bloc

6a Development Committee
6b Resources Committee

25th November 2020
2nd December 2020

Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings

8. Schedule of Payments

To receive a schedule of twelve payments made between 25th November 2020 and 9th December 2020, totalling £5956.81 , including payment of £3000 to Calder Valley Community Land Trust Ltd – The Fielden Acre Project – Share Offer, and to authorise a payment of £37,779 in respect of Festive lights contractual commitment.

9. Financial Summary

To receive the financial summary as of 9th December 2020

10. Budget 2021-2022

To receive a report from Resources Committee recommending a zero increase in Precept with a Precept demand to be issued based on a band D property of £ 54.68 for 2021/22

11. Wheelspark Project – Selection of Contractor

To receive a report from the Resources Committee recommending the appointment of a contractor and an update on progress - report to follow.

12. Todmorden Emergency Support group

To consider the approval of Cllr A Hollis to act as Trustee for Todmorden Emergency Support Group.

13. Investment – Calder Valley Community Land Trust Ltd – The Fielden Acre Project – Share Offer

To receive a report from Resources Committee seeking ratification of their decision to make an investment of £3000.

14. Correspondence Received

To consider any correspondence received not already tabled for discussion on the Agenda

15. Mayors closing remarks

To receive remarks from the Mayor

16. Date of the next Town Council meeting

To note the date of the next Meeting of the Town Council be scheduled for 17th February 2021 at 7.30 p.m.

An informal meeting of the Town Council will take place on 13th January 2021



Todmorden Town Council

Remote Meeting by Zoom Protocols

- Please mute yourself when not speaking - this helps keep background noise to a minimum which will improve everyone's ability to hear the discussions.
- If everyone is able to join by video, then they could raise their hands when they wish to speak. The Clerk will assist the Chairman in identifying who may wish to speak.
- The chairman may ask everyone to state their name before they start speaking so that it is always clear who is speaking.
- The Clerk for the meeting will try to keep an eye on who is present. If anyone drops out because of poor connection, the Clerk will make the Chairman aware and make a note of that person's absence.
- If anyone does lose the connection, please attempt to re-enter the meeting and the Clerk will try to admit at a suitable time in the proceedings

Rules and Expectations of the Public During the Formal Council Meeting

The Chair will state that 'In the formal Council meeting there is no right for members of the public to speak without invitation of the Council (not just the Chair)'.

The Chair will come to them if and when there is an appropriate point in the proceedings.

The Chair will seek a resolution from council to permit you to speak, please be patient while this necessary procedure is undertaken.

The Chair will state 'You will only be permitted to speak during the formal meeting if you have information for the council which may impact on its decision making in a specific issue.

Complaints will not be accepted in the meeting; any complaints are to be referred to the clerk by way of the council's complaints procedure'.

Members of the public are welcome to stay for all of the proceeding except when there is need to exclude them for a "Private Item". At which stage the Clerk will remove members of the public and press from the meeting.

If a member of the public is disruptive in a meeting or does not adhere to these rules, the Chair will remind them of the meeting rules. If necessary, that member of the public will be removed from the virtual meeting.