

# TODMORDEN TOWN COUNCIL

Town Clerk's Office,  
Todmorden Community College,  
Burnley Road, Todmorden OL14 7BX  
01706 318132



townclerk@todmorden-tc.gov.uk  
www.todmorden-tc.gov.uk

9<sup>th</sup> March 2022

**YOU ARE HEREBY SUMMONED to attend a meeting of the Town Council on Wednesday 16<sup>th</sup> March 2022 at 7.30pm in the Council Chamber at Todmorden Town Hall.**

*N Crewe*

**N Crewe  
Town Clerk**

All Agenda, minutes and meeting papers will be found on [www.todmorden-tc.gov.uk](http://www.todmorden-tc.gov.uk) which should be checked for any updated Agenda related items.

All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than Monday 14<sup>th</sup> March 2022 ([townclerk@todmorden-tc.gov.uk](mailto:townclerk@todmorden-tc.gov.uk)) tel 07923257879.

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## COUNCIL MEMBERS

P Taylor (Mayor)	K White	D Skelton
S Martin	A Greenwood	P Ripley
A Hollis	L Needham	J Williams
L Levick	M Holmstedt	R Coleman - Taylor
M Carrigan	M Taylor	The Revd. G Kent
L Thorpe	J Turner	

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## AGENDA

### 1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

### 2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

*Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member, with a disclosable pecuniary interest, to leave the room where the meeting is held while any discussion or voting takes place.*

### 3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

*Note: No resolutions can be under public participation.*

### 4. Minutes – For decision

To approve the minutes of the Town Council meeting held on 23<sup>rd</sup> February 2022.

**5. Exclusion of Press and Public - Public Bodies (admission to meetings act 1960)**

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

**6. Election of Town Councillor by Co-option – For Decision**

To receive written applications for the office of Town Councillor for Langfield Ward and to provide the opportunity for Applicants to speak to the Town Council about their desire to be a Town Councillor and for Town Council to Co-opt a candidate to fill the existing vacancy for Langfield Ward.

6a - Application from Susan Press

**7. Appointment to Committee – For Decision**

To appoint the co-opted Town Councillor for Langfield Ward to the Development Committee.

**8. Nominations for Mayor**

To receive nominations for the position of Mayor for 2022/23.

**9. Nominations for Deputy Mayor**

To receive nominations for the position of Deputy Mayor for 2022/23.

**10. Committee Minutes – For Information**

To confirm the receipt of approved/draft committee minutes previously circulated and to receive them en bloc.

9a	Climate Emergency Committee 9 <sup>th</sup> Feb 2022	Draft
9b	Resources Committee 16 <sup>th</sup> February 2022	Draft
9c	Development Committee 2 <sup>nd</sup> March 2022	Draft

*4committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.*

**11. Welcome Back Fund, Year End outturn and Financial Position – For Information**

To receive a report updating Full Council on the award of Welcome Back Funds, budget adjustments relating to the confirmed national salary award and to submit a financial statement as of 8<sup>th</sup> March 2022.

- 11a Financial Summary
- 11b Balance Sheet

**12. Schedule of Payments - For Decision**

To receive and approve a schedule of 25 payments made between 17<sup>th</sup> February 2022 to 7<sup>th</sup> March 2022 totalling £32,818.88

**13. Grants to West Yorkshire Police and Todmorden Information Centre – For decision**

To receive a report from the Resources Committee recommending that awards of £36,264 in respect of two additional PCSO's be made to West Yorkshire Police and £15,380 to Todmorden Information Centre toward staffing costs.

**14. Todmorden Town Deal Sponsor Grant Agreement- For Decision**

To receive the proposed Grant Agreement and authorise the Agreement to be entered into by the Town Clerk on behalf of the Town Council

**15. Todmorden Town Deal Sponsor update – For information**

To receive an update.

**16. Earmarked Reserves – For Decision**

To receive a report from the Resources Committee recommending the end of year level of Earmarked Reserves

**17. Financial Regulations – For Decision**

To receive a report from the Resources recommending Committee adoption of an updated Financial Regulations to include additional recommendations in respect of Town Deal Sponsor Grant funding.

**18. Committee and Officer Scheme of Delegation – For Decision**

To receive a report from the Resources recommending adoption of an updated Committee and Officer Scheme of Delegation to include additional recommendations in respect of Town Deal Sponsor Grant funding.

**19. Internal Controls – For Decision**

To receive a report from the Resources recommending adoption of an updated Internal Controls to include amendments in respect of Town Deal Sponsor Grant funding.

**20. Reserves and Treasury Management - For Decision**

To receive a report from the Resources recommending adoption of an updated Reserves and Treasury Management Policy to include amendments in respect of Town Deal Sponsor Grant funding.

**21. Standing Orders – For Decision.**

To receive a report recommending adoption of an updated set of standing orders considering changes arising out of Town Deal Sponsor Grant funding.

**22. Corporate and Financial Risk Registers – For Decision**

To receive a report from the Resources Committee recommending adoption of the Corporate and Financial Risk Registers.

**23. Asset Register - For Decision**

To receive the proposed end of year Asset Register and to confirm agreement.

**24. Ukraine Support**

To receive a statement from the Town Council on the current affairs in Ukraine.

**25. Correspondence received – For Information**

To receive any correspondence.

**26. Any items for discussion for a future agenda – For information**

**27. Date of the next Town Council meeting**

To note the date of the next Meeting of the Town Council will be the 13<sup>th</sup> April 2022 commencing at 7.30pm.