

TODMORDEN TOWN COUNCIL

Town Clerk's Office,
Todmorden Community College,
Burnley Road, Todmorden OL14 7BX
01706 548135

townclerk@todmorden-tc.gov.uk
www.todmorden-tc.gov.uk



10th February 2021

YOU ARE HEREBY SUMMONED to attend a meeting of the Town Council which will be held via virtual link owing to the Covid19 restrictions on public meetings on Wednesday 17th February 2021 at 7.30pm

C R Hill

C R Hill
Town Clerk

In view of Covid 19 restrictions on public gatherings public are invited to this meeting through use of zoom remote meeting technology.

To facilitate this, any member of the public wishing to attend and or ask a question on an Agenda item, receive copies of reports from the Agenda or wish raise any other matter, should contact the Town Clerk by email to townclerk@todmorden-tc.gov.uk to make the necessary arrangement to be admitted into the meeting.

All Agenda, minutes and meeting papers will be found on www.todmorden-tc.gov.uk which should be checked for any updated Agenda related items.

All email enquiries should be received by the Town Clerk no later than Monday 15th February 2021

Meeting Joining Instructions

- 1) Download and sign up to the Zoom app on your PC <https://zoom.us/signup>
- 2) Join Zoom Meeting
<https://zoom.us/j/94498440849?pwd=L0VLa0VjWW4wa1BDbG5lanZqQ1VHZz09>
- 3) Alternatively Enter the Meeting ID: 944 9844 0849 Passcode 044576

Please note Zoom meeting protocols at end of this summons.

COUNCIL MEMBERS

R Coleman – Taylor (Mayor)
D Skelton
P Ripley
L Needham
L Levick
M Carrigan

The Revd. G Kent (Deputy Mayor)
S Martin
A Hollis
J Williams
P Taylor
M Taylor

K White
A Greenwood
T Roberts
C Potter
M Holmstedt
M Doyle

Full Council 17 Members and Town Mayor

AGENDA

A minutes silence will be held in remembrance of Frank McManus OBE former Town Mayor and Councillor who recently passed away

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Public Participation

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

4. Minutes

To approve the minutes of the Town Council meeting held on the 16th of December 2020.

5. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

6. Committee Minutes

To confirm the receipt of approved/draft committee minutes previously circulated and to receive them En-Bloc

| | | |
|----|-----------------------------|--|
| 6a | Development Committee | 6 th January 2021 |
| 6b | Development Committee | 3 rd February 2021 |
| 6c | Climate Emergency Committee | 10 th February 2021 (to follow) |

Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.

7. Walsden Neighbourhood Watch – Walsden Library Land - Community Asset Transfer

To receive a report to consider support in respect of a Community Asset Transfer proposal.

8. Financial Summary

To receive the financial summary as of 9th February 2021.

9. Precept 2021-2022

To receive confirmation of the amount of Council Tax Reduction Grant, Parish Grant and Precept being called for 2021/22.

10. Meeting schedule for 2021/22

To receive and approve a schedule of meetings for 2021/22.

11. Community Rail Partnership

To receive an invitation to participate in a Calder Valley Community Rail Partnership.

12. Cross Stone (St Paul) Cemetery Todmorden.

To receive notice from the PCC of St Mary's Church Todmorden of their intention to close the Churchyard for new burials and to pass on responsibility of maintenance to Todmorden Town Council.

13. Insurance Cover

To receive confirmation that Insurance Cover is in place.

14. Climate and Ecological Emergency (CEE) Bill

To consider adding support to this Bill to be passed through Parliament.

15. Schedule of Payments

To receive a schedule of 48 payments made between 10th December 2020 and 9th February 2021, totalling £70,409.17.

16. Covid Discretionary Fund

To receive an update of spend on this fund and a request for £500 for Cornholme Food Bank by which to extinguish the balance of this fund.

17. Correspondence Received

To consider any correspondence received not already tabled for discussion on the Agenda.

18. Date of the next Town Council meeting

To note the date of the next Meeting of the Town Council be scheduled for 17th March 2021 at 7.30 p.m.



Todmorden Town Council

Remote Meeting by Zoom

Protocols

- Please mute yourself when not speaking - this helps keep background noise to a minimum which will improve everyone's ability to hear the discussions.
- If everyone is able to join by video, then they could raise their hands when they wish to speak. The Clerk will assist the Chairman in identifying who may wish to speak. Participants may wish to use the "Reactions" button on your screen to use the thumbs up image to act as a raising of the hand.



- The chairman may ask everyone to state their name before they start speaking so that it is always clear who is speaking. It is helpful to have your correct name when logging in and group from if appropriate if at all possible.
- The Clerk for the meeting will try to keep an eye on who is present. If anyone drops out because of poor connection, the Clerk will make the Chairman aware and make a note of that person's absence.
- If anyone does lose the connection, please attempt to re-enter the meeting and the Clerk will try to admit at a suitable time in the proceedings.

Rules and Expectations of the Public During the Formal Council Meeting

The Chair will state that 'In the formal Council meeting there is no right for members of the public to speak without invitation of the Council (not just the Chair)'.

The Chair will come to them if and when there is an appropriate point in the proceedings.

The Chair will seek a resolution from council to permit you to speak, please be patient while this necessary procedure is undertaken.

The Chair will state 'You will only be permitted to speak during the formal meeting if you have information for the council which may impact on its decision making in a specific issue.'

Complaints will not be accepted in the meeting; any complaints are to be referred to the clerk by way of the council's complaints procedure'.

Members of the public are welcome to stay for all of the proceeding except when there is need to exclude them for a "Private Item". At which stage the Clerk will remove members of the public and press from the meeting.

If a member of the public is disruptive in a meeting or does not adhere to these rules, the Chair will remind them of the meeting rules. If necessary, that member of the public will be removed from the virtual meeting.