

TODMORDEN TOWN COUNCIL

Town Clerk's Office,
Todmorden Community College,
Burnley Road, Todmorden OL14 7BX
01706 318132



16th September 2021

townclerk@todmorden-tc.gov.uk
www.todmorden-tc.gov.uk

YOU ARE HEREBY SUMMONED to attend a meeting of the Town Council on Wednesday 22nd September 2021 at 7.30pm in the Council Chamber at Todmorden Town Hall

CR Hill

C R Hill
Town Clerk

COVID PROTOCOLS

We would ask for your co-operation in the following:-

Please wear a mask when entering the building and when circulating.

Please continue to respect social distancing of 2 metres wherever possible

Please enter the Town Hall via the side door stairs.

Please sign the attendance register.

Please use the hand sanitiser provided.

If you use the meeting papers provided, please retain and dispose of these.

When the meeting has finished, please wear your mask when circulating again and leaving the premises.

All Agenda, minutes and meeting papers will be found on www.todmorden-tc.gov.uk which should be checked for any updated Agenda related items.

All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than Monday 20th September 2021 (townclerk@todmorden-tc.gov.uk) tel 07923257879.

COUNCIL MEMBERS

P Taylor (Mayor)
D Skelton
P Ripley
J Williams
R Coleman- Taylor
M Taylor

M Doyle (Deputy Mayor)
S Martin
A Hollis
C Potter
M Holmstedt
The Revd. G Kent

K White
A Greenwood
L Needham
L Levick
M Carrigan
L Thorpe

Pre-Agenda Item

7.15pm. For the Mayor to present to Children involved in the Wheelspark Design Working Group Certificates of Recognition for their assistance

AGENDA

1. **Apologies for Absence**

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

2. **Declarations of Interests**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. **Public Participation**

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

Note: No resolutions can be under public participation

4. **Minutes**

To approve the minutes of the Town Council meetings held on 14th July 2021.

5. **Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960**

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

PRIVATE AGENDA ITEM 17

Confidential on the grounds that, in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information within the meaning of schedule 12A to the Local Government Act 1972.

6. **Committee Minutes - Information**

To confirm the receipt of approved/draft committee minutes previously circulated and to receive them en bloc.

6a	Development Committee 21st July 2021	Approved
6b	Staffing Committee 27 th July 2021	Draft
6c	Resources Committee 28 th July 2021	Approved
6d	Development Committee 18 th August 2021	Approved
6e	Climate Emergency Committee 1 st September 2021	Draft
6f	Resources Committee 8th September 2021	Draft

Note: All Council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.

7. Financial Position – For Information

To receive a financial statement as of 16th September 2021.

7a Financial Summary

7b Balance Sheet

8. External Audit – For Information

To receive a report from Resources Committee recommending that Full Council receive the External Auditors report.

9. Climate Pledge – For Information

To receive a report from the Climate Emergency Committee confirming agreement to take forward a Climate pledge

10. Natural Flood Management Information - Invitation for Public - For Information

To receive an information note to make Members aware of a public meeting to be held and the purpose of such meeting.

11. Town Crier – For Decision

To receive a report from the Mayor seeking agreement from Council to introduce the function of a Town Crier for Todmorden Town Council

12. Stain Glass Windows – Mayors Parlour - For Decision

To receive a report from the Mayor seeking agreement from Council to us the Town Crest as portrayed in the stain glass windows in promotional items .

13. Mayors – Fundraising Account - For Decision

To receive a report seeking agreement from Council to establish a Trading Account to enable event type fundraising activity for the Mayor’s Charity to be held without personal financial risk to the Mayor.

14. Mayor Making – For Information

To receive an update report.

15. Wheelspark – Execution of Lease and Deed of Covenant

To receive a report from the Resources Committee confirming execution of the Lease and Deed of Covenant on an urgent basis and to seek confirmation.

16. Correspondence received

To receive any correspondence

PRIVATE ITEM

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17. Local Delivery Initiative

To receive a presentation with commercial implications and to seek a policy decision in support of this initiative.

18. Date of the next Town Council meeting

To note the date of the next Meeting of the Town Council will be 17th November 2021 commencing at 7.30 p.m.